



M.S. Ramaiah Medical College & Hospitals

MSRIT Post, MSR Nagar, Bangalore - 560054

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Curriculum Committee Meeting on 3rd July 2015

Sl. No.			Name	Designation & Dept.	Signature
1	Dean – Chairperson		Dr. A.C. Ashok	Principal & Dean	Absent
2	MEU Convenor	Member	Dr. D. Venkatesh	Coordinator, MEU Professor of Physiology	
3	Pre-Clinical Faculty	Associate Professor above	Dr. Vijayadas, Preclinical representative,	Associate Professor of Physiology	
4	Para Clinical Faculty	Associate Professor above	Dr. Prathab.A.G. Registrar Academics, Paraclinical representative,	Professor of Microbiology	Dr. A.G. Prathab
5	Medical Clinical Faculty	Associate Professor above	Dr. Chandrika Rao, Clinical representative, Medical specialty,	Prof & Head of Pediatrics	Chandrika Rao
6	Surgical Clinical Faculty	Associate Professor above	Dr. Padma.K. Clinical representative, Surgical specialty,	Professor of OB & G	Padma
7	UG student representative		Miss. Monisha Madhumitha,	Student representative	monisha
8	Intern representative		Mr. Vivan Dutt,	Student representative	
			Dr. Prajwala Sachidanand,	Intern representative	
			Dr. Samarth S Gowda,	Intern representative.	

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Bangalore - 560 054.



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Minutes of the Curriculum Committee meeting held on 3rd July 2015

President of the meeting welcomed the members and requested them to suggest one quality initiative to be implemented during the following year which can make difference from the other institutions.

The committee looked at the vision 2015 document of MCI and appreciated some of the initiatives in it which could make a difference in the quality of Medical Education in the country. Committee also felt the country has lost an opportunity to revise the curriculum as vision 2015 has not been implemented. However, the positive aspects in the vision document can be implemented in our institution to be different from the other similar institutions.

The committee suggested that institution can take proactive steps, instruct the Heads of the department to point out the limitations in the present curriculum, send the recommendations to the regulatory authorities periodically to improve the quality of Medical Education.

Committee praised the efforts of the management in creating very good infrastructure with adequate space for the pre and paraclinical departments.


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Registrar (Academics) informed the members that an integrated museum has been established at substantial cost and requested the members to suggest methods for effective utilization of the same.

The method of taking different feedbacks by Medical Education Unit was reviewed by the committee.

The practice of taking paper based feedback from the students about the faculty was discussed. For logistic reasons, 20% of the students provided the feedback on the faculty members. It was suggested to make use of technology to obtain feedback from majority of the students to get a fair assessment of performance of the faculty.

The committee appreciated the initiative of Principal and Dean to restart the practice of integrated teaching from first year to provide clinical orientation to preclinical subjects.

The committee suggested having regular faculty development programs to train/retrain the teaching faculty to keep them updated about the advances in teaching technology towards enhancing the quality of teaching. Committee members were informed that the MCI mandated faculty development program has to be conducted by obtaining formal permission from MCI routing the application through the regional center. The program can be conducted in presence of an observer from the regional center who will certify its quality.

The committee appreciated the efforts of MEU in conducting the Peer evaluation of the faculty members. It suggested that the observations of the peer reviewer have to be made known to the teaching faculty giving him an opportunity to improve the quality of teaching based on the feedback. Further, it suggested recognition to good teachers

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and counseling and opportunity to improve others who were not rated well by student feedback and peer evaluation.

The committee suggested looking into various methods of improving effectiveness of lecture and enhancing active participation of students. It was decided to encourage faculty to make the lectures more interactive to promote student participation and explore the option of introducing innovating teaching methods.

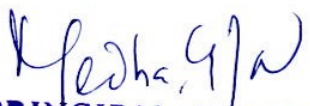
The committee suggested mapping of the performance of students, assess their learning styles and tailor the teaching learning methods based on the student needs. There was a suggestion to introduce more structured and objective methods of assessment during the practicals. It was felt that low achievers could be given more learning support by organizing remedial classes.

The committee observed that there was a robust and an organized system of mentoring for the first year students. It was suggested to extend the facility to other years as it had benefited the first year students.

Committee felt that there was an urgent need to introduce and reinforce ethics and professionalism to medical students to address the issue of erosion in ethical practice in the recent past. It was suggested to encourage positive role models for students to observe and emulate.

Approval of value-added courses: The following are to be conducted as value-added courses:

1) PG Intensive Training Programme, 7th to 9th July and 11th to 13th August 2015. It was discussed that this programme which will be conducted in two batches, each over 3 days (about 20-22 hours) will cover a wide range of topics including journal review, audiovisual media, research methodology, patient safety and ethical issues. It will be


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highly beneficial to the freshly admitted postgraduate students and will lay a foundation to the PG training course.

2) Clinical Neurodynamics, on 31st October and 1st November 2015. It was discussed that this course which will be of 2 days duration (16 hours) will be practically oriented and will benefit physiotherapy students, especially the MPT students in dealing with complicated neurological cases.

3) Community-based training programme, 23rd November to 11th December 2015. It was discussed that this 3-week course which will be conducted by the community medicine department in Kaiwara will provide value education through service to marginalized groups, strengthen skills and attitude of UG students, help the students to develop communication skills, and expose the students to rural culture.

The committee agreed that the above three courses should be considered as value-added courses.

President thanked the members for their active participation.

(Dr. D. Venkatesh)

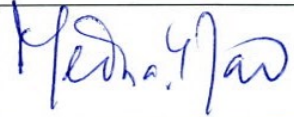

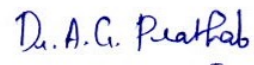




MEU coordinator

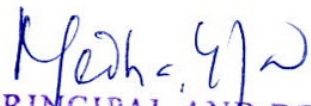
Co-Ordinator
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Principal and Dean

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Curriculum Committee Meeting on 03rd July 2017

Sr. No.	Name	Designation & Department	Signature
1	Dr. Medha Y Rao	Dean, Department of General medicine	
2	Dr. D. Venkatesh	Professor, Department of Physiology (preclinical)	
3	Dr. Prathab. A.G. Registrar Academics, Paraclinical representative,	Professor , Department of Microbiology (paraclinical)	
4	Dr. Chandrika Rao, Clinical representative, Medical specialty	MEU Coordinator, Professor , Department of Pediatrics (Medicine & allied disciplines)	
5	Dr. Padma.K. Clinical representative, Surgical specialty	Professor, Department of Obstetrics and gynaecology (Surgery & allied disciplines)	
6	Mr. Vignesh Varma	Student representative	
7	Dr. Swetha Sridhar	Intern representative	


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Minutes of the Curriculum Committee meeting held on 3rd July 2017

President of the meeting welcomed the members and requested them to suggest one quality initiative to be implemented during the following year.

The committee appreciated efforts of some of the departments in identifying the lacunae in the curriculum and suggesting remedial measures to the regulatory authorities through proper channels. The committee felt that as we are integral part of academic decision making at the university level, we need to assume greater role in pointing out the deficiencies in the curriculum for its modification and effective implementation.

The committee recommended that there was a need to give structured laboratory training to undergraduate students and interns. **Introduction to the laboratory should be done at the beginning of 3rd term of MBBS and commencement of internship.**

The committee reviewed the process of assessing the performance of faculty. They suggested considering the option of obtaining feedback from all the stake holders in the health care delivery system to get all round assessment. They expressed happiness about the peer evaluation reports being mailed to the concerned faculty for feedback and improvement. They also suggested to obtain computer based student feedback on faculty using central facility in the library to ensure that all the students provide unbiased feedback. The committee noted that level of satisfaction has improved amongst the faculty on the method of getting student feedback.

The committee was informed that the scores of peer evaluation and student feedback is an integral part of personal appraisal form. The faculty members are required to give an explanation about the scores obtained and commit on the remedial measures to improve the performance. It was stated that the performance of the individual faculty

member is reviewed during the individual/department level interactions with personal appraisal form. Good performance is appreciated, while counseling done for poor performers.

The committee felt the need to formally introduce the concept of ethics and professionalism during clinical training. They suggested motivating faculty members to incorporate these components in all the possible teaching learning activities.

The committee appreciated the efforts of MEU in conducting online ethics course for the interns. Further, suggested to conduct an assessment at the end of the time bound course, issue a certificate of completion which will be useful to the student. They also suggested making it mandatory to get the certificate of completion at the end of internship and extent the same to postgraduate students.

The committee suggested exploring the option of taking the feedback from all the stakeholders involved in the health care delivery system including the patient to assess the performance of the teaching faculty. Some of the technical difficulties in getting in homogenizing the feedback were discussed. It was decided to address all the relevant issues to take it further.

Approval of value-added courses: The following will be conducted as value-added courses:

1) Advanced ECHO training, 26th and 27th August 2017. It was discussed that this 2-day programme (about 16 hours) will cover advanced echo and diagnostic problems. It will add to the knowledge and experience of DM cardiology students, and can definitely be considered as a value-added course.

2) Community-based training programme, 20th November to 9th December 2017. It was discussed that this 3-week course which will be conducted by the community medicine department in Kaiwara will provide value education through service to

marginalized groups, strengthen skills and attitude of UG students, help the students to develop communication skills, and expose the students to rural culture.

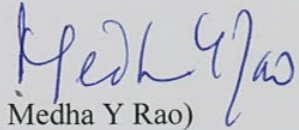
The committee endorsed that the above two courses should be considered as value-added courses.

President thanked the members for their active participation.

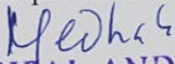


(Dr. Chandrika Rao)

MEU coordinator
Co-Ordinator
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(Dr. Medha Y Rao)

Principal and Dean

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Curriculum Committee Meeting on 05th January 2017

Sl. No.			Name	Designation & Dept.	Signature
1	Dean - Chairperson		Dr. Medha Y Rao	Principal & Dean & Senior Prof of General Medicine	
2	MEU Convenor	Member	Dr. D. Venkatesh	Coordinator, MEU Prof of Physiology	
3	Pre Clinical Faculty	Associate Professor above	Dr. Vijayadas, Preclinical representative,	Assoc. Prof. of Physiology	
4	Para Clinical Faculty	Associate Professor above	Dr. Prathab.A.G. Registrar Academics, Paraclinical representative,	Professor of Microbiology	
5	Medical Clinical Faculty	Associate Professor above	Dr. Chandrika Rao, Clinical representative, Medical specialty,	Prof of Pediatrics	
6	Surgical Clinical Faculty	Associate Professor above	Dr. Padma.K. Clinical representative, Surgical specialty,	Professor of OBG	
7	UG student representative		Mr. Vignesh Varma	Student representative	
8	Intern representative		Dr. Vijayshree	Intern representative	

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Minutes of the Curriculum Committee meeting held on 5th January 2017

President of the meeting welcomed the members.

The committee was informed that there was an improvement in the number of students visiting the museum by the efforts of some of the department but not upto the expected levels. Committee suggested creating multidisciplinary multimedia presentation of current topic in the museum, encouraging students to view the same. This can improve the utilization of museum. It was also suggested to conduct competitions like treasure hunt to enhance student visit.

The committee noted that the integrated teaching introduced in the first year has got definite structure and success is noted by the enthusiasm and active participation of students in the activities.

The committee was informed that the footfalls to the library have increased. Large majority of students are using own book reading facility than the library resource. The committee suggested to conduct sessions in case/problem based learning for the students in the library so that they can use the library resource more effectively and in-turn increases the attendance to the library.

The committee looked at the practices in the other institution to recognize the performance of teaching faculty. Some of the other institutions have point system for assessing overall performance. The contribution of faculty in different fields is given weightage in points. The committee suggested giving ample opportunities for faculty with unsatisfactory performance by counselling and additional training program.

Medha G

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The committee noted that the mentoring system has been doing very well in the first year and benefiting the students. It has not been effective in the subsequent years. The committee was informed that the students in the subsequent years are reluctant to meet their mentor inspite of having a regular schedule and allocation of mentors.

The committee looked at the formative assessment existing in the institution. It suggested encouraging major departments to explore the option of introducing objective methods of assessment like OSPE and OSCE as a part of formative assessment though it is not a mandated requirement for summative assessment. It also suggested having centralized theory examination facility for formative assessment to address the logistic issues.

Approval of value-added courses: The following are to be conducted as value-added courses:

1) Beyond the curriculum (Insight) 2017 in April 2017. It was discussed that it will be a good opportunity for the UG students to organise and participate in this programme. It will be conducted over 4 days (about 28-30 hours) and will include lecture and practical sessions, case discussions, quiz competitions and poster presentations and will definitely enrich the curriculum.

2) PG Intensive training programme, June 2017. It was discussed that this programme which will be conducted for the new batch of PG students for about 16-20 hours will cover a wide range of topics including journal review, audiovisual media, research methodology, patient safety and ethical issues. It will be highly beneficial to the


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freshly admitted postgraduate students and will lay a foundation to the PG training course.

3) Neuroscience, 20th and 21st June 2017. It was discussed that this 2-day course (about 16 hours duration) will benefit students – both UG and PG, and since it will be dealing with recent advances in brain diseases, all the members unanimously agreed that it should be considered as a value-added course.

The committee agreed that the above three courses should be considered as value-added courses.

President thanked the members for their active participation.

(Dr. D. Venkatesh)

MEU coordinator

Co-Ordinator

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(Dr. Medha Y Rao)

Principal and Dean

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Curriculum Committee Meeting on 10th January 2020

Sr. No.	Name	Designation & Department	Signature
1	Dr. Medha Y Rao	Dean, Department of General Medicine	<i>Medha Y Rao</i>
2	Dr. Komala N	Associate Professor, Department of Anatomy (preclinical faculty)	<i>Komala N</i>
3	Dr. Prathab.A.G, Registrar Academics & Para clinical representative	Professor and Head, Department of Microbiology (paraclinical faculty)	<i>Dr. A.G. Prathab</i>
4	Dr. Vijayashree Thyagaraj, Clinical representative & Medical specialty	Professor, Department of General Medicine (Medicine & allied disciplines)	<i>Vijayashree</i>
5	Dr. Padma.K. Clinical representative, Surgical specialty	Professor, Department of Obstetrics and gynaecology(Surgery & allied disciplines)	<i>Padma</i>
6	Dr. Chandrika Rao	Professor & MEU Coordinator, Department of Paediatrics	<i>Chandrika</i>
7	Dr. Suhas M	Intern Representative	<i>Suhas</i>
8	Mr. Sai Prasad Kottapalli	UG representative	<i>Sai Prasad</i>

Medha Y Rao
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Minutes of the Curriculum Committee meeting held on 10th January 2020

The President welcomed the members and requested them to report the quality initiatives for the previous year and progress achieved. The members were asked to propose at least one quality initiative for the year 2020 with the objectives, process, and desired outcome.

DRP has conducted training and capacity building workshops for research induction, SPSS, grant writing, and IPR. Postgraduate students have attended all the programs. Student research proposals are evaluated in-house to ensure quality before submitting to different funding agencies.

Registrar (Academics) reported that the examination manual describing the activities connected with the conducted of exams has been updated. The centralization of internal assessment has started in 2019. The internal assessments for all subjects will be centralized from 2020.

Registrar (Academics) informed that NAAC is providing funds for conducting activities related to quality enhancement. He requested the members to explore the option of tapping the funds for conducting quality improvement programs.

Registrar (Academics) requested Mr. Ravi (EDP) to create awareness about the E- learning platform and requested him to ensure creating at least one module from each department initially followed by one module for each of the faculty members.

Approval of value-added courses: The following are to be conducted as value-added courses:

1) 21st INDO-US Flow Cytometry training “Clinical Applications of Flow Cytometry”, 29th and 30th January 2020. The members discussed that since we already have a flow cytometry lab in our institution and PG students in Pathology have been exposed and know the basics of flow cytometry, this workshop will be useful to enhance their knowledge. The workshop will be conducted over two full days (17-18 hours). Hence it was unanimously agreed that this workshop will be a good value-added course.

2) Interns' Intensive Training Programme February 2020. All the members agreed that this programme which will be conducted for the new batch of interns for more than 20 hours is a value-added course as it will cover a wide range of topics including laboratory, communication, patient safety and ethical issues. This will be followed by laboratory postings and training in neonatal resuscitation which will be highly beneficial.

The committee endorsed that the above courses should be considered as value-added courses.

The President thanked the members for their participation in the meeting.



A handwritten signature in blue ink, appearing to read "Chandrika Rao".

(Dr. Chandrika Rao)

MEU coordinator

Co-Ordinator

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M.S.R. Nagar, MSRIT Post,
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A handwritten signature in blue ink, appearing to read "Medha Y Rao".

(Dr. Medha Y Rao)

Principal and Dean

**PRINCIPAL AND DEAN
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Curriculum Committee Meeting on 16th January 2019

Sr. No.	Name	Designation & Department	Signature
1	Dr. Medha Y Rao	Dean, Department of General Medicine	<i>Medha Y Rao</i>
2	Dr. Komala N	Associate Professor, Department of Anatomy (preclinical faculty)	<i>Komala N</i>
3	Dr. Prathab. A.G. Registrar Academics & Paraclinical representative	Professor and Head, Department of Microbiology (paraclinical faculty)	<i>Dr. A.G. Prathab</i>
4	Dr. Vijayashree Thyagaraj, Clinical representative & Medical specialty	Associate Professor, Department of General Medicine (Medicine & allied disciplines)	<i>Vijayashree</i>
5	Dr. Padma.K. Clinical representative, Surgical specialty	Professor, Department of Obstetrics and gynaecology (Surgery & allied disciplines)	<i>Padma K</i>
6	Dr. Chandrika Rao	Professor, Department of Paediatrics, MEU Convener	<i>Chandrika Rao</i>
7	Mr. Sai Prasad Kottapalli	Student representative	<i>Sai Prasad</i>
8	Dr. Ram Mohan	Intern representative	<i>Ram Mohan</i>

Medha Y Rao
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Minutes of the Curriculum Committee meeting held on 16th January 2019

President of the meeting welcomed the members.

The members were informed about intentions of the management to make all the efforts to get the accreditation by various bodies. These accreditations can become the mandated requirement sooner or later. Accredited institutions will have better acceptability and image.

The committee appreciated the vision of the management to go in for accreditation and decided to speed-up the institutional efforts towards it. Members suggested creating the profile of individual faculty members to showcase the strength of the institution and generate template for the same.

It was discussed that there should emphasis and effort to increase the number of publications for improving the standing of the institution. Dr. Pratab sought the opinion of committee about fixing the targets for the faculty/departments about the minimum number of publications. Student research projects should be encouraged. There should be efforts to educate students about research methodology by organizing workshops.

The committee discussed that journal presentations should be encouraged during PG programs. This will help the students while preparing their own publications. Literature search and evidence-based medicine should be encouraged.

Dr. Pratab requested committee members to suggest remedial measures about low performers and support for high achievers. He observed that different departments have different approach different programs for them. He suggested evolving common policy across the department for them. The plan for the slow learners should be put in place at the earliest for better outcome.

Approval of value-added courses: The following are to be conducted as value-added courses:

1) Interns' Intensive Training Programme February 2019. All the members agreed that this programme which will be conducted for the new batch of interns for more than 20 hours is a value-added course as it will cover a wide range of topics including laboratory, communication, patient safety and ethical issues. This will be followed by laboratory postings and training in neonatal resuscitation which will be highly beneficial.

2) Maitland-based Manual Therapy Training, 11th and 12th February 2019. It was discussed that this 2-day workshop (about 16 hours) will be a value-added course which will enhance the expertise of physiotherapy students, both BPT and MPT, in the management of joints.

3) Microvascular Flap Training - Hands on coupler experience, 26th and 27th April 2019. It was discussed that this advanced cadaver flap dissection course of 16-17 hours duration will be a good value-added course for MCh Plastic surgery students. These students will gain proficiency in flap dissection and also acquire more knowledge with regard to the vascular basis of flap.

4) Beyond the curriculum (Insight) 2018 in April/May 2019. It was discussed that the UG students will organise this programme which will be conducted over 4 days (about 28-30 hours). All UG students should participate in this programme which will include lecture and practical sessions, case discussions, quiz competitions and poster presentations and will definitely enrich the curriculum.

5) PG Intensive Training Programme, June 2019. It was discussed that this programme which will be conducted for the new batch of PG students for more than

20 hours will cover a wide range of topics including journal review, audiovisual media, research methodology, patient safety and ethical issues. It will be highly beneficial to the freshly admitted postgraduate students and will lay a foundation to the PG training course.

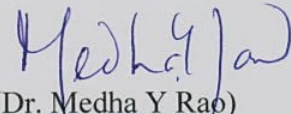
The committee endorsed that the above courses should be considered as value-added courses.

The President thanked the members for their participation in the meeting.



(Dr. Chandrika Rao)

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Curriculum Committee Meeting on 18th January 2016

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3	Pre Clinical Faculty	Associate Professor above	Dr. Vijayadas, Preclinical representative,	Associate Professor of Physiology	
4	Para Clinical Faculty	Associate Professor above	Dr. Prathab.A.G. Registrar Academics, Paraclinical representative,	Professor of Microbiology	
5	Medical Clinical Faculty	Associate Professor above	Dr. Chandrika Rao, Clinical representative, Medical specialty,	Prof & Head of Pediatrics	
6	Surgical Clinical Faculty	Associate Professor above	Dr. Padma.K. Clinical representative, Surgical specialty,	Professor of OB & G	
7	UG student representative		Miss. Monisha Madhumitha,	Student representative	
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Minutes of the Curriculum Committee meeting held on 18th January 2016

President of the meeting welcomed the members.

The committee took note of the training programs conducted by Medical education unit in association with University of Illinois, Chicago. They appreciated the vision of the management in providing such opportunity to the faculty of our institution. They suggested forming core group of trained faculty helping to disseminate the knowledge and skills to other members of faculty in a phased manner, which in turn will enhance the quality of medical education.

The committee suggested that to enhance the quality of skills training, students should be exposed to more hands-on practical training at the clinical skills laboratory in the advanced learning centre. Training sessions conducted in the clinical skills laboratory will provide more opportunity for hands-on training to the students.

Registrar (Academics) expressed his concern about the underutilization of the integrated museum. He suggested that the departments can organize periodic visits to the museum as a part of their training and arrange integrated teaching activity increasing the foot falls.


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The committee suggested that the peer evaluation report submitted by the evaluator can be mailed to the faculty member helping him to identify the limitation and make efforts to improve the quality of teaching.

The committee took note of some of the complaints received from the faculty expressing their displeasure over the scores of student evaluation as only a section of students participated in the evaluation process. The committee suggested having representative sample of students with different learning abilities, and who are regular in attending the classes to get fair assessment of the performance of faculty. They also suggested exploring the option of using technology to obtain the feedback from majority of student to address the disgruntlement among the members of the faculty.

The issue of assessing and recognizing the faculty performance was discussed. The committee opined that faculty members exhibiting unsatisfactory performance need to be counseled and should be given opportunity to attend the FDP. The committee decided to look at the practices in the other institutions for recognizing good teachers.

The committee appreciated the efforts of Principal and Dean for starting the integrated teaching program and suggested to extend the same to the subsequent year. Further, they also suggested making it more structured to enhance the benefit to the students.

The committee took a close look and the faculty development programs. The suggestion of Principal to conduct the program to train a large group of faculty members even without the formal permission from MCI was considered. As MCI recognized FDP is a mandated requirement for all the teaching faculty members, the committee opined that the regional center and MCI can be pressurized to accord


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permission to conduct FDP more frequently to train all the eligible faculty within a short period of time.

The committee emphasized the need to motivate faculty to make the lectures more interactive and introduce innovative teaching methods to improve the quality of teaching learning activity.

The committee suggested conducting regular mentoring activity, identify the difficulties encountered by them and plan for remedial classes/assignments for slow learners. It suggested extension of mentoring activity to other terms, conducting it more regularly to provide benefit to the students.

Approval of value-added courses: The following are to be conducted as value-added courses:

1) Beyond the curriculum (Insight) 2016 in the month of May 2016. It was discussed that it will be a good opportunity for the UG students to organise and participate in this programme. It will be conducted over 4 days (about 28-30 hours) and will include lecture and practical sessions, quiz competitions and poster presentations and will definitely enrich the curriculum.

2) PG Intensive Training Programme, June 2016. It was discussed that this programme will be conducted in two batches, each over 3 days (about 20-22 hours), for the batch of PG students who will be admitted in May 2016. It will cover a wide range of topics including journal review, audiovisual media, research methodology, patient safety and ethical issues. It will be highly beneficial to the freshly admitted postgraduate students and will lay a foundation to the PG training course.


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The committee endorsed that the above two courses should be considered as value-added courses.

President thanked the members for their active participation.

(Dr. D. Venkatesh)

MEU coordinator

Co-Ordinator
MEDICAL EDUCATION UNIT
M.S. Ramaiah Medical College
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(Dr. Medha Y Rao)

Principal and Dean

PRINCIPAL AND DEAN
M.S. Ramaiah Medical College
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Curriculum Committee Meeting on 19th July 2019

Sr. No.	Name	Designation & Department	Signature
1	Dr. Medha Y Rao	Dean, Department of General Medicine	<i>Medha Y Rao</i>
2	Dr. Komala N	Associate Professor, Department of Anatomy (preclinical faculty)	<i>Komala N</i>
3	Dr. Prathab A.G, Registrar Academics & Para clinical representative	Professor and Head, Department of Microbiology (paraclinical faculty)	<i>Dr. A.G. Prathab</i>
4	Dr. Vijayashree Thyagaraj, Clinical representative & Medical specialty	ASSOCIATE Professor, Department of General Medicine (Medicine & allied disciplines)	<i>Vijayashree</i>
5	Dr. Padma.K. Clinical representative, Surgical specialty	Professor, Department of Obstetrics and gynaecology (Surgery & allied disciplines)	<i>Padma</i>
6	Dr. Chandrika Rao	Professor & MEU Coordinator, Department of Paediatrics	<i>Chandrika</i>
7	Dr. Suhas M	Intern Representative	<i>Suhas</i>
8	Mr. Sai Prasad Kottapalli	UG representative	<i>Sai Prasad</i>

Medha Y Rao
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Minutes of the Curriculum Committee meeting held on 19th July 2019

President of the meeting welcomed the members and requested them to suggest one quality initiative to be implemented during the following year.

It was suggested to give select topics to the students as assignments at the end of every class to encourage self-directed learning.

The committee observed that there was a need to address some of the important topics that need to be stressed and suggested their inclusion in the foundation course for the new batch of medical students. The topics of relevance were

- 1) Ethics and Professionalism
- 2) Group dynamics
- 3) Communication skills
- 4) Documentation - Maintaining accurate medical records
- 5) Research methodology

The committee acknowledged the need to train the students for competitive examinations and job placement as a value addition to the existing good quality education in our institution. Committee suggested mobilizing the existing infrastructure to conduct mock entrance exam for the subsequent batch of prospective

PG students. The committee was informed that multiple choice questions have to be provided by each department, for the mock exam.

The committee appreciated the persistent effort of the Principal and the coordinator for integrated teaching for giving concrete shape to it addressing felt needs of the students. They reiterated that the same needs to be replicated to the students of other years.

Approval of value-added courses: The following have been or will be conducted as value-added courses:

1) Clinical Neurodynamics - 29th and 30th June and 5th and 6th July 2019. It was discussed that this course which will be of 2 days duration (16 hours) will be practically oriented and will benefit physiotherapy students, especially the MPT students in dealing with complicated neurological cases.

2) Interns' Intensive Training Programme September 2019. The members discussed that this programme which will be conducted for the new batch of interns for nearly 20 hours will cover a wide range of topics including laboratory, communication, patient safety and ethical issues. This will be followed by laboratory postings and training in neonatal resuscitation which will be highly beneficial.

3) Community-based training programme, 21st November to 7th December 2019. It was discussed that this 3-week course which will be conducted by the community medicine department in Kaiwara will provide value education through service to marginalized groups, strengthen skills and attitude of UG students, help the students to develop communication skills, and expose the students to rural culture.

The committee endorsed that the above three courses should be considered as value-added courses.

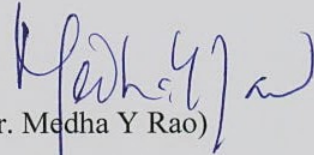
President thanked the members for their active participation.



(Dr. Chandrika Rao)

MEU coordinator
Co-Ordinator

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(Dr. Medha Y Rao)

Principal and Dean

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Curriculum Committee Meeting on 22nd July 2016

Sl. No.			Name	Designation & Dept.	Signature
1	Dean - Chairperson		Dr. Medha Y Rao	Principal & Dean & Senior Prof of General Medicine	
2	MEU Convenor	Member	Dr. D. Venkatesh	Coordinator, MEU Prof of Physiology	
3	Pre Clinical Faculty	Associate Professor above	Dr. Vijayadas, Preclinical representative,	Assoc. Prof. of Physiology	
4	Para Clinical Faculty	Associate Professor above	Dr. Prathab.A.G. Registrar Academics, Paraclinical representative,	Professor of Microbiology	
5	Medical Clinical Faculty	Associate Professor above	Dr. Chandrika Rao, Clinical representative, Medical specialty,	Prof of Pediatrics	
6	Surgical Clinical Faculty	Associate Professor above	Dr. Padma.K. Clinical representative, Surgical specialty,	Professor of OBG	
7	UG student representative		Mr. Vignesh Varma	Student representative	
8	Intern representative		Dr. Vijayshree	Intern representative	

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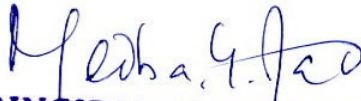
Minutes of the Curriculum Committee meeting held on 22nd July 2016

President of the meeting welcomed the members and requested them to suggest one quality initiative to be implemented during the following year

Committee opined that more facilities have to be created for undergraduate students to take up research activities. The Division of Research and Patents (DRP) can conduct more sessions to introduce the students to evidence-based medicine, literature search and research methodology. The committee noted that such training is being conducted for postgraduate students during the PG orientation programs.

The committee reiterated the need to motivate the Heads of the department to identify the deficiency in the present curriculum which has not be revised for nearly two decades with respect to changing health needs, bring it to the notice regulatory authorities for suitable modification to make medical education contemporary and relevant.

The committee took serious note of the under-utilization of integrated museum and central library. The committee suggested encouraging major departments to organize integrated teaching sessions, theme based exhibitions and competitions in the museum to promote visit of students.


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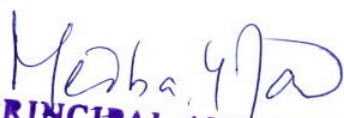
The committee was informed that the utilization of library was low with respect to huge investment in procuring latest books and journals. The committee felt that students did not get time to visit the library and availability of most of the information on the web was also deterrent. It was suggested to create a dedicated library hour for students to visit the library regularly and encourage PGs to present articles from the latest and quality journals available in the library.

The committee appreciated the efforts of Medical Education Unit in succeeding to obtain computer based feedback on faculty from majority of students. The committee felt the present system of feedback will instill confidence in the faculty members and will be more objective. Further, the committee was informed that the peer evaluation report was mailed to the respective faculty member bringing in more transparency in process and opportunity for the faculty to get the objective feedback from evaluator for personal improvement. The committee expressed satisfaction over effective implementation of the suggestion.

The committee took note of the communication from MCI restricting the conduct of FDP till further order and felt that it was a retrograde step in faculty training. The committee suggested conducting more number of FDP as soon as the permission is granted by MCI to train larger number of faculty members.

The committee expressed satisfaction over the mentoring activity in the first year but expressed the need to make it regular for the subsequent years.

The committee noted that the learning styles were assessed for the first year medical students and suggested to utilize the information gathered to tailor the teaching-


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learning activity to suit their needs. The committee also noted that some of the departments have started helping the low performers by remedial measures but opined that all the major departments should address the issue more seriously to improve the pass percentage and quality of outcome.

Approval of value-added courses: The following will be or have been conducted as value-added courses:

- 1) International Bio-skills Training on Pelvi-acetabular fractures, 14th to 17th July 2016. It was discussed that this 4-day programme which was recently conducted, emphasized on new surgical approaches with video and live demonstrations which definitely added to the existing knowledge and benefitted PG students in Orthopedics.
- 2) Community-based training programme, 28th November to 16th December 2016. It was discussed that this 3-week course which will be conducted by the community medicine department in Kaiwara will provide value education through service to marginalized groups, strengthen skills and attitude of UG students, help the students to develop communication skills, and expose the students to rural culture.

The committee endorsed that the above two courses should be considered as value-added courses.

President thanked the members for their active participation.

(Dr. D. Venkatesh)

MEU coordinator
Co-Ordinator

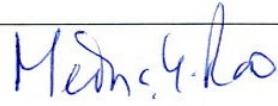
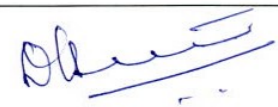





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(Dr. Medha Y Rao)

Principal and Dean

PRINCIPAL AND DEAN
M.S. Ramaiah Medical College
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Curriculum Committee Meeting on 25th January 2018

Sr. No.	Name	Designation & Department	Signature
1	Dr. Medha Y Rao	Dean, Department of General medicine	
2	Dr. D. Venkatesh	Professor, Department of Physiology (preclinical)	
3	Dr. Prathab. A.G. Registrar Academics, Paraclinical representative,	Professor , Department of Microbiology (paraclinical)	
4	Dr. Chandrika Rao, Clinical representative, Medical specialty	MEU Coordinator, Professor , Department of Pediatrics (Medicine & allied disciplines)	
5	Dr. Padma.K. Clinical representative, Surgical specialty	Professor, Department of Obstetrics and gynaecology (Surgery & allied disciplines)	
6	Mr. Vignesh Varma	Student representative	
7	Dr. Swetha Sridhar	Intern representative	


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Minutes of the Curriculum Committee meeting held on 25th January 2018

President of the meeting welcomed the members.

The committee recommended that a formal orientation be conducted at the beginning of the about the clinical postings emphasizing on practical aspects, clinical application and development of psychomotor skills during the clinical postings. They should also be introduced to hospital etiquette, ethical issues and communication during these sessions.

The committee felt the need to promote blended learning. In this direction suggested strengthening the E-learning activities for both the students and faculty members. The core areas to be addressed in the beginning can be medical ethics, medico-legal case discussion and waste management.

The committee appreciated the efforts of management in centralizing the theory examination during formative assessment. It was suggested to generate multiple sets of question papers, the final question paper is selected at the time of examinations. In order to ensure fairness in assessment, the invigilators can be from a different subject. They also stressed the need prepare a blue print based on the weightage of marks allocated in the university examination and time provided to complete the portion. The question paper should be set as per the university pattern to give adequate exposure and confidence to the students to face the summative assessment. The committee suggested encouraging major departments to use objective assessment tools during practical and clinical examination as a part of formative assessment.

The committee felt the need to identify the performance of students based on the first assessment during the year. They can be grouped into low performers and high achievers. The needs of these groups in terms of teaching learning activity will be different. Hence additional efforts should be mobilized to cater to the specific needs of the different groups. The committee noted that low performers had some remedial session, expressed the need to have structured program for different groups. Catering

to the needs of high achievers can improve the image of the institution through better results both in terms of quality and quantity.

The committee noted that the utilization of the museum has not been consistent. They suggested that the museum committee could come-up with ideas to ensure maximum utilization of museum infrastructure.

The committee appreciated the efforts of MEU in successfully conducting MCI recognized faculty development program after a gap during the year 2016 and suggested to plan for more such programs to train/retrain all the eligible faculty members.

Approval of value-added courses: The following have been or are to be conducted as value-added courses:

1) Surgical approaches to upper and lower limb, 13th and 14th January 2018. It was discussed that this programme of nearly 16 hours duration dealt with recent advances in orthopedic surgery on the upper and lower limb and can be considered as a value-added course.

2) Interns' Intensive Training Programme March 2018. All the members agreed that this programme which will be conducted for the new batch of interns for more than 20 hours will qualify to be called a value-added course as it will cover a wide range of topics including laboratory, communication, patient safety and ethical issues. This will be followed by laboratory postings and training in neonatal resuscitation which will be highly beneficial.

3) Beyond the curriculum (Insight) 2018 in April/May 2018. It was discussed that the UG students will organise this programme which will be conducted over 4 days (about

28-30 hours). All UG students should participate in this programme which will include lecture and practical sessions, case discussions, quiz competitions and poster presentations and will definitely enrich the curriculum.

4) PG Intensive Training Programme, June 2018. It was discussed that this programme which will be conducted for the new batch of PG students for about 20 hours will cover a wide range of topics including journal review, audiovisual media, research methodology, patient safety and ethical issues. It will be highly beneficial to the freshly admitted postgraduate students and will lay a foundation to the PG training course.

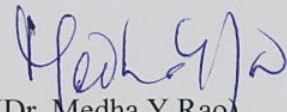
The committee agreed that the above courses should be considered as value-added courses.

President thanked the members for their active participation.



(Dr. Chandrika Rao)

MEU coordinator
Co-Ordinator
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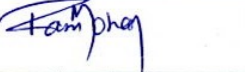



(Dr. Medha Y Rao)

Principal and Dean

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M.S. Ramaiah Medical College
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Curriculum Committee Meeting on 27th July 2018

Sr. No.	Name	Designation & Department	Signature
1	Dr. Medha Y Rao	Dean, Department of General Medicine	
2	Dr. Komala N	Associate Professor, Department of Anatomy (preclinical faculty)	
3	Dr. Prathab. A.G. Registrar Academics & Paraclinical representative	Professor and Head, Department of Microbiology (paraclinical faculty)	
4	Dr. Vijayashree Thyagaraj, Clinical representative & Medical specialty	Associate Professor, Department of General Medicine (Medicine & allied disciplines)	
5	Dr. Padma.K. Clinical representative, Surgical specialty	Professor, Department of Obstetrics and gynaecology (Surgery & allied disciplines)	
6	Dr. Chandrika Rao	Professor, Department of Paediatrics, MEU Convener	
7	Mr. Sai Prasad Kottapalli	Student representative	
8	Dr. Ram Mohan	Intern representative	


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Minutes of the Curriculum Committee meeting held on 27th July 2018

President of the meeting welcomed the members and requested them to suggest one quality initiative to be implemented during the following year.

The committee felt that there was a need to promote participative learning by encouraging active involvement of students in those activities. It was proposed to consider the option of introducing structured Problem based learning covering important topics.

The committee was informed that multiple sets of question papers are provided for formative assessment and final question paper is selected at the time of examination. The invigilators are drawn from a different subject. These changes have been made as per the suggestion of committee to ensure fairness in the conduct of examination. The committee appreciated the timely action based on their recommendations.

The committee appreciated the persistent effort of the Principal and the coordinator for integrated teaching for giving concrete shape to it addressing felt needs of the students. They reiterated that the same needs to be replicated to the students of other years.

The committee suggested to conduct workshop on problem based learning to faculty members empowering them to conduct PBL sessions for the students in the facilities available in the central library.

The committee was informed that the institution had taken a proactive step in promoting student innovation and has applied to MHRD to be recognized to start student innovation council.

Approval of value-added courses: The following will be conducted as value-added courses:

- 1) Foraminoscopy spine training, 28th and 29th July 2018. It was discussed that this 2-day programme (about 16 hours) will include lectures, live surgeries and hands-on workshop and will cover recent advances in spine surgery. It will add to the knowledge and experience of Mch neurosurgery students, and can definitely be considered as a value-added course.
- 2) Interns' Intensive Training Programme August 2018. All the members agreed that this programme which will be conducted for the new batch of interns for more than 22 hours will qualify to be called a value-added course as it will cover a wide range of topics including laboratory, communication, patient safety and ethical issues. This will be followed by laboratory postings and training in neonatal resuscitation which will be highly beneficial.
- 3) Small Incision Cataract Surgery (SICS), September to October 2018. All the members felt that this 8-week training course on small incision cataract surgery on goat's eye is a very good value-added course for ophthalmology PG students.
- 4) Community-based training programme, 20th November to 7th December 2018. It was discussed that this 3-week course which will be conducted by the community medicine department in Kaiwara will provide value education through service to marginalized groups, strengthen skills and attitude of UG students, help the students to develop communication skills, and expose the students to rural culture.

The committee endorsed that the above courses should be considered as value-added courses.

President thanked the members for their active participation.



Chandrika Rao

(Dr. Chandrika Rao)

MEU coordinator

Co-Ordinator
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Medha Y Rao

(Dr. Medha Y Rao)

Principal and Dean

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College Council Meeting

From:

Office of the Member Secretary, cc

To:

All the Members

Ref: RMC/CC/July /2019

April 5, 2019

Following are the Agenda for the College Council Meeting scheduled on April 9, 2019
(Tuesday) at **2:00 pm at RH Board Room.**

Sl. No.	AGENDA	
	CME / Conference to be conducted by the department (To improve the perception of the institution by NIRF ranking)	Principal & Dean
	Annual Progress Report of the department to be submitted / presented by the HOD	Registrar-I
	Competency based curriculum towards implementation	Registrar-I
	NAAC related activities – Documentation of internal audit IQAC Functioning process	Registrar-I
	Accountability for external collaboration for research at our institute. Translation of research outcome for the h of patient in our campus (project wise meeting through DRP to have implementation vertical)	DRP
	RGUHS – Communication regarding examination schedule (UG & PG) and evaluation	Registrar-I
	Impending MCI Assessment – PG (Board and Superseciality)	Registrar-II
	Centralised process for Internal Assessment	Registrar-I
	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
	Feedback on the curriculum	Principal & Dean
	Any others <i>Revisiting Phase II strategies of Vision & Mission</i>	<i>Chandra Kiran</i>

(Dr. Chandra Kiran)

Member Secretary
College Council

Madhup
PRINCIPAL AND DEAN
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PRINPS



**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
9th April 2019 AT 02:00 pm**

The College Council Meeting was convened on 9th July 2019 @ 2:00pm, Venue-Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Naresh Shetty-Orthopaedics, Dr.Ananth Bhandary-Ophthalmology, Dr.Mala Dharmalingam-Endocrinology, Dr.Sanjay C.Desai-Vascular Surgery, Dr.B.S.Satyaprakash-Gastroenterology,

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl. No.	Agenda / Points	Discussion	Plan of Action
1. a.	<u>Student Representation</u> Requested to conduct seminars of problem based learning and classes for Research and paper presentation.	<p>The member secretary welcomed all the members of the College Council including the Chairperson.</p> <p>Registrar-I welcomed the Student Representatives Mr.Ram Mohan and Ms.Varsha who belongs to the present batch of Interns has joined as a part of the college Council meetings 2019</p> <p>Student Representatives informed to conduct more seminars on problem based learning and not on regular what they have already educated.</p> <p>Informed to conduct classes for Research and paper Presentation for the undergraduate students.</p>	<p>Chairperson informed that the newer teaching of problem based learning and team based learning has already been started for the younger terms (4th term) and finished 3 sessions includes which are clinically important topics.</p> <p>Regular didactic lectures to be replaced.</p> <p>MCI has revamped the curriculum and it is completely competency based for the new batch of students.</p>

Medha J
PRINCIPAL AND DEAN
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			<p>Chairperson informed that the college will try the best to place this new curriculum once it is structured, for the other batch students who have missed it out.</p> <p>Integrated teaching has been already continuing and has already finished for three years for the younger terms.</p> <p>Regarding research - E.module has been introduced for basic research methodology for Undergraduates. This will be available for UGs to study research. New MCI curriculum includes foundation course of research methodology. It is very beneficial for Undergraduates.</p> <p>RMC is Planning to introduce intensive course for the undergraduate students who are all involved in student research project.</p> <p>RMC Student Innovation council has been initiated and innovative lectures has been noticed. Few students have already been enrolled in institute student innovation council.</p> <p>Associate Dean informed that the issue will be sorted out within 10 days of time.</p>
b.	Shortage of network systems at MSRH	There is a delay in typing discharge summaries due to non-availability of more systems at MSRH.	
c.	Shortage of duty rooms / beds for the duty interns.	Request to provide more number of beds for the duty interns.	Interns are informed to meet the Chief Administrator-RMCH with the list of available beds for discussion.
d.	Coffee / Tea shops	Request to provide facilities for the coffee/ tea shops inside the hospital for duty interns	Chief Administrator informed that the necessary arrangements will be made.
e.	Shortage of Water in the hostel.	Requested to look into the matter.	Dr.Hemanth.T-CHW-Hostel will look into the matter.

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f.	Sport Facilities	Requested to provide Sport facilities for the students.	The matter will be discussed with the higher authorities.
g.	Stipend	Requested to increase the stipend amount for the Interns.	Chairperson informed that the representation to be given to the Office of the Principal & Dean for further action.
2.	CME / Conference to be conducted by the department (To improve the perception of the institution by NIRF ranking)	<p>Chairperson informed that Ramaiah Medical College ranked 27th out of 113 institutions by National Institutional Ranking Framework, Ministry of Human Resource Development, GOI, Delhi.</p> <p>Chairperson requested HODs to contribute more to improve the institution ranking.</p> <p>Registrar-I appraised the NIRF Ranking process to the members.</p>	<p>NIRF Total score is : 500. RMC scored 240.81 out of 500.</p> <p>NIRF Generates scores on five aspects are as follows;-</p> <ol style="list-style-type: none"> 1. Teaching, Learning and Resources 2. Research and Professional Practice 3. Graduate Outcomes 4. Out reach and inclusivity 5. Peer Perception by both Employers and Academic <p>The following points to be improved for ranking;-</p> <p><u>Teaching learning:</u></p> <ul style="list-style-type: none"> • Faculty student Ratio. • PhD programmes enrollment to be encouraged. • Faculty are encouraged to pursue PhD after their post graduation. <p><u>Research:</u></p> <ul style="list-style-type: none"> • It includes combined metric for publication and combined metric for quality of publication, IPR and patents which are published and granted, foot print of the project and professional practice. • Weightage to be given for publications to be published in the Scopus database instead of other journals. It is compulsory that each

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Chairperson

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			<p>faculty has to publish one paper in scopus index journal required for the rating agency.</p> <ul style="list-style-type: none"> • Faculty are requested to try to publish in Scopus for ranking and other journals for NAAC purpose. • Citation by others to be encouraged. • Number of Patents to be improved. Ideas and designs to be included in the patents. <p>Recommended to conduct one session about the research to all the faculty during the Friday clinical society meeting to improve NIRF ranking.</p> <p>Heads are requested to encourage the faculty to increase the number of research and publications as a continuous process.</p> <p>HODs are requested to invite DRP in the department meetings to appraise the guidelines to conduct research.</p> <p>Faculty are requested to contact DRP for any queries regarding the scopus database.</p> <p>Informed that unique faculty research ID has been created and circular will be sent to all the faculty to use unique ID for publications.</p> <p>The following to be informed to the faculty;-</p>
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			<p>Weightage will be given to</p> <ol style="list-style-type: none"> a. Foot print of Projects and Professional Practice: b. Sponsored Projects – both government and Industry sponsored <p>i.e ICMR, DST, DSIR, RGUHS funded by professional agencies and endocrine society</p> <ol style="list-style-type: none"> c. Working relations with institution of excellence. d. Weightage given for research work aligned with National programs. i.e Nutrition, National blindness, TB NCD etc. <p><u>Graduate outcomes:</u></p> <ul style="list-style-type: none"> • Includes placement and higher studies. <p>Individual departments are requested to send the information about the undergraduates, postgraduates and super speciality students progressing to higher studies and higher positions, median salary for the last three years to the Principal & Dean’s Office. Relevant template to be circulated to all the departments to submit the information.</p> <p><u>Metric for University Exams:</u></p> <ul style="list-style-type: none"> • Pass percentage to be improved. <p><u>Outreach and inclusivity:</u> Regional diversity, women diversity, facility available for physically challenged children.</p> <p><u>Peer perception from employers and</u></p>
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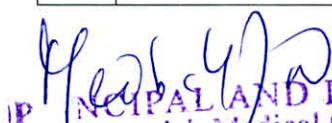
			<p><u>academic peers.</u></p> <ul style="list-style-type: none"> • Academic events to be improved. <p>Perception about Ramaiah to be improved through social media, website and brochures.</p>
3.	Annual Progress Report of the department to be submitted / Presented by the HOD.	Registrar-I informed that the Annual progress report of the department to be uploaded in the GEMS by the dept. The report has been reviewed in the college council meeting.	<p>The progress report includes the following points:-</p> <ul style="list-style-type: none"> • Curricular planning, Interdisciplinary courses, life skills, field visit, industry visit, community posting, etc • Skill lab, E.content resources to be improved. • Faculty awards and recognitions to be updated in the GEMS database. • Conference / Seminars / workshops to be uploaded. • Workshop for writing the grants, writing / editing chapters books to be included. • Student / faculty exchange programs to be updated. • Student pass percentage to be increased. • Fellowship / Advance studies, collaborative research, clinical trials eco system for innovation intubation, centre institutional initiatives for creation and transfer of knowledge to be uploaded. • Industry academic collaboration, extension and out reach activity i.e. community projects including NSS, NCC, red cross activity government programmes to be uploaded. • Corporate social responsibility –

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			<p>involved in imparting education, social economic development. Educating immunization to the poor to be updated.</p> <ul style="list-style-type: none"> • Collaborative activity - Faculty student exchange program to be included. Psychiatry department receiving lot of Students from various institutions for student exchange programs in clinical psychology. • Possibility of linking with another institution. • Student training program with various institutions as part of their course to be updated. • Project work , collaborative research work with various institutions to be entered. <p>Everything to be documented.</p> <p>Chairperson appreciated all the faculty for their cooperation for the observership program for the oversees students at RMC.</p> <p>Within next two weeks the format will be sent to all the departments. Once in three months the department progress will be monitored and projected in the college council meeting</p>
4.	Competency based curriculum-plan towards implementation	It is in the process. The information to be disseminated shortly.	HODs to be informed with the details of templates soon.
5.	NAAC related activities – Documentation of Internal Audit IQAC Functioning process.	Presently the scanning process has been in progress for the Criteriaions 1- 7	<p>IQAC activities will be circulated to all Heads once it is started.</p> <p>Periodical meetings will be conducted by the NAAC Quality Advisor. HODs are requested to inform the faculty to attend the meetings without fail.</p>


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6.	<p>Accountability for external collaboration for research at our institute.</p> <p>Translational of research outcome for the benefit for patient in our campus (Project wise meeting through DRP to have implementation vertical)</p>	<p>HODs are requested to list out the external collaborations for research with various outside institutions to be entered in the GEMS database.</p> <p>A format has been structured by DRP and the same has been circulated to the departments.</p> <p>Depts. are requested to fill the form and send it back to DRP for accountability.</p> <p>Ramaiah consultancy services has been utilized by some departments. Decided to share 70:30 contribution. Medicine and community medicine have already shared.</p>	<p>Unique ID has been created to submit the project proposal to Scientific and Ethics Committee for approval. The form contains Name of the PI, MOU details, abstracts and collaborations etc.,</p> <p>Soft copy to be sent to all the departments.</p> <p>Translational of research outcome for the benefit of patient has already implemented. i.e Device to check bilirubin for neonates has been initiated by Dept. of Neonatology.</p> <p>Chairperson informed that component of research has been used to improve the institution internal research to improve clinical outcome.</p>
7.	<p>Impending MCI-Assessment (Broad & Super-speciality)</p>	<p>Registrar – II appraised the forthcoming MCI inspection to the members.</p> <p>Two departments from broad speciality (Ophthal, Psychiatry) will have MCI Assessment in the month of May or June 2019.</p> <p>Superspeciality - six departments are having MCI Assessment in the month of July & August 2019.</p> <p>Registrar -I have conducted meetings with the concerned dept. and appraised the impending MCI inspection.</p>	<p>As per MCI recent amendment, each Prof. can take 3 PGs and Unit Chiefs – 3 PGs and Assoc.Prof.- 2 PGS as a PG teacher guide.</p> <p>Intensive care beds has been taken into consideration to increase PG seats. Medicine & Allied and Surgery & Allied departments are eligible for MCI inspection to increase of PG seats.</p> <p>Application form to be submitted to MCI for increase of seats depends upon the resources available. i.e. bed, faculty strength etc.,</p> <p>Assessment will start from May 2019 onwards. Departments who have applied for conversion of Diploma seats into Degree seats not eligible for applying increase of seats. Letter of Permission from MCI is expected regarding the same.</p> <p>Any clarifications, Registrar-Administration office to be contacted.</p>

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8.	Centralised process for Internal Assessments	Registrar -1 informed that there is a need for centralizing the internal assessment exams. Common academic calendar for IA to be provided.	Council members have agreed to conduct centralized internal assessment exams.
9.	Reports of recent add-on programmes/ value-added courses conducted	<p>Eleven programmes / courses were recently conducted:</p> <p>1) Community based training Programme from 20th November to 7th December 2018, by the Department of Community Medicine</p> <p>2) Back to Basics - Cadaveric Primary Knee Arthroplasty Course on 7th and 8th December 2018, by the Department of Orthopaedics</p> <p>3) Kannada classes from 6th September 2018 to 21st March 2019, by Ramaiah Medical College</p> <p>4) Radiation Oncology updates on 19th January 2019, by the Department of Radiation Oncology</p> <p>5) Maitland-based Manual Therapy training on 11th and 12th February 2019, by the Department of Physiotherapy</p> <p>6) Interns' Intensive Training Programme from 4th to 14th February 2019, by the Medical Education Unit</p> <p>7) Program on Molecular Pathology on 23rd February 2019, by the Department of Pathology</p> <p>8) Hands on cadaveric dissection program on temporal bone on 28th February 2019, by the Department of ENT</p> <p>9) Workshop on Lacrimal Sac Surgeries on 24th March 2019, by</p>	The programmes / courses were a success.


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		<p>the Department of Ophthalmology</p> <p>10) SPSS (Statistical Package for the Social Sciences) training on 20th and 27th March 2019, by the Department of Community Medicine</p> <p>11) CME on Challenges in Clinical Dermatology on 31st March 2019, by the Department of Dermatology</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
10.	Feedback on the curriculum	<p>The templates for feedback to be taken from students, teachers, employers, alumni and professionals have been prepared by the NAAC Criterion 1 – Curriculum committee. The templates were presented to the members and approved.</p> <p>It was decided to administer the feedback online, and analysis will be done by Mr. Shivraj, Biostatistician, Dept of Community Medicine.</p> <p>Dr. Prasanna Shetty, HOD of Pathology informed the Council that the department has sent a communication to RGUHS on 2nd November 2018, suggesting that some outdated practical exercises in Pathology (Sahli's test for hemoglobin, chemical tests on urine) need to be replaced by currently done tests. The university is considering the suggestion.</p>	Feedback to be taken from students, teachers, employers, alumni and professionals.
11.	Any other.	Registrar –I informed that RMC is planning to have mock NEET training / Exam for the current batch of Interns. The classes will	

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		<p>be coordinated by MEU.</p> <p>During elective posting Interns have to attend all the 15 days without any leave.</p>	<p>If anybody is on leave their posting will be repeated in A&E.</p> <p>Any kind of forgery / proxy in attendance, the postings of Interns will be repeated in A&E</p> <p>80% of attendance should be maintained by Interns in smaller departments ie. Derm. Resp.Medicine.</p> <p>If any attendance shortage interns will get grace attendance from major departments. The same will be announced to the students in the class rooms.</p> <p>Faculty from UIC are visiting Neurology and Neuro Surgery in the month of May 2019 and the guest lectures will be conducted during the time. Expected collaboration with these two departments during this period.</p> <p>All the placement information to be disseminated to the interns through Placement cell and the same has been documented for NAAC purpose and rating.</p> <p>Insight 2019 - Student conference will be conducted in the month of May 2019.</p> <p>RMCH has been awarded NABH Accreditation. Chairperson thanked all the faculty members for their cooperation during the accreditation.</p>
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The chairperson informed the council members that Phase I strategies were accomplished and revisited their Phase II strategies of vision & mission document. Chairperson thanked the members of the Council for their participation. The meeting concluded with a Vote of thanks to the Chair.


 (Dr. Chandra Kiran)
 Member Secretary, College Council



Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to msrmedical@msrmmc.ac.in

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Copy to: Hon'ble Chairman, GEF,
Chief Executive, GEF(M)

9/4/19

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9/4/2019

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2	Dr. Naresh Shetty	President MH & IPSA	nareshs8@gmail.com	9844050222	<i>Naresh Shetty</i>
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4	Dr. Prathab A G	Registrar (Acad)	dragprathab@yahoo.co.in	9845195014	<i>Prathab A G</i>
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6					
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9	Dr. Vasanthi A Krishnan	Physiology	dr_vasanthi_a@hotmail.com	9880373409	<i>Vasanthi A Krishnan 9/4/19</i>
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40	Dr. Mala Dharmalingam	Endocrinology	drmaladharmalingam@gmail.com	9845208163	<i>Mala Dharmalingam</i>
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45	DR. NANAKUMAR	Head DRP	bnanakumar@msrhc.ac.in	9916759983	<i>N. Anand</i>

Dr. N. Anand
Principal & Dean
Med 9/4/19

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MEDICAL COLLEGE & HOSPITALS

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College Council Meeting

From:

Office of the Member Secretary, cc

To:

All the Members

Ref: RMC/CC/July /2019

July 16, 2019

Following are the Agenda for the College Council Meeting scheduled on 7th August 2019 at **12:00 NOON at **RH Board Room**.**

Sl. No.	AGENDA	
1.	<u>MEU-Competency based Curriculum</u> 1. Foundation Course - Overview 2. Early Clinical Exposure (Quick Views) 3. Electives	Dr.Chandrika Rao-Coordinator-MEU
2.	MCI	Registrar-II
3.	NAAC-Ongoing Activity	Registrar-I
4.	Review of Interns Logbooks	Principal & Dean
5.	Interns - Training Programmes	Principal & Dean
6.	HODs: MHRD	Principal & Dean
7.	Information from Principal & Dean's Desk	Principal & Dean
8.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
9.	Feedback on the curriculum	Principal & Dean
10.	Any other	


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(Dr. Chandra Kiran)

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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
7th August 2019 AT 12:00 noon**

*Member Secretary
College Council*

The College Council Meeting was convened on 7th August 2019 @ 12:00noon Venue- Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Naresh Shetty-President-MH, Dr.Prathab.A.G-Registrar-Academic and HOD-Dept. of Microbiology,Dr.P.T.Acharya-HOD-Neurology,Dr.Prakash.V.S-HOD-Cardiology, Dr.B.S.Satyaprakash-HOD-Gastroenterology.

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl. No.	Agenda / Points	Discussion	Plan of Action
1.	<u>Student Representation</u>	The member secretary welcomed all the members of the College Council including the Chairperson. Member Secretary welcomed the new members for the Council – Dr.Vanitha Gowda-Prof. & HOD- Biochemistry, Dr.Deepak.T.S.Prof. & HOD- Critical Care, Dr.Umesh.K-Prof. & HOD- Radiology and Dr.Ashok Kumar.P-Prof. & HOD-Orthopaedics	
a.	Biometric	Requested information about working hours (i.e in and out punch) for interns biometric	Registrar-II informed that based on their dept. duty roster / schedule Interns have to register their biometric.

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	Attendance	attendance.	
b.	Research for the Undergraduates	Requested to provide research methodology training program for Interns.	Training program to be arranged for the interns on the basis of research methodology before completing their internship. DRP will look into the matter and schedule the training program.
c.	A4 sheets for discharge summary	Requested to provide A4 white sheets to take print out for discharge summaries and suggested to see the summaries on the screens to avoid paper wastage.	AD & VP will look into the matter.
d.	Washrooms to be cleaned.	Washrooms not cleaned during the night duties.	AD & VP will look into the matter.
e.	OT Changing Room	Requested to provide separate OT changing room for Interns	AD & VP will see the facility in the OT and decide. In the meantime proper cleaning to be ensured. Chairperson informed that the basement of College building, empty space in front of canteen has been allotted with furniture for students group study. We have been noticed that the students are making lot of noise and flinging eatable wrappers on the area. Chairperson informed the student representatives to inform the student community to maintain code of conduct in that area. The library committee students have taken responsibility to display charts contains code of conduct and educate cleanliness for the students.
2.	MEU-Competency Based Curriculum	Dr.Chandrika Rao-Coordinator-MEU presented the overview of Competency Based Curriculum. MCI has developed and structured - Competency Based Medical Education(CBME)is an outcome-based approach to the	HODs are requested to ; Responsible for curricular implementation in the department Identifies training needs for faculty in the department Liaises with other HOD s and ensures

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		<p>design, implementation, assessment and evaluation of a medical education program using an organising framework of competencies.</p> <p>Each and every learning to be certified.</p> <p>a. <u>Foundation Course – Overview</u></p> <p>This is a one month course to orient medical learners to MBBS program and provide them with requisite knowledge, communication (including electronic), technical and language skills.</p> <p><u>Orient the student to</u></p> <ul style="list-style-type: none"> • The medical profession and the physician’s role in society • The MBBS programme • Alternate health systems in the country • Medical ethics, attitudes and professionalism • Health care system and its delivery • National health priorities and policies • Universal precautions and vaccinations • Patient safety and biohazard safety • Principles of family practice • Documents pertaining to MBBS Course from the Medical Council of India • The medical college and 	<p>smooth delivery of the curriculum</p> <p>Ensures that departmental responsibility is aligned and integrated topics (AITo) are completed</p> <p>Escalates issues to the appropriate teams</p> <p>Provides faculty and student support</p> <p>MEU will arrange the sensitisation programs for all related faculty members and ensure the coordination between faculty & students.</p> <p>MEU will train and orient the resource persons.</p>
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		<p>hospital</p> <p>b. <u>Early Clinical Exposure (Quick views)</u></p> <ul style="list-style-type: none"> • The clinical training would start in the first year-communication, basic clinical skills and professionalism. • Clinical exposure at the primary care level-integrated with the learning of basic and laboratory sciences. • Introduction of case scenarios for classroom discussion /case-based learning would be emphasized. • It will be done as a coordinated effort by the pre-clinical, para-clinical and clinical faculty. <p><u>Objectives :</u></p> <ul style="list-style-type: none"> • Plan teaching learning methods • around clinical scenarios <p>Optimally use ECE to orient students to basic clinical methods and soft clinical skills (communication, professionalism, ethics etc.)</p> <p>c. <u>Electives :</u></p> <ul style="list-style-type: none"> • To allow flexible learning options in the curriculum, 	
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		<ul style="list-style-type: none"> • Offer a variety of options including clinical electives, laboratory postings or community exposure in areas that students are not normally exposed as a part of regular curriculum. • Opportunity for students to do a project, enhance self-directed learning, critical thinking and research abilities. <p><u>Objectives:</u></p> <ul style="list-style-type: none"> • Department to plan modules- to have objectives for 3-4 hour session in OPDs or wards . • To complete by Nov 2019 	
3.	MCI	<p>Registrar-II informed that the MCI might be replaced with NMC very soon.</p> <p>Completed MCI Assessment for 6 superspeciality departments in the month of July 2019.</p> <p>Super speciality departments requested to post permanent / individual / full time secretary for each department.</p>	<p>Chairman thanked all the six departments' faculty for the smooth functioning during the assessment. They all completely involved in carrying out the inspection very well.</p> <p>Assessment for increase of seats in broad speciality departments will be expected between August 16th to September 15 2019.</p> <p>Mch-Surgical Oncology course will be started from next year onwards.</p> <p>Chairperson informed that will look into the matter.</p>
4.	Review of interns log books and	Interns logbooks to be evaluated. Based on the logbook	Interns training to be focused. HODs and


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	Training programs.	the institution perception will be improved outside.	<p>Unit Chiefs are requested to oversee their training and their training to be properly assessed.</p> <p>Heads of the departments are requested to closely networking the skills department and schedule the skills lab. timetable for the Interns.</p> <p>Heads of the department are requested to prepare e-module for their department training for the Interns.</p>
5.	Information to HODs.	Department Programs / Events to be shared in website.	HODs are requested to update / share their department activities in the website for Social media campaign –MHRD. To improve the public perception HODs are requested to update the activities in the website.
6.	Research Activities.	Suggestions requested for writing the publications after collecting the data, collate and edit. DRP will assist in choosing the publication.	<p>The committee members suggested the following;-</p> <ul style="list-style-type: none"> • HODs are requested to identify the person from the department to help for publication. • Clinical Trial dept. staff to be requested to work after their working hours. • Research Assistants to be appointed. • Data Entry Operators / Assistant to be individually appointed by the department. • Senior Resident to be deputed. • To improve publication incentives to be announced. HODs are requested to send their views about incentive for the publications within 2 weeks time to the Principal & Dean's Office.
7.	Reports of recent add-on programmes/ value-added	<p>19 programmes / courses were recently conducted:</p> <p>1) Clinical mastery in chronic</p>	The programmes / courses were a success.

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	courses conducted	<p>venous disease on 12th and 13th April 2019, by the Department of Vascular Surgery</p> <p>2) Overview of Hematopoietic stem cell transplantation on 23rd April 2019, by the Department of Physiology</p> <p>3) Microvascular Flap Training on 26th and 27th April 2019, by the Department of Plastic Surgery</p> <p>4) Clinical decision making in managing hip health in children with CP on 28th April 2019, by the Department of Physiotherapy</p> <p>5) Workshop on Good Clinical Practice on 11th May 2019, by the Department of Pharmacology</p> <p>6) Acute Stroke and Epilepsy Management on 13th May 2019, by the Department of Neurosciences</p> <p>7) Beyond the Curriculum (Insight) 2019 from 14th to 17th May 2019, by Ramaiah Medical College</p> <p>8) Abcission Training on 17th May 2019, by the Department General Surgery</p> <p>9) National CME on Anatomy - Beyond the Horizon on 7th June 2019, by the Department of Anatomy</p> <p>10) Primary hip arthroplasty course on 7th and 8th June 2019 by the Department of Orthopaedics</p>	
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		<p>11) Live workshop on minimally invasive surgery in benign anorectal disorders on 11th June 2019, by the Department of General Surgery</p> <p>12) PG Intensive Training programme from 3rd to 12th June 2019, by the Medical Education Unit</p> <p>13) Workshop on Clinical Neurodynamics – Upper and Lower Quarter on 29th, 30th June and 5th, 6th July 2019, by the Department of Physiotherapy</p> <p>14) HFF Conclave – 2019 ECMO workshop on 5th, 6th and 7th July 2019, by the Ramaiah Advanced Learning Centre</p> <p>15) Pelvi-Acetabular trauma workshop Basic course on 5th, 6th and 7th July 2019, by the Department of Orthopaedics</p> <p>16) Shoulder Cadaveric Arthroscopy Course - Basic and Advanced on 13th and 14th July 2019, by the Department of Orthopaedics</p> <p>17) SPSS (Statistical Package for the Social Sciences) training on 4th 8th 10th and 15th July 2019, by the Department of Community Medicine</p> <p>18) UG Training Programme on 1st August 2019, by the Medical Education Unit</p> <p>19) CME on Thrombocytopenia on 3rd August 2019, by the</p>	
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		<p>Medicine</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
8.	Feedback on the curriculum	<p>Feedback was taken from students, teachers, employers, alumni and professionals in the month of July 2019. The feedback reports were presented to the members. The following action was taken:</p> <p>Student feedback:</p> <p>Q1, 2, 4, 10. The clinical HODs were instructed to emphasise more on practical aspects of clinical examination, diagnosis and management, both in bedside clinics and lecture classes.</p> <p>Q3. Integrated teaching sessions should be modified to cover basic medical sciences with its application in clinical practice. Problem based learning should cover more topics.</p> <p>It was also emphasised that rotational postings to other departments are mandatory for PG students of all specialties, for better integration of knowledge. HODs were told to discuss this in their respective departments and chalk out the PG rotational postings.</p> <p>Additional internships in reputed centres, over and above the curriculum prescribed by the University, should also be encouraged.</p> <p>Q6, 12. All topics cannot be</p>	Implementation of action will be followed-up during the next meeting.


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		<p>covered during the classes. Two or three topics should be given to students as assignments at the end of every class, to encourage self-learning.</p> <p>Q7. e-learning to be introduced, and students to be familiarised with electronic learning resources.</p> <p>Q8. DRP was instructed to introduce the students to evidence-based medicine, literature search and research methodology. This training should start during the foundation course for phase I students, which has commenced this month.</p> <p>Q9. Maintaining accurate medical records - This training will start during the foundation course for phase I students, which has commenced this month. It will continue during all clinical postings.</p> <p>Q11. The HOD of community medicine was asked to modify the UG training in community medicine, so as to stress more on National health programmes, prevention and control of diseases, immunization and health education.</p> <p>Teachers' feedback (additional questions):</p> <p>Q5. The students and interns will be specifically instructed about behaviour towards patients and their families, through role plays, during their</p>	
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3rd term and interns' orientation respectively. Clinical faculty should also stress on this aspect throughout the clinical postings of all students.

Employers' feedback and Professionals' feedback (additional questions):

Q4: Group dynamics and being a good team worker - This aspect should be dealt with in the orientation programmes and foundation course.

Q5: Good communication skills – This aspect should be dealt with in the orientation programmes and foundation course.

Alumni feedback (additional questions):

Q3. Professionalism and ethics - This aspect will be dealt with in the orientation programmes and foundation course, and in the newly introduced online course on medical ethics.

Q6. The mentorship programme was reviewed and plans were made to give more attention to students in need.

Q8. Competitive examinations and job placement - A mock NEET training / exam will be held for the outgoing batch of interns to give them experience in appearing for competitive exams for PG seats.

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9.	Any other.	<p>1. It is observed that some super-speciality departments sent <u>PGs attendance</u> during their study leave and the stipend has been paid.</p> <p><u>Almashines:</u></p> <p>2. A company (registered body) has been appointed to strengthen our alumni activities.</p> <p>Alumni details are essential to increase our ranking position in NIRF and other rating Agencies.</p> <p>3. Regarding RGUHS Examination, university has requested medical colleges to arrange accommodation / travel arrangements for the examiners and RGUHS will reimburse later.</p> <p>4. As per NAAC</p>	<p>HODs are requested to kindly check the attendance before sending it to RMC for stipend.</p> <p>Regarding course completion certificate, post graduates have to complete three full years. If the exams have conducted before that they have to come and work after the exams to complete the course period.</p> <p>The company representative will contact you along with our EDP personnel for alumni information.. HODs are requested to coordinate.</p> <p>Dept. of Community Medicine have conducted Alumni meet in the month of July 2019. Thirty postgraduates have participated. Alumni Membership cards have been dispersed during the meet.</p> <p>Chairperson informed that not to permit Postgraduates to pick up and drop examiners.</p> <p>Council members suggested the following for the examiners pick and drop.</p> <ol style="list-style-type: none"> 1. All Examiners can be picked up by the college transport department. 2. Little hospitality to be given for the examiners. It reflects the standard of the institution. Institution perception will go up.

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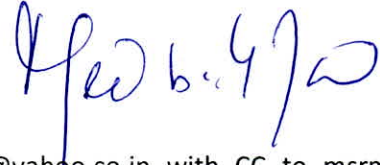
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		requirement BLS, ACLS, ITLS course to be conducted. HOD-EMD requested that Interns to be posted compulsorily for the course.	The matter will be looked into.
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Chairperson thanked the members of the Council for their participation. The meeting concluded with a Vote of thanks to the Chair.



(Dr. Chandra Kiran)
Member Secretary, College Council



Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to msrmedical@msrhc.ac.in

Copy to: Hon'ble Chairman, GEF,
Chief Executive, GEF(M)

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MSR Nagar, MSRIT Post, Bangalore – 560 054.

College Council Meeting

From:
Office of the Member Secretary, cc

To;
All the Members

Ref.: MSRMC/CC/Dec/2015

4th December 2015

Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 9th December 2015 at 2.00 pm at MTH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	Student Life cycle	Dr. Medha Y.Rao
2.	Library	Dr. Harish K
3.	Provident Fund Issues	Dr. Harish K
4.	MEC Activity	Dr. Prathab A.G.
5.	Availing of Leave	Dr. Medha Y.Rao
6.	MCI Inspections	Dr. T.Hemanth
7.	PG Submissions – Synopsis, Log Book, Dissertation	Dr. Medha Y.Rao
6.	Interdepartmental (rotational) postings for PG students	Dr. Medha Y.Rao
7.	Clinicopathological conferences (CPCs) for PG students	Dr. Medha Y.Rao
8.	Integrated teaching for UG students	Dr. Medha Y.Rao
9.	Reports of recent add-on programmes/ value-added courses conducted	Dr. Medha Y.Rao
10.	Feedback from students	Dr. Medha Y.Rao
11.	Any other subject– review of policies on employee welfare measures and financial support for teachers to attend academic events	Dr. Medha Y.Rao

Medha Y.Rao

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Chandra Kiran
(Dr. Chandra Kiran)
Member Secretary
College Council

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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
09th DECEMBER 2015 AT 02:00 pm**

The College Council Meeting was convened on 09th December 2015 @2:00 pm,
Venue-Conference Room, MSRH:

Following members expressed inability to attend the meet:

Dr. Naresh Shetty, President, MH & IPSA, Dr. T. Hemanth, Registrar (Administration), Dr. Bharathi V. Hiremath, Prof. & HOD, General Surgery

Following College Council Member did not attend the meeting:

Dr. V. S. Prakash, Prof. & HOD, Cardiology & Dr. Gayathri Devi, Respiratory Medicine.

The member secretary welcomed all the members of the last College Council of the year 2015. He also welcomed Dr. Medha Rao attending the first meeting as Chairperson, CC & Principal & Dean, Dr. Harish, who is also attending the first meeting as Vice Principal & Associate Dean, MSRH and also new member Dr. T. Hemanth, Registrar (Administration), who couldn't attend the meeting and also Student representative Ms. Priyanka alongwith Dr. Vivaan Dutt. A quick recap on the previous meeting was shared.

Integrated Museum – Chairperson informed that Museum is almost complete and ready for launch next year. She also welcomed all the faculty members to visit the Central Museum and give their inputs. The plan is to have integrated teaching for the museum.

Installation of RFID at Lecture Halls: - RFID has been installed and the first year students' attendance project started.

Library: Chairperson informed that Since Dr. Harish who was Chief of the Library section has taken over as Vice-Principal & Associate Dean, MSRH, Dr. Roopakala,

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Dr. Harish

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Prof. & HOD, Physiology will take over as Incharge of Library and requested co-operation from all members. Dr. Harish requested members to have the list from the Department ready and indent for more books than budgeted allocation. Library is doing duplicating indexing and requested co-operation from members by identifying the index properly. He also requested Chairperson to appoint one more member to assist Dr. Roopakala. Chairperson requested members to suggest names of the members who could assist. Dr. Chandrika Rao, Prof. & HOD, Pediatrics suggested the name of Dr. Satish Kumar K.M. and also suggested Dr. KirthiKaushik from Radiotherapy. The names were accepted by the Council and welcomed Dr. Roopakala and team.

Chairperson informed that on going through the list of Journals for every department, it was felt that few journals were never used (Hard Copy). We had requested HODs to go through and suggest journals, which were as per MCI and the budget allotted spent was more. Dr. Harish informed the members that Post Graduates were not using the Library facilities and requested HODs to persuade them to utilize the facilities which also encourage for us to get more books. Chairperson also informed that there are set of old editions in the Library and we are going to acquire new editions. The old editions will be transferred to the Departments. She requested Dr. Roopakala to request HODs to get the old editions transferred to the Department under acknowledgement and kept at the Departmental Library. Dr. Chandrika Rao brought to the notice about the entrance of the Library section for the students in the Central Library, which will be attended shortly by the Management. Hospital premises will not be used by the students for security reasons.

The soft copy of the Dissertation submitted by the PG students will be kept in the Library under the care of Library incharge. The same will be used by the Health Informatics section which will be started shortly and measures will be intimated to all members. Dr. Gurudev highlighted about the storage of the library books in the Department. Dr. Chandrika Rao also informed about the computer facilities for the Department – HELINET. Dr. Prathab, Registrar (Academics) informed that action will be taken shortly for the clinical departments for access of HELINET section and preference will be given now for the MCI inspection departments and

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gradually to all other Clinical Departments since pre & para clinical departments have already been provided.

Outcome:

Students Life Cycle: Chairperson informed about the METAAIDE which was taking care of students' life cycle, attendance, internal assessment tracking providing the password to the students & parents. Now that META-AIDE service is stopped, we could go for the system adopted in MSRUIAS which is tested, practiced and working effectively. The students' performance, attendance and all other requirements can be had through this cloud based system. We can approach the Vice Chancellor of University and request for presentation of how it is adopted in the University and how it can be incorporated to our system. After this, we can have a demo to the College Council Members and members can give their feedback on improvising the system. The Council Members agreed for the same.

Outcome:

PG Submissions – Synopsis, Log Book, Dissertation

Chairperson brought to the notice about the process in the College, deadline for submission of PG Dissertation and thesis to the University. She requested HODs to stick to the deadline prescribed by the University, as signature is to be taken, payment made and submitted to University the Synopsis. There is a provision for collecting fine and Chairperson requested that should be avoided and instead requested HODs to submit the dissertation before the deadline by the students.

Regarding Log Book submission, Dr. Prathab informed the members that the students bring the Log Book during their examination time. At the end of every academic year students have to submit, get it checked and signed by the faculty and HODs in the log book and the same to be submitted to the office. Chairperson brought to the notice the system being followed in the Department of Medicine framing rules regarding submission of dissertation.

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Prathab

Outcome:

PF Issues

Dr. Harish, Vice Principal & Associate Dean, MSRH brought to notice of members about the recent circular about Provident fund Voluntary contribution reduced from Rs.15,000/- to Rs.7,500/-. We have to keep the investments in the specified state and central Govt. securities designated funds for investing, effective returns will be less. Ours is a privately trust fund. We cannot give interest rate less than what the Govt. declares every year. Since we are not able to generate revenue, it was decided that individual voluntary contribution is reduced. He also requested all members to disseminate amongst faculty in this regard.

Outcome:

Availing of Leave

Chairperson brought to the notice of the members that a Circular has been sent recently about the Leave rules being followed in the Institution. She highlighted about the Special Casual leave for the fresher faculty attending important conferences. Dr. Mohan, Prof. & HOD, Anesthesiology highlighted about providing Special Casual Leave for the faculty who are taking examination for furthering their career prospects which will benefit the Institution. Dr. Prathab informed that the same can be permitted provided it is approved at the discretion of concerned HODs/HOUs. Dr. Kulkarni informed that some of the faculty will be taking repeatedly. Chairperson requested HODs / HOUs to use their discretion in granting the leave. Dr. Sumathy brought to the notice about the Sick Leave, for which Dr. Harish informed that the same will be discussed with the Management for modification of Sick Leave.

Outcome:

Chairperson informed that the issue will be discussed with the Management and informed to the members.

Chairperson

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MEU Activity

Dr. Prathab highlighted the activities being undertaken by Medical Education Unit. MEU takes part in Orientation, Faculty feedback, Evaluation etc. He also brought to the notice that Chairperson wants to go further beyond these activities like Museum integrated teaching, Interns etc. Modules should be developed like OSCE / OPSE session, trauma life support etc., making documentation and evaluate the same. MEU will be actively participating in these activities in addition to the activities already taken. The intention is to project the Institution so that all the activities are highlighted and enhance the quality of students.

Dr. Chandrika Rao informed about the recently conducted Workshop on e-learning and requested HODs for more participation of the faculty from the Departments. Dr. Gurudev requested for conducting the Medical Ethics programme for students. Chairperson informed that since there are few participants for the programme, we can review the same and structure the programme.

Dr. Prathab highlighted about the leave for Postgraduates. The rule states that they have to have 80% of attendance of all the 3 years in case of PGs and 2 years in case of Diploma graduates. He also highlighted about the leave being permitted to the PG students by some of HODs prior to their exams. The HODs are requested to look that there is no deviation in the rules prescribed by the University. Dr. R. Srinivasa gave the suggestion that every post graduate give an undertaking that they complete the course - 3 years / 2 years and after verifying the same the Completion Certificate will be issued to the students.

Outcome:

Interdepartmental (rotational) postings for PG students

Rotational postings of PGs to other departments were successfully conducted in the year 2015. The rotational postings chalked out by each department, for the year 2016 were reviewed and accepted by the members.

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Chandrika Rao

Attendance is compulsory for these postings. HODs to brief the PGs on the first day of the rotational posting and monitor their performance throughout the posting. On each day, one faculty member of the department will conduct an interactive session of 45 minutes duration, on a topic of importance to the posted PGs. The students will then observe the activities in the department where they are posted, practical demonstrations will be conducted, and the PGs will be made to assist in the work. PGs will record the day-to-day activities in their log books which will be signed by the HOD. At the end of the posting the PGs will be evaluated through viva, MCQs or short answer questions. The attendance and evaluation results will be sent to the parent department HOD.

Additional internships in reputed centres, over and above the curriculum prescribed by the University, should also be encouraged so that the PG students get a wider exposure.

Outcome: Interdepartmental (rotational) postings to continue as per schedule.

Clinicopathological conferences (CPCs) for PG students

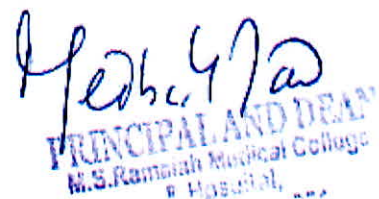
The schedule for clinicopathological conferences (CPCs) for the year 2016 was discussed, finalised and accepted by the members.

PG students of pathology department and all medical and surgical, including superspeciality departments, will compulsorily attend and actively participate in clinicopathological conferences (CPCs) (one per month for each dept). Interesting and difficult cases will be presented by the PGs along with all images, and the clinical and pathological aspects will be discussed with the faculty.

Outcome: Clinicopathological conferences (CPCs) to continue as per schedule.

Integrated teaching for UG students

Horizontal and vertical integration topics have to be planned for the year 2016. HODs of each MBBS phase to sit together, fix up the topics for horizontal and vertical integration and the integrating depts, and then co-ordinate with the



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concerned dept HODs to fix up the time allotment per dept and method of conducting the sessions. Basic sciences, diagnosis, clinical features and management of diseases should be covered in order to make the topics interesting especially during 1st MBBS.

The students have to be informed about the topic at least one week in advance, and have to come prepared. The sessions will be interactive and not in the form of didactic lectures. At the end of the class, short questions and MCQs will be asked for evaluation.

Outcome: Integrated teaching to be planned by the HODs and conducted.

Reports of recent add-on programmes / value-added courses conducted

Eleven programmes / courses were recently conducted:

- 1) PG Intensive training Programme from 7th to 9th July 2015 and from 11th to 13th August 2015, by the Medical Education Unit
- 2) Hands on cadaveric dissection program on temporal bone on 22nd August 2015, by the Department of ENT
- 3) Hands on cadaveric endoscopic sinus surgery workshop on 23rd August 2015 by the Department of ENT
- 4) Fresher's Day (UG Training) on 29th September 2015, by the Medical Education Unit
- 5) Oxford Organ Retrieval Workshop on 30th September and 1st October 2015, by the M S Ramaiah Advanced Learning Centre
- 6) Small Incision Cataract Surgery (SICS) programme from 21st September to 10th October 2015, by the Department of Ophthalmology
- 7) Interns' Intensive training Programme on 12th and 13th October 2015, by the Medical Education Unit
- 8) Cadaveric knee and shoulder arthroscopy workshop on 7th and 8th November 2015, by the Department of Orthopaedics
- 9) Tendon transfer in nerve palsies on 31st October and 1st November 2015, by the Department of Plastic Surgery
- 10) Clinical Neurodynamics on 31st October and 1st November 2015, by the Department of Physiotherapy

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11) The 2nd MSR cerebrovascular surgery workshop on 28th and 29th November 2015, by the Department of Neurosurgery, M S Ramaiah Institute of Neurosciences.

The reports were read out by the respective HODs, and accepted by the members of the Council.

Outcome: The programmes/ courses were a success.

Feedback from students

The Council reviewed the action taken by the departments in response to the feedback received from the September 2014 batch of interns. The HODs reported that the action is being implemented as planned.

Feedback has to be now taken from the March 2015 batch of interns. The same template for feedback will be used, and the feedback analysis will be done by the Medical Education Unit.

Outcome: The implementation of action on feedback is satisfactory, and feedback process to continue for the next batch.

Any other subject: The existing Policies on employee Welfare measures and Financial support to teachers to attend conferences, workshops, training programs etc. was reviewed and approved.

Dr. Ravi Gopal Varma brought to the notice about the budgetary allocation for the Cultural /Sports activities. He also brought to the notice of the members about the recently concluded Prometheus 2015 and highlighted the problems faced by the students. He requested the Chairperson for getting the budgetary allocation for the Cultural / Sports / Literary activities so that the students actively participate in other Institutions and get laurels to the Institute. He gave the examples of how other Institutions conduct the events which are lacking in our Institution and we have to beg for each and everything and we can't show our talents, which is causing major hurdles. Decentralization of allocation will help us in conducting / participating in the events. Chairperson requested that all the

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faculty members participate in the event. She also informed the budgetary allocation will be looked into and addressed by discussing with Management.

Chairperson requested the HODs who are completing their term to train the incumbent HOD who will be taking charge and involve them in all activities so that they get acquainted when they take charge. For the College Council meeting, the HOD, who is absent for the meeting can send their next incoming HOD for the meeting.

Chairperson thanked the members of the Council for their participation.

The meeting concluded with a Vote of thanks to the Chair.

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(Dr. Chandra Kiran)

Member Secretary, College Council.

Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to msrmedical@gmail.com

Copy to:

- Hon'ble Chairman, GEF
- Chief Executive, GEF (M)

09/12/2015

College Council Members List

Sl. #	Name	Department	Email ID	Mobile No.	Signature
1	Dr. Medha Y. Rao	Principal & Dean	msrmedical@gmail.com	9342898234	
2	Dr. Naresh Shetty	President MH & IPSA	nareshs8@hotmail.com	9844050222	
3	Dr. K. Harish	Vice Principal & Assoc. Dean MSRH & Prof & HOD, Surg. Onco	drkhari@yahoo.com	9845054172	
4	Dr. Prathab A G	Registrar (Acad)	dragprathab@yahoo.co.in	9845195014	ACP
5	Dr. Hemanth T	Registrar (Admn)	thapsey@gmail.com	9448671898	
6	Dr. Rathna Bai	Chief of Operations, MSR CARE	drrathnarao@yahoo.com	9900166763	Rathna
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44. Ms Priyanka Gupta

Student Rep.

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M.S.Ramaiah Medical College & Hospitals

MSR Nagar, MSRIT Post, Bangalore – 560 054.

College Council Meeting

From:
Office of the Member Secretary, cc

To;
All the Members

Ref.: MSRMC/CC/July/2015

28th July 2015

Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 29th July 2015 at 2.30 pm at MTH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	Integrated Museum	Dr.A.C.Ashok
2.	Forthcoming MCI Inspections for MD/MS and MCh/D.M Courses	Dr.A.C.Ashok
3.	Academic Audit	Dr.A.C.Ashok
4.	Library Books	Dr.A.C.Ashok
5.	Reports of recent add-on programmes / value-added courses conducted	Dr.A.C.Ashok
6.	Feedback from students	Dr.A.C.Ashok

for
Med. No
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& Hospital,
Bangalore - 560 054.

Chandra Kiran
(Dr. Chandra Kiran)
Member Secretary
College Council



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MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON 29th JULY 2015 AT 02:30 pm

The College Council Meeting was convened on **29th July 2015 @2:30 pm, Venue- Conference Room, MSRH:**

Following members expressed inability to attend the meet:

Dr. Shailaja Shetty, Prof. & HOD, Anatomy, Dr. Chandrika Rao, Prof. & HOD, Pediatrics, Dr. Murali T, Prof. & HOD, Psychiatry, Dr. Ravi Gopal Varma, Prof. & HOD, Neurosurgery, Dr. Gurudev K.C., Prof. & HOD, Nephrology, Dr. Sanjay Desai, Prof. & HOD, Vascular Surgery

Following College Council Member did not attend the meeting:

Dr. V. S. Prakash, Prof. & HOD, Cardiology

The member secretary welcomed all the members of the College Council and The Chairperson Dr.A.C.Ashok to the meeting; He also welcomed Dr.Bharati Hiremath, Prof. & HOD, General Surgery and Mr.Vivaan Dutt, Student Representative to the Council. The chairperson Dr. A.C. Ashok thanked the members for their presence. A quick recap on the previous meeting was shared.

The chairperson informed the Council Members that Mr.Vivaan Dutt is representing students as per MCI requirements which mandate that there should be one or two students' representative to College Council. They will be looking into the curricular aspects and give suggestions for improvement if any. The student can put-forward the Agenda under Academic section for the College Council. The Central Library is made

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c. Chandrashekar

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fully Bio-metric and CCTVs are installed at strategic places. The Bar-Coding of the books will be made functional for all books shortly.

* Integrated Museum

The Chairperson asked the HOD's of the clinical Departments with their staffs to visit the Central Museum and spend time and give their valuable feedback for improvements. KIOSK will be installed in the Museum and all the contents will be loaded on to the Display system for benefit of the students. Integration of all Departments is the need of the hour. He also requested the Student representative to have a look and give their feedback.

Summary: Clinical Heads were requested to visit the Central Museum at the College and give their feedback.

• Regarding Installation of RFID at Lecture Hall:-

Chairperson informed the Council that RFID readers will be installed at all the Lecture Halls in College, where attendance of the students attending theory classes are captured when students enter the Lecture Hall, instead of faculty taking their attendance. Chairperson requested all HODs to give the UG Time-Table well in advance so that proper planning can be done (quarterly time-table). If the student is absent for consecutive three days, trigger will be alerted to their parents. The RFID will be placed near the door and whenever the student enters, the RFID reader recognizes and data is being captured. The faculty taking the class will receive the SMS as to how many students have come to the class room for cross checking. The idea behind the RFID is to alert the students regarding shortage of attendance and for corrective actions to be taken by the Head of the Department.

Summary: HODs are requested to send by e-mail the Theory time-table with name of the faculty, date of the class and the topic covered at the earliest.

• Library Books

Regarding purchase of books for Library for the year 2015-16, Dr.Harish, Prof. & Head, Surgical Oncology requested all the HODs to send the list of required books in order of priority, as per the budget allocated. The catalogues are available at the Library.

c. Chandrasekhar

For Medk 47a

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The HODs are requested to send a staff from the concerned department to help the librarian for indexing of the books at the Library. The required book details are to be sent latest by 5th August 2015.

Summary: HODs are requested to visit the Library and help for indexing of the books of the concerned Department and to order for books latest by 5th or 10th August 2015.

• **Academic Audit**

Dr. A.G. Prathab, Registrar (Academics) informed the council regarding the Academic Audit conducted six months back for maintenance of documents pertaining to UG & PG academics and also the teaching adherence projected in the College Council. Checklist has been given to the Pre and Para Clinical Departments and audit are being conducted for mandatory requirements, which will help in routine academic activity and also for NAAC. Clinical Department audit and Superspeciality Departments audit will be done shortly and checklist will be given to the Departments for audit. The intention of doing audit is to have uniform system among the Departments and highlight the Good practices of the Department. Adequate time will be given for corrective measures.

• **Forthcoming MCI Inspections for MD/MS and MCh/ D.M Courses :-**

Chairperson informed the council that we have applied for increase of seats for MD/MS in broad specialities and for superspeciality courses. The MCI inspection for superspeciality Departments will be held in the month of September / October 2015. Consent of Affiliation from RGUHS is awaited. The Departments has to keep the list of faculty and time-bound programmes to be adopted ready for inspection.

Summary: The concerned Departments to be ready for MCI Inspections

The Chairperson requested the HODs to identify and recommend any faculty for active role in Medical Education Unit (middle or younger age preferred). He can become one of the core-member of the team. Hon'ble Chairman has suggested that they can be sent to UIC, Chicago for taking up Masters in Medical Education, fully funded by the College.

The Chairperson brought to the notice regarding stipend being paid to the students, the tier system being followed for 1st year, 2nd year and 3rd year students and the undertaking taken from the students that when the college needs the service of PGs, they should work as senior registrar for one year. The present batches of postgraduate students have been informed during the Orientation programme. KMC registration is mandatory for all the PG's, which is being specified during the counseling process at the

For
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time of admission. Dr.Narendranath informed that if they are not registered under KMC they will not be allowed to practice at Hospital.

Dr. Mahadev, Sr. Prof. of Pathology, informed the council that we are lagging behind the NAAC process of the Institution. He requested the HODs to spare the co-ordinator of the Department for speeding up of NAAC process. We need to look for the quality and not the quantity for presenting the facts. Original publication should be mentioned. The Chairperson informed that the self-study report should be completed by end of December 2015 and Inspection form NAAC can be held by January 2016. We have very positive factor for getting into NAAC Accreditation since we have tie-ups with ICMR, DST, IISc, UIC and other International Organizations.

Dr. Ashok, Prof. & HOD, Radiology brought to the notice of the council regarding the assimilation of credit points for attending the CMEs which is mandatory as specified by the KMC. The Karnataka Medical Council will review the registration of all the doctors in 2016 .The chairperson informed that for Credit Points of the CME's / Workshops/conferences conducted by the departments we have to write to Karnataka Medical Council and observer will be appointed by the KMC for the programme and credit points are taken into account for the faculty.

• **Reports of recent add-on programmes / value-added courses conducted:-**

Six programmes / courses were recently conducted:

- 1) Hands-on cadaver workshop on strabismus on 18th and 19th April 2015, by the Department of Ophthalmology
- 2) 2nd Minimal Invasive Transforaminal Endoscopy 2015 on 30th and 31st May 2015, by the M.S.Ramaiah Institute of neurosciences
- 3) Cadaveric Shoulder Arthroscopy Course on 6th and 7th June 2015 by the Department of Orthopaedics
- 4) MSR spine course Discectomy and pedicle screw instrumentation on 20th and 21st June 2015 by the Department of Orthopaedics
- 5) 2nd Neuro endoscopic skull base training workshop on 18th and 19th July 2015, by the M.S.Ramaiah Institute of neurosciences
- 6) ReLeaf Ramaiah Interventional Pain course on 24th to 26th July 2015, by the M S Ramaiah Advanced Learning Centre

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& H^{OSPITAL}

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The reports were read out by the respective HODs, and accepted by the members of the Council.

Summary : The programmes / courses were a success.

• **Feedback from students:**

The Council reviewed the action taken by the departments in response to the feedback received from the September 2014 batch of interns (discussed in the previous meeting).

The members reported that:

- Assignments are being given on important "must know" topics to encourage self-study.
- Training is focusing more on practical aspects and development of psychomotor skills and analytical abilities.
- More library books are being purchased for each subject.
- Small group teaching is being practiced with more interaction.
- Integrated teaching sessions have started and the integrated museum is being developed.

The chairperson instructed the HODs of all departments to encourage the UG and also the PG students to make maximum use of the integrated museum which integrates basic sciences and clinical specialties. Students should make use of the video-based modules and catalogues in the museum for self-learning.

The chairperson directed that the mentorship programme has to be improved and mentors have to discuss problems with the slow-learners and those with language problem, on a one-to-one basis.

Summary : The implementation of action on feedback is satisfactory.

Chairperson thanked the members of the Council for their participation.

The meeting concluded with a Vote of thanks to the Chair.

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Chandra Kiran
(Dr. Chandra Kiran)

6 | Page

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Member Secretary, College Council.

Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to msrmedical@gmail.com

Copy to:

- Hon'ble Chairman, GEF
- Chief Executive, GEF (M)

for 

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College Council Members List

29-7-2015

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Medha Y Rao
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College Council Meeting

From:

Office of the Member
Secretary, cc

To:

All the Members

Ref: RMC/CC/June/2017

June 29, 2017


Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 5.7.2017 at 2:00 pm at MSRH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	Postgraduate Training <ul style="list-style-type: none">• Training for handling emergencies for the newly admitted PG students• SPSS Workshop• Basic Science Training for discussion	HOD-Medicine Principal & Dean
2.	Intramural Research Fund – format of disbursement NAAC Update	Registrar-I
3.	Internship Programme <ul style="list-style-type: none">• Lab Experience• BTLS• Ethics Online course• Medicolegal issues• Skill Development (ALC)	Principal & Dean
4.	a. Revised TEQ b. RMC Website update	Registrar-II -
5.	Information – Dissemination to faculty <ul style="list-style-type: none">• Foreign student – Exchange• Observership for students• International Day Celebrations• GEMS Update• Insight	Principal & Dean
6.	Ethics Committee – SOP – Teaching of Ethics	Dr. Chandrika Rao
7.	Review of Friday Clinical Society Meeting	Dr.K.C.Gurudev / Principal & Dean
8.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
9.	Feedback on the curriculum	Principal & Dean
10.	Others	

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(Dr. Chandra Kiran)
Member Secretary – College Council

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 RAMAIAH Medical College	Ramaiah Medical College & Hospitals MSR Nagar, MSRIT Post, Bangalore – 560 054.
	MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON 5 th July 2017 AT 02:00 pm


The College Council Meeting was convened on 5th July 2017 @ 2:00pm, Venue-Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Narendranath.V-Chief Administrator-RH, Dr.H.K.Nagaraj-Prof. & Head-Dept. of Urology, Dr.Padmalatha Kadamba-Prof.&Head-Paediatric Surgery, Dr.Ashok Kumar-Prof.&Head-Dept. of Radiology, Dr.Prakash.V.S.-Prof.&Head-Dept. of Cardiology, Dr.B.S.Satyaprakash-Prof.&Head-Dept. of Gastroenterology

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl.No.	Agenda / Points	Discussion	Summary
1.	Student Representative-MSRMC	<p>Welcomed New Member Dr.Prasanna Shetty –Prof.& HOD –Dept. of Pathology and Student Representative Mr.Vikhyath Raj and Ms.Shivani Anand from 9th term have been enrolled for the College Council Meeting.</p> <p>Chairperson explained about the roles and responsibilities of the student representative .</p>	<p>The whole objective is to bridging the gap between the students and the teacher relationship. The committee expecting the collective opinion either infrastructure or approach or student teacher relationship . feedback. Informed that initial few minutes will be given to you to give the feedback. You are expected to bring it to our knowledge, wherever possible we will give explanation and we will do our best</p>


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2.	Previous Meeting minutes reviewed	<p>Member Secretary-College Council summarize the previous minutes of the meeting ;-</p> <p>Submission of Synopsis and dissertations,</p> <p>Event Reporting form</p> <p>Performance Appraisal:</p> <p>Sr.Resident:</p>	<p>to rectify. We are looking at on improving mode.</p> <p>HODs are requested to ensure that the synopsis should be submitted on time.</p> <p>Event reporting form should be updated at the end of every month. After GEMS implementation it is an advantage for the department to upload the information as it when happens. i.e. Guest Lecture / CME/ Workshop/ Award/ teaching sessions conducted.</p> <p>All the faculty are requested to upload their own achievements / performance in GEMS software immediately. At the end of the year faculty performance will be automatically scored depending upon what they have uploaded which is automated in the GEMS software. The score will be taken for assessment/ faculty appraisal/ Awards and promotion. <u>HODs responsibility to communicate this information to the faculty in their department.</u></p> <p>Faculty dealing with Sr.Residents- They are our primary work folks. HODs are requested to get things done in a desirable quality with the Sr.Residents. It is very important to take them into our junior colleagues. Documentation and discharge cards is their responsibility.</p>
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		<p>Library:</p> <p>Integrated Teaching:</p> <p>Employability based skilling of students and Interns</p>	<p>MCI coordinators are requested to please ensure that the dept. library has few recent new arrivals .</p> <p>The librarian also requested to coordinate with the HOD about the new arrivals for the department library.</p> <p>The librarian also has MCI list of books required for the department. Please work as a two way process.</p> <p>We have kind of experimented in two batches. First term students have already finished the Integrated teaching.</p> <p>Already discussed in MEU meeting. Final format of first level of Integrated Teaching for first term students shortly will be ready. The review of major systems will be discussed i.e Neurology Cardiology, Nephrology etc. . Fixed number will be discussed. Second and Third level of Integrated Teaching will be in the process.</p> <p>HODs are requested to make sure that the required skill to be done before completing their internship. Recommended that students to be oriented during the orientation. Continuation of this the interns will be added.</p>
2.	Student Representative Report	<ol style="list-style-type: none"> 1. Display of marks and attendance in the website 2. Printing of question papers for IA. 	<p>Attendance and Marks will not be displayed on the website. It is happening on the department Notice boards regularly.</p> <p>With respect to pre-printing of question papers for IA the departments are facing some problems .</p>

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cc: khandanna

		<p>Internal Assessment marks – requested to make it 100 instead of 40.</p> <p>OT-Audio visual is not working</p> <p>Biometric attendance in theory classes.</p> <p>Paper valuation- Pre & Para- few set of papers will be corrected by one set of teachers for IA exam. Request the same policy for clinical subjects.</p> <p>Most of the Day scholars complained that there is no place to have lunch.</p> <p>Due to students noise during the lunch time, will be a problem in the library.</p>	<p>Regarding reading question papers through Audio , can be improved.</p> <p>It is the question of time. Officially we do not let off the classes. IA marks meant to be for 40. One of the Feed back we received from student about time management. Some of the student not manageable. Anyhow the third IA will be conducted in tune to both marks and time. We will look into the matter.</p> <p>OT Audio visual problem will be notified and will be discussed with AD & CA and will be rectified.</p> <p>Will look into the matter and get back to you.</p> <p>This point - we will discuss and will let you know the next time.</p> <p>Chairperson informed about the space provided in the library .</p> <p>We will look into it and make some provision for them.</p>
2.	Postgraduate Training Training for handling emergencies for the newly admitted PG students	<p>Dr.Anil kumar stated that as per NAAC requirements, a teaching schedule has to be made and adherence to the schedule documented.</p> <p>Medicine has to give which speciality what they have to</p>	<p>Chairperson informed that HODs of Superspeciality departments requested to coordinate with the department of Medicine to decide on the topics which are to be covered during the postings. Dept. of Medicine will send the syllabus to the super-speciality departments.</p>

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	<p>SPSS Workshop</p>	<p>cover , including ICU - discuss with the superpseciality departments.</p> <p>This will take into account the duration of the posting.</p> <p>Students are expected to be in the department during the entire working day. PG students are allowed 1 day leave during a 15 day posting and any additional leave will be considered as absence. Gets the stipend according to their attendance.</p> <p>Students must take the permission of HODs of the concerned department if they wish to attend programmes in the concerned dept.</p> <p>SPSS workshop - 2 days afternoon sessions are already conducted for 2 batches by Dr.N.S.Murthy</p>	<p>Chairperson informed that there are Two aspects of postgraduate training . Two issues , one is duration of the posting and the reference of curriculum with the respect to speciality. The period is two to 8 weeks. Chairperson informed that critical issues to be covered within 2 weeks.</p> <p>Departments concerned will sit and design the structured common lesson plan / training for UGs & PGs.</p> <p>Plans are designed for basic training programme for the residents of super speciality .</p> <p>Students were happy about that. SPSS workshop will be included in the regular calendar of events of residents. 2 or 3 regular sessions will be conducted annually.</p>
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cc: anurag

	<p>Basic Science Training for discussion</p>	<p>All the speciality respective emergency situations that the first year PGs get regularly posted to A&E duties in the evening for the department. It is observed that they are very much tensed out , apprehensive and stressed out.</p>	<p>It was decided that every speciality when the new batch arrives the first 4 or 6 weeks they work with them aggressively most afternoons in a week and get them all familiar with emergency. HODs are requested to This will start with this present batch. Nominate a faculty to oversee their performance after their training.</p> <p>On this basis it is decided to plan on the afternoons again for 4 to 6 weeks about basic investigations . Module have already prepared. This has reference to the basic teaching.</p>
<p>3.</p>	<p>Intramural Research Fund-format of disbursement</p>	<p>Registrar –I informed about the Intramural funding procedure at RMC.</p>	<p>The Intramural research funding will be made available to the institution as a annual grant with a 5% hike on the corpus annually as a proportional hike based on the research activities as per the annual report of the institution.</p> <p>The grant will be made available for the research activities of the medical college with provision of utilization funds restricted to faculty only . The research proposals of faculty will be duly discussed at the departmental level and forwarded through the head of the department.</p> <p>The research proposal will be evaluated by the DRP, Scientific and Ethics Committee.</p> <p>The scientific and other committees will decide whether to give grant or not on the basis of the this is significance.</p> <p>The total / final budget will be decided by the committee.</p>

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			<p>In the event of Principal Investigator separates from the institution before the completion of the project, the project will be duly handed over to the institution for continuation or the amount shall be refunded to the institute with information to the DRP, Scientific and Ethic Committees.</p> <p>Chairperson informed that the proposal of Intramural fund document with the recommendation of the committee will be forwarded to the Management for approval.</p>
4.	NAAC Update	Chairperson expressed great disappointment at the poor attendance during the meeting held with the NAAC consultant for the faculty.	<p>Chairperson informed that NACC accreditation activities</p> <p>NAAC consultant will visit the individual departments with the NACC team to assist in the process.</p>
5.	Internship Programme	We have decided that before the regular internship starts some mandatory programme must complete before the logbooks are completed.	<p>Skill Development – Interns will compulsory do as given as stated in the MCI requirement.</p> <p>Lab Experience: Decided to post them one day in the diagnostic centre.</p> <p>Dr.Mangala Gowri –Incharge Lab. Has already developed the module. On rotation they will spend the whole day in bio, path and micro.</p> <p>We have also started considering posting UGs in the afternoon schedule.</p> <p>Live exposure for the students to be</p>

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			<p>trained.</p> <p>The module to be sent all HODs for information.</p> <p>PGs we have plans for one level higher. Similarly will spend time little longer than Interns and another posting at CRL.</p> <p>Inculcate some kind of research attitude. First one week is the schedule during the internship.</p> <p>Recommended that Interns will go through emergency training. Will discuss at the MEU level.</p> <p>Both ITLS and BLS course to be trained for all interns.</p> <p>Ethics online course - Dr.Chandrika – Coordinator. They have Ethics online module for learning of medical ethics. This is mandatory for interns.</p> <p>Certificate to be issued for all the programmes.</p> <p>Part of Medical Ethic is Medical legal issues.</p> <p>Medico Legal issues template - Dr.Harish will design the template and send it to all the HODs to add and send it to ADs office.</p> <p>Postgraduates for BTLS- will pass it onto MEU.</p>
6.	Revised TEQ	Registrar-II read out the recent amendment gazette notification Teachers Education Qualification as per MCI with regards to promotion.	<p>Message can be passed on to faculty we will send it across to everybody. FAQs will give answers to your questions. Please pass it on to all faculty of your department.</p>
7.	RMC website update	Registrar –II designing a new website this website include teaching hospital and physiotherapy.	<p>Department s has to prepare the information with regards to, about the department, Medical college training of</p>

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		<p>UGs and PGs, . Mode of curriculum, uniqueness of the department and to be sent to Registrar-II within one week.</p> <p>The departments are requested to send the filled format to P&D office for photoshooting. The date for the photoshooting will be intimated.</p> <p>Common write-up of training can be added. Anything else can be added to be sent to Registrar-II</p> <p>Career guidance cell , Student Experience and Mentorship to be added in the website.</p> <p>Limited resources to be replaced by available resources.</p> <p>Send it across to everybody please send your views will reword it. Next council it will be ready.</p>
8.	Information-Dissemination to faculty	<p>Dr.Hemanth read the philosophy of the institution mentioned in the website.</p> <p>Recent MCI inspections for increase of seats – All the five department have been rejected. Lots of NCs which are all minor NCs. Clerical errors will be completely avoidable.</p> <p>Foreign student Exchange</p>
		<p>This is not a surprise inspection. Information communicated well in advance. Declaration forms delay. Bed occupancy to be improved. Statistics to be improved. Performance was much less than expectations from the department. As per checklist of MCI to be improved in all the departments. We will be reworking on the NCs. We will let you know the next dates of inspection.</p> <p>It is worked out very well. Dr.Cuckoo Aiyappa is the Coordinator. Nice time table we have received from the department. The information will be displayed in the website. We will share the student feedback also.</p>





9.	Ethics Committee – SOP-Teaching of Ethics	<p>Chairperson informed about the RMC Ethics committee and invited Dr.Chandrika Rao-Chairperson-Ethics Committee to present the SOPs</p>	<p>Dr.Chandrika Rao presented the following;-Objectives, meetings conducted, SOPs for UG, Interns and Postgraduates.</p> <p>Conducted 2 lectures in the month of March and May 2017. Planning to conduct 2 more lectures in the month of August and November 2017.</p> <p>Planning to conduct Medical Ethics Conference on September 9, 2017 at RMC</p> <p><u>Informed to include ethic issues in Friday mortality audit</u> and ethical issues to be pointed out. One slide to be ethical dilemmas.</p> <p>Research ethics, Plagiarism , authorship , dying declaration, medical records and certificates, counseling /Breaking bad news- session for faculty – once per year –half day sessions for Faculty development to be planned.</p> <p>College council members appreciated and thanked Dr.Chandrika Rao and her team.</p>
10.	Review of Friday Clinical Society Meeting	<p>Chairperson congratulated Dr.Gurudev for completing his 4 years tenure as Coordinator for Friday Clinical Society Meeting.</p> <p>Chairperson informed that the meeting to be restructured differently.</p> <p>Inhouse updates to be incorporated for the faculty.</p> <p>Informed that IOT in healthcare to be added in one of the clinical</p>	<p>Chairperson has stated that attendance of all staff members and postgraduates is mandatory.</p> <p>HODs responsibility to ensure the faculty & PGs attendance during the Friday clinical society meeting.</p> <p>All Residents must attend Friday Clinical Society otherwise mark them as absent except those who are having duties. .</p> <p>Absence will be noted and action to be taken seriously.</p> <p>Entire responsibility for full attendance</p>

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		<p>meeting. All the faculty to be familiar with internet in health care.</p> <p>One Friday of the month to be planned for these kind of activities.</p>	<p>is rests on HODs.</p> <p>Dr.Gurudev will send a letter to the concerned HODs if any shortage of attendance of the faculty</p>
11.	<p>Reports of recent add-on programmes/ value-added courses conducted</p>	<p>Thirteen programmes / courses were recently conducted:</p> <p>1) Interns' Intensive Training Programme on 17th and 18th March 2017, by the Medical Education Unit</p> <p>2) Dr. Magu's pelvi-acetabular cadaver - advance course on 25th and 26th March 2017, by M S Ramaiah Advanced Learning Centre</p> <p>3) SPSS (Statistical Package for the Social Sciences) Training on 26th and 27th April 2017, by the Department of Community Medicine</p> <p>4) Beyond the Curriculum (insight) 2017 from 25th - 28th April 2017, by M S Ramaiah Medical College</p> <p>5) CME on Gastrointestinal Pathology on 28th April 2017, by the Department of Pathology</p> <p>6) 3rd International ABC-IPL 2017- Cosmetic limb lengthening from 19th to 21st May 2017, by the Department of Orthopaedics</p> <p>7) Avana - Arthrex Knee arthroscopy course on 26th May 2017, by M S Ramaiah Advanced</p>	<p>The programmes / courses were a success.</p>

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		<p>Learning Centre</p> <p>8) Hip and Knee arthroplasty course on 3rd and 4th June 2017, by the Department of Orthopaedics</p> <p>9) PG Intensive Training programme from 5th to 13th June 2017, by the Medical Education Unit</p> <p>10) Neuroscience 2017 on 20th and 21st June 2017, by the Department of Physiology</p> <p>11) Pelvi-acetabular trauma workshop from 29th June to 1st July 2017, by M S Ramaiah Advanced Learning Centre</p> <p>Shoulder cadaveric arthroscopy course - basic and advanced on 1st and 2nd July 2017, by the Department of Orthopaedics</p> <p>13) Assessment of autonomic functions and its clinical relevance on 3rd July 2017, by the Department of Physiology</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
12.	Feedback on the curriculum	<p>Feedback on the curriculum has been taken from the August 2016 batch of interns, and analysed by the Medical Education Unit. The feedback reports were presented to the members. The following action was taken:</p>	Action to be implemented and will be followed-up during the next meeting.

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| | <ul style="list-style-type: none">- Laboratory training has to be given to students and interns. HODs were asked to chalk out laboratory postings.- More practical training to be given in the skills lab.- More clinical cases, real life case scenarios to be discussed during final year MBBS.- Interns need to be given opportunities to perform practical procedures under guidance. | |
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Chairperson thanked the members of the Council for their participation.
The meeting concluded with a Vote of thanks to the Chair.



(Dr. Chandra Kiran)

Member Secretary, College Council



Note: All correspondence can be sent to e.mail ID: msrcck@yahoo.co.in with CC to msrmedical@msrhc.ac.in

Copy to: Hon'ble Chairman, GEF, Chief Executive, GEF(M)

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5th July - 2017

29-6-2017

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**MEDICAL COLLEGE & HOSPITALS**

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College Council Meeting

From:

Office of the Member Secretary, cc

To:

All the Members

Ref: RMC/CC/June /2018

June 30, 2018

Following are the Agenda for the College Council Meeting scheduled on **Tuesday , 3.7.2018 at 2:00 pm at RH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	HOD Rotation	Principal & Dean
2.	Action on the feedback- Administrator Meeting	Principal & Dean
3.	NAAC Update a. Creation of student council, methodology, roles and responsibility functioning b. Placement Cell c. Student Training for NAAC d. Competency based curriculum – UG & PG (Core Competencies) - UG /PG General and specific competencies- EU Project	Registrar-I
4.	KMC registration for new PGs	Principal & Dean
5.	Poor support from lab & super specialty services during duty hours, with stress on Medicine duty faculty & post graduates. Important interventional decisions left to Post graduates by super specialty departments in MTH.	HOD-Medicine
6.	a. Can faculty of a post graduate department, independently approach university for being appointed as an internal examiner / as a conveyor at RMC. Is there a process though which they need to go though if they so desire. b. ITLS course for 1st year two residents and one Junior consultant from - Orthopedics, Anesthesia, Surgery, Medicine, Emergency Medicine, OBG, Pediatrics, Neurosurgery, Paediatric Surgery, Plastic Surgery, ENT, OMFS is scheduled in August. Need names of deputed personnel to hand over books. For consultants of RMC, course fee will be covered. Course dates in July.	HOD-EMD

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	c. In order to provide quality care in the EMD, we need the support of all the sub speciality departments.	
7.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
8.	Feedback on the curriculum	Principal & Dean
9.	Others	

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Chandra Kiran

(Dr. Chandra Kiran)

Member Secretary

College Council



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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
3rd July 2018 AT 02:00 pm**

The College Council Meeting was convened on 3rd July 2018 @ 2:00pm, Venue-Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Shailaja Shetty-Anatomy, Dr.Sumathy.T.K.-Dermatology, Dr.Prakash.V.S.-Cardiology, Dr.Sanjay C.Desai-Vascular Surgery, Dr.B.Satyaprakash-Gastroenterology

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl. No.	Agenda / Points	Discussion	Summary
1.	Student Representation Shortage of network systems at MSRH Stipend BLS & BTLS	<p>There is a delay in typing discharge summaries due to non-availability of more systems at MSRH.</p> <p>Due to non-availability of systems , Interns are typing discharge summaries after working hours under the supervision of Postgraduates.</p> <p>Request to increase the Stipend to some extent to manage their day to day expenses.</p> <p>Information circulated to all the Interns.</p>	<p>Recommended to type Day to Day of the patient status in the summaries which will avoid the delay in typing the whole summary on the discharge day.</p> <p>Requested to provide more systems to type patient discharge summaries.</p> <p>AD/CA will look into the matter.</p> <p>Principal & Dean will look into the matter.</p>
2.	Previous Meeting minutes	Member Secretary- summarized the previous minutes of the	

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reviewed	meeting –	<p>1. <u>GEMS Functioning.</u> Dr.Nandakumar informed that for updating the contents on the GEMS portal, several faculty have added publications and details of workshops and conferences.</p> <p>However it is seen that certain pertinent components such as ISBN/ISSN numbers are not uploaded which is essential from NAAC aspect.</p> <p>Also, some of the entries are incomplete when it comes to chapters in books and proceedings of conferences.</p> <p>It is also proposed to have a single window updating campaign at the digital library Every day (10.00 am to -4.00 pm) faculty from any department can come with their details (Hard or soft copy) for updating the GEMS profile and seek support for updating and completing the profile. Once the database is frozen retrospective changes will not be possible.</p>	<p>HOD's responsibility to inform their department faculty to upload their research projects in GEMS software. Requested to update the following i.e. publications in detail, research, conference attended, awards from the faculty which are required in rating by the agency / medical college survey. Information to be updated every month by the faculty.</p> <p>If any problem occurs during updation the faculty are requested to contact DRP.</p> <p>Dr.Jayanth S.H.and Dr.Akshith Raj Shetty from Forensic Medicine department will help and coordinate for updating the contents in GEMS portal.</p> <p>There is no publication or Guest lectures, NIL report to be updated.</p> <p>Any future CME / Guest Lectures / Conferences in the department to be informed to Principal & Dean Office and mark a copy to EDP for display under the heading "Upcoming Events" in the Ramaiah website.</p>
2.	CCTV in consultation Rooms.		Installation to be implemented.
3.	Softskill Genie – Software		<p>Informed that majority of the departments sent feedback about the softskill.</p> <p>The important points are as follows;-</p>

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ENT - Designated faculty to be trained in teaching softskills.

Medicine - Principles to be adopted in Faculty Development Programme-MEC. The department has already implemented in 5th, 8th and 9th term students i.e. development of psychomotor skills, special emphasis of evidence based clinical examination, reasoning, analysis, application, critical thinking and rational approach.

Students are being trained in clinician centered and patient interviewing.

Pharmacology: An expert in this domain is required to train people at different levels. It will help an individual to develop self esteem, confidence and overall personality development.

Bio-chemistry- Add to the core-competency skills , enhances creativity and critical analytical thinking.

Surgery: Not a part of formal training but done as extra-curricular “ Life skill training programme”

Radiotherapy: Trained people conducted periodic workshops for the students will result in a better academic and social outcome.

Dermatology: Skilled facilitators trained in these aspects are needed for delivery of these modules. Faculty need to act as role models for their students.

Microbiology: Teach them to build self confidence and self esteem especially for slow learner. Help them to inculcate leadership skills .
Module can be implemented with suitable changes required for local needs. (i.e Movies)

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Med. Y. Rao

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			Recommended to add this as an Agenda in the next MEC meeting for discussion.
3.	The Other Dimension	<p>This group consists of psychiatrist , psychologist and other speciality experts who are trained by the United Nations Critical Incident Stress Management Unit in stress management, psychological first aid , disaster management, hostage crisis. 8 of our faculty were trained in Bangkok .</p> <p>Developing the psycho social module for undergraduates.</p>	<p>Conducted Soft Skills Training for Emergency Medicine Nursing Staffs and Conducted session on Stress management in PG Orientation Program.</p> <p>Modules to be sent to all the departments for review. HODs are requested to design themselves for their departments.</p> <p>HODs are requested to support and help the team.</p>
4.	NAAC Update	<p>As part of the NAAC, the following to be formed;-</p> <ol style="list-style-type: none"> 1. Student Council, methodology, roles and responsibility functioning 	<p>Representatives from Literary, cultural and sports committee of the college and the class representatives will elect the Student council members i.e. President, secretary etc.,</p> <p>This student's council will associate between the students and faculty.</p> <p>Dr.Ashok Kumar-Radiology, Dr.Sanjay Desai-Vascular Surgery and Dr.Sujani.B.K.-OBG will formulate and guide the student council</p> <p>After formulation of the student council HODs are requested to send their views.</p> <p>Functioning of the placement cell to be</p>


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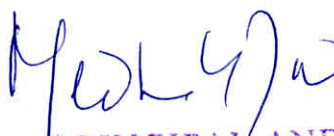
		<p>b. Placement Cell</p> <p>c. Student Training for NAAC</p> <p>d. Competency based Curriculum (UG & PG-Core Competencies)</p>	<p>formulated. The term report to be prepared for submission during NAAC Audit.</p> <p>HODs are requested to make sure that the students to be involved and enrolled for NAAC training. Student should be trained at bed side level.</p> <p>Core competency based curriculum for UG & PG to be framed by the curriculum committee of the institute. Medical Education Unit is already engaged in framing the curriculum.</p> <p>All the core competencies to be cleared by the Interns and Postgraduates before completing their internship.</p> <p>HODs are requested to design the curriculum for their speciality and send it to MEC within two weeks for review and within a months time will be framed.</p>
5.	UG & PG General and specific Competencies – EU Project	<p>Dr.B.S.Nandakumar presented the Tuning India-European Union Higher Education Competencies.</p> <p>Presented the list of Generic competencies.</p>	<p>Competencies to be improved in students. HODs are requested to motivate the students .</p> <p>Students are encouraged to participate in programs i.e. Insight, Tedx etc.,</p>
6.	KMC Registration for the PGs	PGs to be informed to register for KMC registration	HODs are requested to inform the same to the PGs in the department meeting.
7.	Action on the feedback - Administrator Meeting	<p>Received feed back from most of the departments.</p> <p>Most of the departments requested space for faculty rooms.</p>	Principal & Dean informed that the meeting has been conducted with Chairman-GEF regarding this . The following has been decided in the meeting;--

cc: dr. b. s. nandakumar

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			<ol style="list-style-type: none"> 1. Plans are ready to create faculty rooms for all the departments. 2. Infrastructure replacement for Pre and Para clinical departments – Process has been started. 3. New recruitment has been undertaken to carry out research projects. i.e Physician Asst., Scientific Writing Asst. Data Entry and Formatting. Assistants will assist the faculty in DRP to carry out projects. <p>The process will be completed within 2 to 3 months time.</p>
8.	HOD rotation	<p>Principal & Dean informed that one of the dept. stated that the rotation of HODs will be 5 years instead of 3 years. Because they need sufficient time to bring out changes and innovation in the department.</p> <p>Principal & Dean invited the committee members to give their opinion.</p>	<p>Majority of them informed that 3 years is sufficient instead of five year term for HOD rotation.</p> <p>The committee members expressed that the HODs should be on a selection basis. The rotation will be done based on the performance of the HOD in the department.</p> <p>Suggested that HOD's performance appraisal to be reviewed yearly.</p>
9.	<p>Poor support from lab. & Super speciality services during duty hours with stress on Medicine duty faculty & postgraduates.</p> <p>Important interventional decision left to Postgraduates by super speciality departments in MTH</p>	<p>HOD-Medicine informed that faculties are not posted during holidays by the super speciality departments.</p> <p>Poor support from lab. regarding the reports..</p> <p>Informed HOD-Medicine to coordinate with AD & VP to discuss issues about poor lab.reports.</p>	<p>Informed to post Junior faculty i.e. SR to be posted on holidays from super speciality departments to avoid unnecessary complications. He / She has to take decisions during the holidays and after 4.00 p.m. and on call.</p> <p>This has to be discussed with the lab.incharge</p> <p>Requested to streamline the quality of services and support services. .</p>
10.	A&E issues		
a.	Can faculty of PG dept. independently approach	No body can approach university directly for examinership.	Circular to be sent to all faculty regarding this.


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	University for being appointed as an Internal Examiner / as a conveyor at RMC. Is there a process though which they need to go through if they so desire.	Informed that to avoid allegations please abide university rules for appointment of Internal Examiner	Change of HODs to be informed to RGUHS for updation.
b.	ITLS Course for Interns	Circular has been sent to all Interns.	
c.	Need support from sub-speciality departments.	Representatives of sub-speciality departments to be posted in EMD to provide quality care.	Informed to post PGs / faculty for duty at EMD. For NABH accreditation sub-speciality support will add the weightage . HODs are requested ensure that the postings to EMD will be taken care of.
11.	Reports of recent add-on programmes/ value-added courses conducted	Five programmes / courses were recently conducted: 1) SPSS (Statistical Package for the Social Sciences) training, on 26 th April and 2 nd May 2018, by the Department of Community Medicine 2) Beyond the Curriculum (Insight) 2018 from 8 th to 11 th May 2018, by Ramaiah Medical College 3) Hip Arthroplasty workshop on 1 st and 2 nd June 2018, by the Department of Orthopaedics 4) 23rd Principles of Foot and Ankle Surgery Course from 21 st to 23 rd June 2018, by the	The programmes / courses were a success.

Ramaiah Advanced Learning

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		<p>Centre</p> <p>5) Shoulder Cadaveric Arthroscopy Course - Basic and Advanced, on 30th June and 1st July 2018, by the Department of Orthopaedics</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
12.	Feedback on the curriculum	<p>Action taken based on the feedback on the curriculum given by the March 2017 batch of interns was followed up. The HODs reported that action has been implemented as planned:</p> <ul style="list-style-type: none"> - The library facilities have been improved. - More practical aspects are being dealt with during clinics and students are being encouraged to develop their psychomotor skills. - Integrated teaching has been modified for better integration of basic sciences and clinical subjects. - Problem based learning will be introduced in the curriculum. Meetings will be held for planning the sessions. - Allied department postings are being satisfactorily conducted. - More interactive discussions are being conducted in each department. - Case vignettes and clinical applications are being discussed 	Action implemented is satisfactory and will be followed-up during the next meeting.

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		during clinical postings.	
13.	Others		
	Ramaiah Leena Hospital	<p>Dr. Shalini C.S. Nooyi-HOD-Comm. Medicine informed about the Ramaiah Leena Peripheral Centre.</p> <p>Leena hospital has taken over by community medicine department-RMC as a rural health centre for Interns. It is a training centre for our Interns. It has 50 beds and ICUs. The centre will provide services for 24/7.</p>	<p>Comm. Medicine department has deputed interns for 24/7 without compromising on their teaching programs from 2nd July 2018.</p> <p>Other departments will be included shortly</p>
	Swachh Bharat Summer Internship 2018	<p>Prime Minister Narendra Modi announced the launch of the government's special summer internship linked to the Swachh Bharat Abhiyan. He urged the college students, NCC Cadets, NSS Jawans, students of Nehru Yuva Kendra and other youngsters to join the internship and contribute towards a clean India.</p> <p>The 100-hour experiential internship program would require the candidate to visit one or more villages and conduct activities of their choice to contribute to the cause of rural sanitation in India.</p> <p>Swachh Bharat Summer Internship – 100 Hours of Swachhata!</p> <p>Aims:</p> <p>Develop the skill and orientation</p>	<p>Dr. Shalini C S Nooyi presented the report of swachh bharat.</p> <p>Number of hours spent preparation and campaigning: 90hrs</p> <p>Number of hours spent in survey: 12hrs</p> <p>Total number of hours spent: 102 hrs</p> <p>Discussed about the following issues faced in the village</p> <ul style="list-style-type: none"> * Waste segregation , * Waste disposal * Street cleanliness , * To identify the streets to be cleaned * The knowledge of the common people regarding waste management * The sites of waste disposal * What is being done by the panchayth towards waste management <p>Planned to clean the streets of ward 1 and started with the same and cleaned the streets near Bakasura hills</p>

cc: shalini

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		<p>of youth for sanitation related work</p> <p>Bring youth across the country an opportunity to make a significant contribution to the swachhata revolution</p> <p>Integrate youth in the community service in rural areas in the run up to the 150th birth anniversary of Mahatma Gandhi</p> <p>Objective:</p> <p>The objective of this internship programme is to engage the youth across the country and develop their skill and orientation for sanitation related work,</p> <p>Ramaiah Medical college Bangalore responded by enrolling 96 of its medical students into the summer internship programme under the leadership of the Nodal Officer Dr Medha Y Rao who is also the Principal and Dean of Ramaiah Medical College. The field activities at Kaiwara village were coordinated by Dr Arjunan Isaac who is the NSS Officer through the faculty and postgraduates from the Department of Community Medicine, Ramaiah Medical College Bangalore.</p>	<p>All Faculty from Comm.Medicine stayed 10 days at Kaiwara by rotation.</p> <p>Created awareness and educated people about waste segregation and maintaining cleanliness. Created awareness among the shopkeepers towards keeping their streets clean and reducing the use of plastic and ban plastic covers.</p> <p>Street play was conducted to educate the people of Kaiwara about importance of waste segregation and disposal, personal and water hygiene, proper sanitation measures, and preventing vector born diseases.</p> <p>Number of walls painted: 10 , Estimated number of people sensitized: 450-550, Number of hours spent: 100, 96 volunteered for this programme.</p>
14.	Plastic Usage & Ban in Food street	<p>As a part of celebration of “World Environment Day 2018 – Beat Plastic Pollution”, the study was done as situational analysis on use of plastic items in the food stalls in</p>	<p>A cross-sectional study was done to analyse the use of plastic items used in the food stalls in the Ramaiah hospital campus and their disposal. Owners of 27 food stalls including the tea stalls in food street were consulted,</p>


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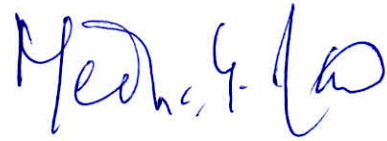
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		<p>Ramaiah Hospital campus and plan on how to make Ramaiah campus a plastic free campus.</p>	<p>explained the purpose of the study, after taking their consent they were interviewed using a semi –structured questionnaire which included questions on procurement, disposal of plastic items and their knowledge about the harmful effects of plastic on health and environment. (Questionnaire attached)Data was analyzed using SPSS.</p> <p>Recommended that arrangements to be made to collect the plastics for recycle if it is possible. Plastic bottles to be banned in the meeting place.</p> <p>Everybody must involve themselves in the campus to stop using plastics.</p>
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Chairperson thanked the members of the Council for their participation. The meeting concluded with a Vote of thanks to the Chair.



(Dr. Chandra Kiran)
Member Secretary, College Council



Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to [msrmedical @msrhc.ac.in](mailto:msrmedical@msrhc.ac.in)

Copy to: Hon'ble Chairman, GEF,
Chief Executive, GEF(M)

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3/7/18

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44	Mr. Vikhyath Raj	Student Representative	bassraj@gmail.com	8310176793	

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MSR Nagar, MSRIT Post, Bangalore – 560 054.

College Council Meeting

From:
Office of the Member Secretary, cc

To;
All the Members

CIRCULAR

Ref.: MSRMC/CC/June/2016

Date: 27th June 2016

Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 29th June 2016 at 2.30 pm at MTH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	MEC Issues	Dr. Prathab
2.	<ul style="list-style-type: none">➤ Event reporting form➤ Standard format for protocol submission for scientific committee➤ Council agenda contribution from HOD's➤ Student Representatives feedback, Representation from PG's➤ Alumni Association – Status, Ideas and inputs	Dr. Medha Y Rao
3.	Branding of Medical College	Dr.Naresh Shetty
4.	Reports of recent add-on programmes/ value-added courses conducted	Dr. Medha Y.Rao
5.	Feedback from students	Dr. Medha Y.Rao
6.	Code of conduct for approval	Dr. Medha Y.Rao

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Handwritten signature: Medha Y Rao
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MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON 29th June 2016 AT 02:30 pm

Chandra Kiran
(Dr. Chandra Kiran)

Member Secretary

College Council

The College Council Meeting was convened on **29th June 2016 @2:30 pm**,
Venue-Conference Room, MSRH:

Following members expressed inability to attend the meet:

Dr. Arun Narayan-Prof. & HOD, Medicine, Dr. A.S. Hegde- Prof. & HOD, Neuro Surgery, Dr. B.S. Sathya Prakash-Prof. & HOD, Gastroenterology

Following College Council Members did not attend the meeting:

Dr. Shailaja Shetty- Prof. &HOD, Anatomy, Dr. V.S. Prakash- Prof. &HOD, Cardiology, Dr. K.M. Surya Narayana -Prof. &HOD, Endocrinology, Dr. Sanjay C. Desai, Prof. &HOD, Vascular Surgery, Ms. Priyanka Gupta-Student Representative

The member secretary welcomed all the members of the College Council including the Chairperson. He has also welcomed all the newly appointed HODs, Dr. Arun Narayan- Prof. & HOD, Medicine, Dr. Karunakara .B.P.-Prof. & HOD, Paediatrics,

Dr. B.S. Sathyaprakash-prof. & HOD, Gastroenterology.

A quick recap on the previous meeting was shared.

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Curriculum Committee-NAAC:

Dr. Chandra Kiran informed that Dr. K. Umesh-Prof. of Radiology has been designated for Curriculum Committee to help the NAAC process instead of Dr. Prashanth Nagaraj- Orthopedics who has not joined our institution.

Summary: Dr. Umesh was nominated for curriculum committee to help the NAAC process.

Career Guidance Cell:

Member Secretary informed that the Career Guidance Cell should be constituted as decided in the last council meeting. Dr. P.T. Acharya –Prof. & HOD, Neurology has accepted to be the Chairperson of Career Guidance Cell. Official letter to be sent to Dr. Acharya from MSRMC.

Summary: Career guidance cell to be constituted and the same will be headed by Dr. P. T. Acharya.

Students Representatives feedback, representation from PGs.

Chairperson informed that Representatives from UG, PG and Super-speciality will be identified to attend the next College Council Meeting. Registrar-I will identify the students as a representative for the meeting.

Mr.Vivaan Dutt-Student Representative-MSRMC has presented the following:-

Teaching learning methods:

1. Informed about the student's status during the class hours. Not paying attention during the classes and not listening to lectures. Thus requested that classes should be more interactive.

Dr. Acharya informed that clinics cases will be more interesting and interactive. Dr. Bharati suggested that the students has to prepare/go

Chandra Kiran

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through the lessons one day before the class, so that classes will be more interesting.

2. Frequent power failure in the hostel is causing difficulty for the students to read. Requested to provide backup for the hostel rooms.
Registrar-I informed that some sort of alarm to be installed in hostel during the exams to alert the students.
3. Informed about the extra four week classes for the students will affect their studies. Council member decided that four weeks to be adjusted in their holidays after the exams.
4. Suggested to provide uniformity in Internal Assessment. One question will be corrected by one faculty. Members expressed that most of the departments are following the same as per NAAC.
5. Suggested that students should be rotated in 2 units during their postings. Members expressed that the posting period will be too short, students will misuse the postings therefore it is difficult to learn within a short period.

Event Reporting Form:

Chairperson informed about the Event Reporting Form and requested all the HOD's to update and submit the same before 5th of every month detailing the events of the preceding month to DRP Section-MSRMC for updating the departmental activities of MSRMC. Individual forms to be used for each event and to fill all the sections of the form with valid information. HOD's are requested to ensure the same to be sent in the prescribed format including NIL Report.

Summary: HOD's should ensure that all the Events conducted by their departments are periodically updated.

Standard Format for protocol submission for scientific committee:

Chairperson informed that all projects either PG/ Faculty research project needs to be screened at the Scientific Committee level and then forwarded to Ethics Committee for approval. Protocols to be submitted before 15th of every month to


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the scientific committee. Circular to be sent to all the faculty regarding this. Retrospective data submission also included. Projects to be forwarded through HODs to the Principal & Dean's office.

Dr. Anilkumar informed the members about the grant for project.

Chairperson informed about the Technology Development Fund created by the Chairman-GEF .The objective is to encourage research. Research is a long term activity requiring a large infrastructure and resources. Projects to be evaluated by the TDF committee and the grant to be sanctioned from the TDF based on the committee's final approval.

Summary: All projects either PG/ Faculty research project should be screened at the Scientific Committee level and then forwarded to Ethics Committee for Clearance.

Alumni Association:

Dr. Ashok Kumar. K – Alumni -MSRMC informed about the present MSRMC Alumni status. Dr. Ravi Gopal Varma is the President for the Alumni from 2000 onwards. Last MSRMC Alumni global meet was in the year 2010. At present only 210 registrations are available in MSRMC Alumni. Online website registration has been started.

Chairperson informed about the need of active alumni office for NAAC Accreditation. Members suggested that during the graduation day / Social Media / Orientation programme –Alumni registration to be insisted. Some of the members informed to start PG MSRMC alumni. Most of the departments are having information about the PGs. It is easy to register for PG MSRMC Alumni.

Chairperson recommended to increase the connectivity of MSRMC Alumni. Review will be conducted in the next council meeting.

Summary: Alumni office needs to be active and increase the connectivity.

KMC Renewal:


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Karnataka Medical Council has agreed to set up their counter for carrying renewal process at our college building from 30th June to 6th July 2016. For renewal process doctor's has to bring their KMC original certificate and address proof.

Many of our faculty members wanted a clarity about the payment of Rs.1000/- and the process of renewal. Dr. Hemanth.T-Registrar-II read out the clarifications received from the KMC regarding the renewal and data update process. This renewal is totally updating of data's. All the members expressed to update the data without paying Demand Draft.

Summary: Karnataka Medical Council will setup counter for carrying renewal process at our college building from 30th June to 6th July 2016, faculty to utilize the same for updation.

Council Agenda contribution from HODs

Chairperson reminded the HOD's to send agenda contribution to discuss in the council meeting.

Student Counseling:

Dr. C.V.R. Mohan-HOD, Anaesthesia informed about his department PG student not attending the classes due to some personal reason/stress. He informed that students needs to be counseled. Dr. Murali said that it is possible to give counseling for the students. He has requested to provide a private place for admission and treatment without knowing the co-student. Chairperson suggested that counseling room will be provided at MSRMC. Dr. Naresh Shetty recommended that will admit the patient in Baptist hospital for treatment.

Summary: Counseling room will be provided at MSRMC.

Medical Education Unit:

PG Orientation:

1st round of PG orientation has been completed and 2nd round is due. Most of the faculty felt that the orientation topic is not adequate. Please send the topics


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which will feel like important to Director-MEC. As a part of general orientation at the department level, HOD's will discuss the same in the department.

HODs are requested to send the relevant / important topics to MEC Director.

Summary: HOD's to send all important topics to MEC Director.

Submission of Peer evaluation:

The HODs are requested to co-operate with the MEC to complete the process of Peer evaluation by allotting classes to faculty who have not completed the evaluation process. The evaluation need not be restricted to MBBS but may also be extended to classes related to Dental, Physiotherapy and Nursing. Change in schedule with respect to teaching faculty may be informed to Director-MEC to make appropriate changes in the schedule of peer evaluation.

The council members also felt that Professors may also be included in the process of Peer evaluation which may be required for purposes of evaluating all faculty involved in teaching and learning process. It was requested that HODs have to maintain a record of Peer Evaluation by the respective teaching faculty in the departments with respect to clinical or practical training as it involves evaluation by subject expressed.

Summary: HODs have to maintain a record of Peer Evaluation.

Mentoring: The process of mentoring for UG students is mostly being restricted to Pre-Clinical departments. The process of mentoring and further to be extended to para clinical departments with Dr. Anuradha .H.V and Dr. Shalini Pradeep been coordinator and the same may be extended to the clinical departments with Dr. Padma-OBG and Dr. Chandrika Rao-Paediatrics as coordinators.

Dr. Acharya also expressed the need to extend to PGs and Speciality and Super speciality PGs and the members felt that the guides may be assigned to facilitate mentoring of the PG's.

acharya

Medha Y. Rao

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Summary: Mentoring of UG students should be extended to the all the departments.

Submission of Synopsis:

University dates for final submission of synopsis should be 30th of November which as per RGUHS calendar. Synopsis should reach the office of the Principal & Dean after appropriate corrections made by MEC latest by September 30th. As it is planned to place these research proposals in the Ethics Committee by the concerned representative from the MEU Cell for sanctioning of ethical clearance.

Summary: Final Synopsis should be submitted by 30th of November which is as per RGUHS calendar.

Branding of Medical College:

Dr. Naresh Shetty made PowerPoint presentation about Branding of Medical College. He insisted all the HODs to focus on innovative activities. It is vital to the continuing success of any organization.

Summary: PPT regarding branding was presented and HOD's were insisted to focus on innovative activities.

Reports of recent add-on programmes/ value-added courses conducted:

Seven programmes / courses were recently conducted:

- 1) Interns' Intensive Training Programme on 1st and 2nd April 2016 by the Medical Education Unit
- 2) Beyond the curriculum (Insight) 2016 from 2nd to 5th May 2016 by M S Ramaiah Medical College
- 3) Primary and complex Hip Arthroplasty course on 6th and 7th May 2016 by the Department of Orthopaedics
- 4) Bangalore Foot and Ankle course 2016 on 14th and 15th May 2016 by the Department of Orthopaedics
- 5) Shoulder cadaveric arthroscopy course - Basic and advanced on 4th and 5th June 2016 by the Department of Orthopaedics
- 6) National Workshop on Model Making on 11th June 2016, by the Department of

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Anatomy

7) PG Intensive Training Programme from 21st to 23rd June 2016 by the Medical Education Unit

The reports were read out by the respective HODs, and accepted by the members of the Council.

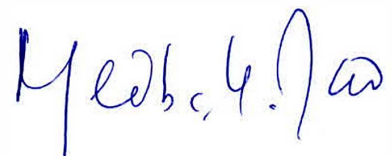
Summary: The programmes / courses were a success.

Feedback from students:

Feedback has been taken from the October 2015 batch of interns, and analysed by the Medical Education Unit. The feedback reports were presented to the members. The following action was taken:

- Dr. Roopkala, Library Incharge and the Chief Librarian were asked to take steps to facilitate issue of library books to students and to speed up the computers in the library.
- Sessions have to be conducted to guide final year students regarding entrance exams.
- More clinical cases, real life case scenarios to be discussed during final year MBBS.
- Interns need to be given opportunities to perform practical procedures under guidance.

Summary: Action to be implemented and will be followed-up during the next meeting.



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Revision of code of conduct

Revised code of conduct was presented to the council and approved by the council.

Any other Subject:

Send off to Staff and Faculty.

Dr. Prathab informed about the sendoff to Staff and Faculty - An occasion at which people can express good wishes and say goodbye to someone who is leaving a place:

Members expressed that department level we are doing as a practice for all the staff. Friday afternoon will be decided as a day for send off.

Summary: All sendoffs should be on Friday afternoon.

Secretaries posted in Superspeciality departments:

Dr. Mahesh informed about the difficulty in posting of one secretary for 3 superspeciality departments. Chairperson informed that the department Heads has to discuss this issue with Dr. Harish.K-AD & VP-MSRH.

Summary: Issues regarding Posting of Secretary's in the departments should be forwarded by the Head of the dept. to the Associate Dean.

MSRMC student Ranks – RGUHS-2015

Registrar-I informed that MSRMC students has received 53 ranks from RGUHS in the year 2015.

Summary: MSRMC students ranking received by RGUHS for the year 2015 was presented.

Chairperson thanked the members of the Council for their participation.

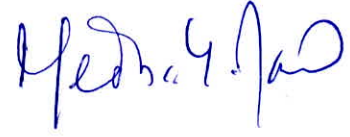
Mahesh K. Ad

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Chairperson

The meeting concluded with a Vote of thanks to the Chair.


(Dr. Chandra Kiran)
Member Secretary, College Council



Note: All correspondence can be sent to e.mail ID: msrcck@yahoo.co.in with CC to msrmedical@gmail.com

Copy to: Hon'ble Chairman, GEF
Chief Executive, GEF(M)

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29/6/16

College Council Members List

Sl.#	Name	Department	Email ID	Mobile No.	Signature
1	Dr. Medha Y Rao	Principal & Dean	msrmedical@gmail.com	9342898234	<i>Medha Y Rao</i>
2	Dr. Naresh Shetty	President MH & IPSA	nareshs8@hotmail.com	9844050222	<i>Naresh Shetty</i>
3	Dr. Harish K	Vice-Principal & Associate Dean MSRH & Surg. Oncology	drkhari@yahoo.com	9845054172	<i>Harish K</i>
4	Dr. Prathab A G	Registrar (Acad)	dragprathab@yahoo.co.in	9845195014	<i>Prathab A G</i>
5	Dr. Hemanth .T	Registrar-Admin.	thapsey@gmail.com	9448671898	<i>Hemanth .T</i>
6	Dr. Rathna Bai	Chief of Operations, MSRCARE	drrathnarao@yahoo.com	9900166763	<i>Rathna Bai</i>
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10	Dr. Meera K S	Biochemistry	meerasrinath@hotmail.com	9880940996	<i>Meera K S</i>
11	Dr. Vijaya Mysorekar	Pathology	vijayamysorekar@yahoo.com	9980873477	<i>Vijaya Mysorekar</i>
12	Dr. Gayathri Devi	Microbiology	gayathri_devi2006@rediffmail.com	9449986838	<i>Gayathri Devi</i>
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14	Dr. Praveen.S	Forensic Medicine	praveenreddy.doc@gmail.com	9845206543	<i>Praveen.S</i>
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20	Dr. Sathyendranath Shetty	Ophthalmology	sajyona@gmail.com	9343714471	<i>Sathyendranath Shetty</i>
21	Dr. C.V R Mohan	Anaesthesiology	severemohan@gmail.com	9900056486	<i>C.V R Mohan</i>
22	Dr. Satish Shervegar	Orthopaedics	drsatisshervegar@yahoo.co.in	9844034916	<i>Satish Shervegar</i>
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40	Dr. K.M.Surya Narayana	Endocrinology	dr.suryanarayana@gmail.com	9742971563	<i>K.M.Surya Narayana</i>
41	Dr. Sanjay C Desai	Vascular Surgery	scdesai@hotmail.com	9845290575	<i>Sanjay C Desai</i>
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43	Mr. Vivaan Dutt	Student Representative	vivaan00@gmail.com	9901060041	<i>Vivaan Dutt</i>
44	Ms. Priyanka Gupta	Student Representative	piyanka1712@gmail.com	9902861288	<i>Priyanka Gupta</i>

Medha Y Rao

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Bangalore - 560 054.



M.S.Ramaiah Medical College & Hospitals

MSR Nagar, MSRIT Post, Bangalore – 560 054.

College Council Meeting

From:
Office of the Member Secretary, cc

To;
All the Members

CIRCULAR

Ref.: MSRMC/CC/Mar/2016

Date: 21st March 2016

Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 23rd March 2016 at 2.00 pm at MTH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	NAAC Update	Dr. Prathab
2.	MEC minutes	Dr. Prathab
3.	Information from Administrators <ul style="list-style-type: none">• Dept. Audit• Skill Lab utilization• BBMP• Examiners role• Speciality clinics• MCI Inspections• Graduation Day	Dr. Medha Y Rao
4.	Views about student – career guidance cell	Dr. Medha Y Rao
5.	Clinical Autopsy pathology views	Dr. Medha Y Rao
6.	Reports of recent add-on programmes/ value-added courses conducted	Dr. Medha Y.Rao
7.	Feedback from students	Dr. Medha Y.Rao
8.	Revision of code of conduct	Dr. Medha Y.Rao

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Chandra Kiran
(Dr. Chandra Kiran)

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Member Secretary
College Council

	M.S. Ramaiah Medical College & Hospitals MSR Nagar, MSRIT Post, Bangalore – 560 054.
	MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON 23rd March 2016 AT 02:00 pm

The College Council Meeting was convened on **23rd March 2016 @2:00 pm**,
Venue- Conference Room, MSRH:

Following members expressed inability to attend the meet:

Dr. Sanjay C Desai, Prof. & HOD, Vascular Surgery, Dr. Sanjay B Patil, Prof. & HOD, ENT, Dr. Prasad Mylarappa, Prof. & HOD, Urology, Dr. Naresh Shetty, President MH & IPSA.

Following College Council Members did not attend the meeting:

Dr. Gayathri Devi, Assoc. Prof & I/c , Respiratory Medicine, Dr. Padmalatha Kadamba, Prof & HOD, Paediatric Surgery, Dr. Prakash V. S, Prof & HOD, Cardiology

The member secretary welcomed all the members of the College Council including the Chairperson. A quick recap on the previous meeting was shared.

Library: Chairperson informed the council that Dr. Roopakala M.S has taken over as in charge of Library and subsequent to the council meeting we had a first round of meeting with librarian where we discussed about streamlining the functioning of library which will be regarding request for books by the HOD's. HOD's need to prioritize the books required immediately based on which orders will be placed & in case of non-availability of books information regarding the same shall be sent. If any change in edition the committee will wait for the new edition. Books for the year 2015-16 have already arrived. Communication to be sent to all the departments through email.

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Chairperson informed that the Endnote software was installed in all the departments of MTH and Medical college, however software for Superspeciality departments was not installed due to some technical reasons. Chairperson requested the in charge of library to follow-up and have the software installed at the earliest. The training session for all the faculty and PG students to use the software is already completed.

Dr. Harish informed the HOD's to take initiative and send one or two staff members to have a look of all the books & avoid duplicate Indexing of books at the central library. Chairperson requested the in charge library to send out a email communication immediately for timely completion.

Summary: HOD's to avoid duplicate indexing of books, End note software to be installed at Superspeciality departments.

Student Life Cycle:

Chairperson informed about the student life cycle software which completely automates the entire education system including students, academics, purchase, payments, accounting, library, faculty / staff, compliance etc., The committee has viewed the presentation made by two companies and are in the process / finalize to decide the one which is the best.

Synopsis, Log Book, Dissertation should reach on time means whatever time period is specified by the college office. HODs / HOU's were requested to take responsibility to submit on time.

Summary: Information will be sent post purchase of Software, HODs/HOU's should ensure timely submission of Synopsis, Log books & Dissertation.

NAAC Update:

Registrar-I addressing the council said that instead of going with all the 7 aspects at a time which are going to be evaluated by the NAAC committee, we shall take one after the other. Registrar-I informed that a meeting has already been done with all the Pre, para, Clinical and Super Speciality HODs regarding the NAAC

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procedure except Physiotherapy. Dr. Vijaya Mysorekar will Head the Curriculum Committee. The NAAC curriculum committee members will visit various departments as a part of the audit. HODs were requested to keep all the requisite documents ready pertaining to curriculum for the audit. Once curriculum thing is streamlined we shall move to Teaching learning and Evaluation & later finish all criteria.

Dr. Vijaya Mysorekar requested to depute one more clinical faculty to the committee to replace Dr. Raghavendra since he has resigned. Chairperson requested the council members to nominate any faculty & the college council members decided the following faculty shall be the members of the committee.

- a. Dr. Gireesh M.S.-Dept. of Nephrology
- b. Dr. Prashanth Nagaraj-Dept. of Orthopaedics

Chairperson informed the council that Seven major criteria / standards to be prepared for NAAC Accreditation followed by Curriculum. Primary departments have already finished one audit. The committee is planning to complete the self-study report by the end of May 2016. Subsequently to this the committee is planning to apply for the first assessment. Chairperson also told that the Management of GEF is very keen on getting the NAAC Accreditation. Also without qualifying to NAAC we cannot participate in the HUB/International students.

Summary: All the departments to maintain the requisite documents for curriculum audit.

MEC Minutes:

Registrar-I referring to the minutes of recently concluded MEC meeting said that focus is on two aspects one is regarding Interns orientation and course regarding ethics. Registrar-I informed the council members that most of the students were not attending the Orientation programme & also described about the Interns incompleteness in clinical postings and requesting to cancel their repetition to join PG courses for outside colleges.

Council Members specified that the all Interns should know the rules/policies of the Internship before starting their Internship. During the Orientation programme

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all the students should be briefed about eligibility of receiving the certificate, he/she has to complete 365 days & those who have not attended the orientation programme shall do 2 days' repetition at the end of their internship. During repetition Interns won't be allowed to take any leave and night duties. Members of the college council expressed that the college authorities should take the decision depending upon individual genuineness. Members also suggested to circulate handouts about their internship and work to be carried out in the hospitals during their internship Orientation Programme. Interns to be oriented in the department also. Council members also suggested to provide the handouts to the interns attending the orientation program with a brief summary of the individual sessions to all the faculty members & also keep them updated about the topics covered during the program.

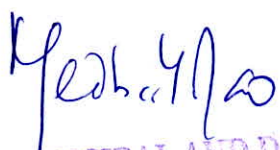
Chairperson brought to the notice of all the council members about some of the Interns attending duties outside the hospital during their duty hours. HODs/HOUs were requested to ensure that all the interns posted in their unit are physically present in the department during their duty hours and monitor their signature periodically.

Chairperson also brought to the notice of the council members regarding Mr. Sarthak Kamath.K- Undergraduate Student who has finished his final MBBS course in the month of March 2016. He is suffering from DMD (Duchenne muscular dystrophy). He has requested the college authorities to permit him to do Compulsory Rotatory Internship. Chairperson requested the members to share their views. Responding to which majority of the members expressed that college has to send a letter regarding the Disability to the Disability Committee of RGUHS and KMC stating about his condition & issue NOC to do his Internship.

Summary: All students should compulsorily attend the orientation programme, any student failing to attend the same shall do 2 days' repetition. HOD's to monitor Interns duty & Attendance.

Medical Ethics:




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Registrar-I referring to the last MEC meeting said that Dr. Chandrika Rao wanted to revise the course on Ethics. The committee has discussed about the ethics course conducted as an e-learning module for the interns during the previous years. Chairperson requested to revive the course with more relevant information.

HOD-Forensic medicine informed that the dept. is conducting the medical ethics for the 3rd term students. Suggested to start teaching ethics differently by arranging guest lectures/ quiz programs etc., Chairperson requested all the members to send their views about the ethics. The following members accepted to be the members for the Medical Ethics Committee: -

1. Dr. Roopakala M.S- Prof. & HOD-Dept. of Physiology
2. Dr. Praveen. S- Prof. & HOD-Dept. of Forensic Medicine
3. Dr. A.S. Hegde- Prof. & HOD-Dept. of Neuro Surgery
4. Dr. Veena P.Waikar – prof. & HOD-dept. of Plastic Surgery
5. Dr. Rathna Bai.N- Prof. & HOD & COO-MSR CARE
6. Dr. Sanjay V. Kulkarni- Prof. & HOD-Dept. of General Medicine

Summary: All the council members to send their views about medical ethics.

Views about Career Guidance Cell-MSRMC:

Chairperson asked the members whether it is necessary to start the Career Guidance Cell for the students? Most of the members accepted to start the cell. Members informed that the Cell should have updated knowledge about current methodology/policies and guidelines about admission to other courses, employment opportunities, fellowships, admission procedure for International colleges. The following faculty accepted to be a member of the Career Guidance Cell-MSRMC.

1. Registrar-I-MSRMC
2. Dr. P.T. Acharya-Prof. & HOD-Dept. of Neurology
3. Dr. Shivamurthy M.C- Prof. & HOD-Dept. of Pharmacology
4. Dr. Ramesh .D-Prof. & HOD-Dept. of Urology
5. Dr. Nalini Kilara-Prof. & HOD-Dept. of Medical Oncology

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Chandrika Rao

Chairperson requested to send the opinions / views about the Career Guidance Cell to the Principal & Dean's Office. Also suggested to conduct some sessions regarding this including MSRMC Alumnus in this committee.

Summary: All opinions/views about the career guidance cell to be sent to Principal & Dean's office.

Clinical Autopsy:

Chairperson informed about conducting clinical autopsy which has been dropped at MSRMC&H, which is also one of the compliance highlighted by MCI. Dr. Vijaya Mysorekar-HOD-Dept. of pathology informed that the dept. is ready to conduct the clinical autopsy, but the dept. is not receiving any request from the patients. Chairperson requested Dr. Vijaya Mysorekar to send a letter mentioning the challenges regarding clinical autopsy to the Principal's office.

Registrar-I highlighted about the proposal received from BBMP regarding establishment of Kiosks and providing part time specialists to UPHCs (Evening Clinics). The Chairperson explained about the design of the programme where Gen. Medicine, OBG, ENT, Ophthalmology, Dermatology & Paediatrics will be involved. The programme is as follows: -

- a. Out of 10 centers' we can begin by choosing to run one or two center's at the most.
- b. The major speciality services from General Medicine, Paediatrics, OBG will be provided on a daily basis for 3 hours from 3.00 p.m. to 6.00 p.m.
- c. Specialities like Ophthal and ENT will do well with once a week schedule.
- d. We would like to start with center in Sanjay Nagar.

Summary: Dr. Vijaya Mysorekar to send a letter mentioning the challenges regarding clinical autopsy to the Principal's office.

Internal Examiner:

Registrar-I described about the incident happened during the Internal Examination at MSRMC&H. During Internal Examination the External Examiner screamed/ yelled at the student during examination. Student parent has

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complained about the same to the Registrar-I-MSRMC. Principal & Dean and Registrar-I both have enquired about this incident with the concerned Internal Examiner. In future any such case during internal examination/examiner to inform immediately to the HOD/ HOU. Respective HODs to discuss about this in the department meetings and make clear policies.

Summary: Internal/External Examiners to behave decently with students.

PG Teacher:

Regarding consideration of PG teacher in the institution – MCI in its notification says –“No teacher shall be considered as a postgraduate teacher in any other institution during the period till the postgraduate course at the institute which has been granted permission considering him as a postgraduate teacher is recognized u/s 11(2) of the Indian Medical Council Act, 1956”

Summary: Briefing about MCI notification regarding consideration of PG teacher in the institution was given.

Study Leave:

Chairperson informed that one-month study leave for PGs has been sanctioned before the exam. After the examination, PGs has to come back and work for two months. Most of the members informed that PGs won't come and work after their exams. Chairperson explained that as per MCI rules, students have to complete three years and we have to provide attendance sheet during inspection. Without which the course completion certificate will not be issued from the college.

Dr. Ashok-Dept. of Radiology expressed that we have to check with other medical colleges and the same policy to be followed for the study leave.

Summary: PGs to work for two months' post returning from their study leave.

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Reports of recent add-on programmes/ value-added courses conducted:

Six programmes / courses were recently conducted:

- 1) Community based training Programme from 23rd November 2015 to 12th December 2015 by the Department of Community Medicine
- 2) SPSS (Statistical Package for the Social Sciences) training programme on 29th January and 5th February 2016, by the Department of Community Medicine
- 3) Foot and Ankle cadaver course on 14th February 2016 by the Department of Orthopaedics
- 4) AOSpine Advanced cadaver course on degenerative spine on 27th and 28th February 2016, by the M S Ramaiah Advanced Learning Centre
- 5) CME on Tuberculosis with focus on extrapulmonary TB on 1st March 2016, by the Departments of Microbiology and Community Medicine
- 6) Cadaveric hands-on workshop on ACL reconstruction, meniscal repair, with demo on flip cutter on 12th and 13th March 2016, by the Department of Orthopaedics

The reports were read out by the respective HODs, and accepted by the members of the Council.

Summary: The programmes / courses were a success.

Feedback from students:

Feedback has been taken from the March 2015 batch of interns, and analysed by the Medical Education Unit. The feedback reports were presented to the members. The feedback was similar to that given by the previous (Sept 2014) batch. The following action to be taken was emphasized:

- Small group teaching and bedside discussions should be practiced with more interaction
- More of practical aspects to be discussed during clinics, more of clinical exposure for students
- Students should be exposed to more practical training at the clinical skills lab in the advanced learning centre

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- More practical exposure to be given to interns with case discussions and discussions on diagnosis and management
- Good quality power-point presentations and audiovisual aids to be used for teaching

Feedback has to be now taken from the October 2015 batch of interns. The same template for feedback will be used, and the feedback analysis will be done by the Medical Education Unit.

Summary: HODs to discuss with their faculty and implement the above. Feedback process to continue for the next batch.

Dr. Sumathy, HOD Dermatology informed that the Department of Dermatology had sent a letter in January 2016 to the office of the Principal, recommending inclusion of topic-based small group discussion, experiential learning based on OPD cases, case-based learning based on case modules, and other approaches such as photo quiz for improving learning outcomes of postgraduate students. The letter has been forwarded to RGUHS and response is awaited.

Revision of code of conduct:

As per the institutional policy, code of conduct for the employees and administrators are due for revision, the same is to be prepared and presented in the next college council for approval.

Additional: Co-ordinator – Friday Clinical Society Meeting requested to provide, Collar Mike for the Auditor during presentation, High Tea during the meetings and gift i.e. Books for the best presentation at the end of the year.

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(Dr. Chandra Kiran)

Member Secretary, College Council.

Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to msrmedical@gmail.com

Copy to:

- Hon'ble Chairman, GEF
- Chief Executive, GEF (M)

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College Council Meeting

From:

Office of the Member
Secretary, cc

To:

All the Members

Ref: RMC/CC/Feb/2017

February 21, 2017

Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 1-3-2017 at 2:00 pm at RH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	Synopsis from A&E, Medical Oncology	Principal & Dean
2.	Monthly Event Report from departments	Principal & Dean
3.	HODs regarding MCI documents	Registrar-II
4.	Library Book Procurement	Principal & Dean
5.	Employability based skilling of students & Interns	Principal & Dean
6.	Interns going out during duty hours	Principal & Dean
7.	Utilisation of Central Museum – Students & Faculty	Principal & Dean
8.	Utilisation of Central Library – Students & Faculty	Principal & Dean
9.	Integrated teaching	Principal & Dean
10.	Progress of NAAC	Registrar-I
11.	India Today survey – Details to be sent regularly	Principal & Dean
12.	Postings of Interns on regular basis.	HOD- Resp.Medicine
13.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
14.	Feedback on the curriculum	Principal & Dean
15.	Others	

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Chandra Kiran
(Dr. Chandra Kiran)
Member Secretary
College Council

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MSR Nagar, MSRIT Post, Bangalore – 560 054.

**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
1st March 2017 AT 02:00 pm**

The College Council Meeting was convened on **1st March 2017 @ 2:00pm,**
Venue-Conference Room, MSRH:

Following members expressed inability to attend the meet:

Dr.Aruna C.Ramesh-Prof. & Head-Dept. of Emergency Medicine

Following College Council Members did not attend the meeting:

Dr.Gayathri Devi-Head-Dept. of Microbiology, Dr.Murali.T-Head-Dept. of Psychiatry, Prof.Savita Ravindra-Dept. of Physiotherapy, Dr.Prakash.V.S-Head-Dept. of Cardiology, Dr.Sanjay Desai-Head-Dept. of Vascular Surgery, Dr.B.S.Satyaprakash-Head-Dept. of Gastroenterology,

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl.No.	Agenda / Points	Discussion	Summary
1.	Student Representative-MSRMC - Report	<p>Dr.Vivaan Dutta and Dr.Priyanka Student Representative –MSRMC presented the following;-</p> <p>Log Book: Requested to fix a date and time for Faculty signature in the log book.</p> <p>On duty: Our college Interns / Final year MBBS students are working in other hospitals on their own for extra payment. Requested to increase the Interns stipend partially to help the students.</p> <p>Chairperson informed to submit the list of names who are going outside.</p> <p>Reference books of good topics to be</p>	<p>Chairperson informed that the issue to be discussed.</p> <p>During Internship orientation, this issue to be oriented to the students.</p>

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		<p>given: Requested to provide a reference books of good topics to the Interns during the internship.</p> <p><u>Bedbugs at Ramaiah Hospital:</u></p> <ol style="list-style-type: none"> 1. Requested that the necessary information for the students to be displayed in the Notice Board. 2. Students club to be initiated. 3. Badminton court / Basket ball court to be allotted for RMC students. <p>They informed about their completion of their internship and the previous council meetings consolidated report will be handed over to the next student representatives.</p>	<p>It was informed that the information is already available in the department. Chairperson informed that RGUHS is in the process of revising the curriculum. After revision the list of guidelines to be available in the department.</p> <p>Chairperson informed that AD / CA will take necessary steps regarding this.</p> <p>Chairperson thanked the student representatives for their dedication in attending and presenting the report during the college council meetings.</p>
2.	Submission of synopsis	<p>Chairperson informed that two departments have submitted the synopsis on last date.</p> <p>Informed to send the synopsis within the stipulated time.</p> <p>HODs are requested to take necessary steps to avoid this in future.</p>	<p>HODs are requested to ensure that the synopsis should be submitted on time. To comply with the last dates mentioned.</p>
3.	Event Reporting Form	<p>Chairperson informed that very few departments are filling and sending the event report form. Workshops/CME/Any events – reports to be sent in the Event Reporting Form on monthly basis. The</p>	

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		information's to be collated and will be sent to India Today / Week rankings. If there is No program NIL report to be sent.	
4.	Faculty Conduct dealing with Residents / Interns	<p>Chairperson informed that interpersonal difficulties among the departments to be resolved within the department.</p> <p>Important responsibility of the Head of the department to resolve it.</p> <p>Residents have a lot of work in the department and they are having very important responsibility to maintain the standards of documentation, quality of work is required.</p>	<p>Faculty and Head of the department to kindly look into the matter.</p> <p>All the faculty are requested to maintain good conduct with the Residents and Interns.</p>
5.	Encouragement for Junior Faculty	<p>Chairperson informed that three junior faculty from Ophthalmology have volunteered some kind of innovative session for the students program "INSIGHT 2017" .</p> <p>Informed Dr.P.T.Acharya to include them in the Career Guidance Cell.</p>	<p>Chairperson appreciated the Head of the department for the motivation given to the junior faculty.</p>
6.	MCI Inspection	<p>MCI-Exam going departments which are due for inspection i.e. EMD, Path, Ortho, Anaes and RD are requested to fill the SAF form and keep it ready.</p> <p>Department which are due for the MCI inspection regarding increase of seats are requested to start the process regarding the statistics, Library books procurement etc.,</p> <p>One faculty from each department to be deputed to coordinate these activities.</p>	<p>For statistics HODs are requested to get in touch with the AD & CA -RH</p>
7.	Library	<p>With respect to NAAC, faculty and students footfall in the library to be monitored.</p> <p>HODs expressed that most of them have their own books in the department library.</p>	<p>Biometric machine has been installed at the outside of the library for the use of faculty and students.</p> <p>As per NAAC physical presence to be registered.</p>

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		<p>Dr.Roopakala-Incharge Library informed that most of the departments are sending request for the books which are already available in the library. HODs are requested to depute one faculty to coordinate with librarian regarding the books availability and the New editions. Chairperson informed about book exhibition was happened at RH.</p>	<p>HODs are requested to send the requirement list to the library at the earliest.</p>
8.	Integrated Teaching & Museum	<p>To promote integrated teaching on teaching methodology, the faculty are requested to work more on this.</p> <p>Utilisation of museum to be increased.</p> <p>Visitors for the Museum is gradually increasing. We have to plan how to progress our museum.</p> <p>HOD-Pathology informed that Designated curator to be appointed. It is decided that, presently the concerned Department attenders to be posted by rotation.</p>	<p>Started Integrated teaching with the First term students. Second integrated teaching will be on 15th March 2017 – interactive session with the students about simple case scenarios pertaining to Neurology</p> <p>Museum has to be updated and rare specimens to be displayed in the museum. Self learning to be facilitated.</p>
9.	Employability based skilling of students and Interns	<p>Chairperson informed that skill based training to be given for students and Interns.</p> <p>Suggested to conduct workshop to improve the skills for the interns.</p> <p>Practical training will be improved instead of theory.</p> <p>Interns to be posted to ALC for practical training during the internship. Interns will</p>	<p>HODs will ensure the log books are close to mandatory line.</p> <p>To be better at the end of MBBS.</p> <p>Interns will interact with patients directly and speak to the patients and work for them. This will improve the soft skills and</p>

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		<p>be posted to A&E in every posting.</p> <p>We need to give more responsibility to interns. To allot some patients in the hospital and will be responsible for the total care of the patient.</p> <p>It was decided that procedure protocol manual to be provided during the internship.</p>	<p>communication skills.</p> <p>HODs are requested to make sure that the required job to be done before completing their internship.</p> <p>Recommended that students to be oriented during the orientation.</p>
10.	NAAC	<p>Dr.Rangaswamy.S- NAAC consultant has been appointed for accreditation. The consultant will meet the committee every week and review the report of the criterion.</p> <p>With respect to the individual department the Core committee will interact whenever necessary.</p> <p>Develop NAAC culture in the institution.</p> <p>Meeting will be arranged for all the faculty with NAAC consultant for interaction.</p>	<p>Chairperson informed that the Heads of the department are requested to be ready for the NAAC meeting.</p>
11.	Posting of Interns on regular basis	<p>HOD-Respiratory Medicine requested to post interns on regular basis.</p>	<p>Registrar – I informed that Interns will choose their own in Elective posting. We cannot force them. Look for some kind of solution.</p>
12.	Reports of recent add-on programmes/ value-added courses conducted	<p>Nine programmes / courses were recently conducted:</p> <p>1) Basic knee arthroscopy workshop on 15th and 16th October 2016, by the Department of Orthopaedics</p> <p>2) Infection prevention in ICU - 3rd quarterly meet of IAMM-KC on 5th November 2016, by the Department of Microbiology</p>	<p>The programmes / courses were a success.</p>

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		<p>3) 8th International cadaveric workshop and training course from 7th to 10th November 2016, by the M S Ramaiah Advanced Learning Centre</p> <p>4) Small Incision Cataract Surgery (SICS) course from 19th September to 12th November 2016, by the Department of Ophthalmology</p> <p>5) Simulation training in crisis management on 13th November 2016, by the Department of Anesthesiology</p> <p>6) Workshop on primary knee arthroplasty - cadaveric hands-on and live surgery on 9th and 10th December 2016, by the Department of Orthopaedics</p> <p>7) Community based training Programme – COP from 28th November to 17th December 2016, by the Department of Community Medicine</p> <p>8) Ramaiah Advanced Difficult Airway Management Course (RADAM) on 18th December 2016, by the Department of Anesthesiology</p> <p>9) Training in Surgical Intestinal Staplers on 28th January 2017, by the Department of General Surgery</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
13.	Feedback on the curriculum	Feedback on the curriculum has been taken from the March 2016 batch of interns, and analysed by the Medical Education Unit. The feedback reports were presented to the members. The following	HODs to discuss with their faculty and implement the action. Feedback process to continue for the next batch.

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action is to be taken:

Q1. More of the syllabus can be covered by giving assignments and self-study exercises.

Q3. More emphasis should be laid on developing psychomotor skills, analytical abilities, and broadening perspectives.

- Must include more of recent advances and trending topics.

- More emphasis has to be laid on clinical skills and examination of the patient and live demonstration of procedures.

- More opportunities for clinical procedures have to be given to interns under faculty supervision.

Action taken based on the feedback taken from UG and PG alumni in 2016 was reviewed.

- Action is satisfactory with respect to practical training and communication skills training

- Academic presentations and extracurricular activities are being encouraged by the HODs.

- All students are being made to get actively involved in health camps, field visits and community activities.

- Student research and participation in conferences and CME programmes is being encouraged by the HODs.

Feedback on the curriculum has to be now taken from the August 2016 batch of interns. The same template for feedback will be used, and the feedback analysis will

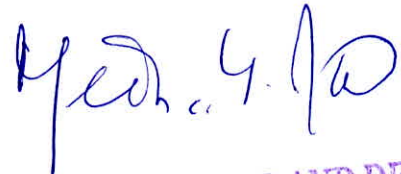
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		be done by the Medical Education Unit.	
14.	Others	<p>Head –Plastic Surgery requested to post Sr.Resident to the department.</p> <p>Registrar – I appraised about the theory classes not conducted for the students.</p> <p>Dr.N.S.Murthy is visiting and attending the journal clubs. The Heads of the departments are requested to utilize the same. Everybody has appreciated the service of Dr.N.S.Murthy.</p> <p>Chairperson informed that our students have participated in Intercollegiate competitions held at Armed Force Medical College, Pune and won 7 prizes.</p>	<p>It is department responsibility to inform the faculty about the schedule of classes.</p> <p>Committee Members congratulated the participants.</p>

Chairperson thanked the members of the Council for their participation.
The meeting concluded with a Vote of thanks to the Chair.



(Dr.Chandra Kiran)
Member Secretary, College Council



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March 2017

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Medha Y Rao

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College Council Meeting

From:

Office of the Member Secretary, cc

To:

All the Members

Ref: RMC/CC/March/2018

March 19, 2018

Following are the Agenda for the College Council Meeting scheduled on **Tuesday , 27.3.2018 at 2:00 pm at RH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	MCI Issues & New Postgraduates KMC Registration	Registrar-II
2.	Request for a strong HR department which looks into the following 1) Duties and responsibilities of teaching faculty as per hierarchy. 2) Counselling and corrective action. 3) Distribution of remunerative and non remunerative work as per some norms 4) Maintenance of basic discipline and work ethics in the department.	Dr. Anil Kumar- HOD-Medicine
3.	Soft skill Training by MEC	Principal & Dean
4.	Microbiology – Revised function of the department	Registrar-I

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5.	Review of NAAC	Registrar-I
6.	Academic Training Programme – Repeaters Review of Faculty Teaching	Registrar-I
7.	GEMS Functioning – 1st hand report	Dr.B.S.Nandakumar
8.	a. CCTV camera in Consultation Rooms b. Conduct and Interaction of Faculty with Students and Residents	Principal & Dean
9.	Department Thrust Areas	Principal & Dean
10.	Skill Lab Utilisation - Must Know and Single Coordinator Vs Department Coordinator	Principal & Dean
11.	RGUHS Notification – Submission of dissertation by students pursuing super Speciality courses	Principal & Dean
12.	Placement Cell / Professional opportunity	Principal & Dean
13.	Primary care physician Module	Principal & Dean
14.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
15.	Feedback on the curriculum	Principal & Dean
16.	Accomplishment of Phase I objectives/strategies of Vision and Mission	Principal & Dean
17.	Others - New Website launch, Ethics group.	


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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
27th MARCH 2018 AT 02:00 pm**

Chandra Kiran
(Dr. Chandra Kiran)
Member Secretary
College Council

The College Council Meeting was convened on 27th March 2018 @ 2:00pm, Venue-Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Hemanth.T-Registrar-II, Dr.S.Pruthvish-Prof. & HOD-Dept. of Community Medicine, Dr.SatishShervegar-Prof. & HOD-Dept. of Orthopaedics , Dr.Murali.T-Prof. & HOD-Dept. of Psychiatry, Dr.Prakash.VS-Prof. & HOD-Dept. of Cardiology, Dr.B.S.Satyaprakash-Prof. & HOD-Gastroenterology,

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl.No.	Agenda / Points	Discussion	Summary
1.	Welcoming the new / reappearing HODs.	Council welcomed New Members Dr.Somashekar A R-Prof. & HOD-Dept. of Paediatrics, Dr.Ananth Bhandary-Prof. & HOD-Dept. of Ophthalmology, Dr.Venkatesh MS-Prof. & HOD-Dept. of Plastic Surgery, Dr.Chandrakiran-Prof. & HOD-Dept. of ENT, Dr.D.Ramesh-Prof. & HOD-Dept. of Urology, Dr.Vasanthi A Krishnan-Prof. & HOD-Dept. of Physiology, Dr.Prathab A G-Prof. & HOD-Dept. of Microbiology Member Secretary- summarized the previous minutes of the meeting -	
2.	Previous	Uploading of Research Projects	

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	Meeting minutes reviewed	CME – Poor attendance	<p>HODs responsibility to inform their department faculty to upload their research projects in GEMS software within two weeks. Requested to update the following i.e. publications in detail, research , conference attended , awards from the faculty to participate in rating agency / medical college survey. Information to be updated every month by the faculty.</p> <p>HODs responsibility to encourage the faculty of their department to attend CMEs.</p>
3.	Student Representation	BLS & BTLS	<p>Interns to be instructed / mandate to complete BLS & BTLS before completion of their Internship.</p> <p>Some of the students have completed BLS & BTLS at St.John's Medical College. Students representatives requested to accommodate all the interns before finishing their internship at RMC.</p> <p>Dr.Anil Kumar-EMD informed that the subject will be discussed with HOD- Emergency medicine and will circulate course schedule / calender to all the students.</p> <p>Students will be informed to attend the course between their 7th – 9th terms . The</p>


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		<p>Biometric attendance in the class room.</p> <p>Lunch room for students</p> <p>Internal Examination</p>	<p>certificate will be valid for 3 years. Certificate to be renewed after 3 years.</p> <p>Suggested to conduct BLS / BTLS within the MBBS course period.</p> <p>Requested to provide Biometric machine inside the class room to mark students attendance.</p> <p>3 machines to be provided in each class room. Faculty has to take attendance themselves till the biometric installed.</p> <p>Requested to provide lunch room for the students.</p> <p>There will be a conflict in attending IA exams & clinics for 3rd year and final year students. Requested to centralize the time table for Internal Exams.</p> <p>Registrar – I informed that the matter will be discussed with Dr.Shyam Prasad-Coordinator-Clinical Departments.</p>
4.	GEMS Functioning	<p>Invited Dr.B.S.Nandakumar to update the GEMS usage.</p> <p>Clinical attendance not yet started in few departments.</p> <p>60% profile is filled by faculties.</p>	<p>HODs are requested to disseminate the information to all the faculty in their department.</p>

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		<p>Student feedback not used.</p> <p>Leave attendance 100% usage.</p> <p>HR module 80% usage.</p>	<p>The members of college council requested to conduct one more training session for all the faculty about GEMS.</p> <p>Informed to do faculty appraisal 2016-17 through online using GEMS.</p> <p>From April 1st week onwards the faculty has to come and update the details to the current status. Subsequently the department secretary has to come and upload it every month.</p> <p>Dr.Nandakumar will send the slots / schedule for the department to update their data in the GEMS.</p> <p>Any doubts / clarifications Dr.B.S.Nandakumar –DRP to be contacted.</p>
5.	New Ramaiah Website	Chairperson informed that the new Ramaiah website has been launched.	HODs are requested to bring it to our notice that if any addition / correction to be incorporated.
6.	MCI	<p>Registrar – I informed that there is a NOTE from MCI regarding implementation of IP based CCTV solution at Medical Colleges (DMMP-II).</p> <p>CCTV to be installed in classroom teaching and patient care in the</p>	<p>Members suggested that privacy of the patient to be maintained . Patient has to give consent for this.</p> <p>Recommended that federation of all the colleges / individual college has to write a pleasant</p>



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		<p>teaching hospital.</p> <p>Technical team from MCI will survey and implement it.</p> <p>Committee members are requested to give their opinion.</p>	<p>letter to be sent to MCI about the difficulties in implementing CCTV solution in the areas of patient care in the teaching hospital.</p> <p>Request MCI to call for a meeting to discuss this issue.</p>
7.	<p>CCTV in consultation rooms</p> <p>Conduct in interaction of faculty with students and Residents</p> <p>PGs needs to register KMC</p>	<p>Registrar-I briefed about the suggestion note from outsider stating that installation of CCTV at consultation rooms.</p> <p>There is a complaint that Postgraduates and Interns were treated badly and the faculty is rude with students.</p> <p>During MCI / RGUHS inspections, insisted that PGs needs to be registered in Karnataka Medical Council.</p> <p>Both faculty and students should wear</p>	<p>All the members of the committee opposed for installing the CCTV at consultation rooms.</p> <p>PGs and Interns not to be posted for any personal work.</p> <p>Informed that we have to take our responsibilities and not lenient to the students.</p> <p>Forum to be formed to undertake the circumstances.</p> <p>Counselling service to be conducted for faculty and students.</p> <p>Postgraduates / Interns not performing their duties mark them as absent. Amount to be deducted in the Stipend.</p> <p>HODs are requested to disseminate the information in their department.</p>

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	ID cards	ID cards during their working hours.	HODs are requested to disseminate the information in their department
8.	Soft Skill Training / Inhouse training	<p>Module from Andhra Government regarding soft skill training circulated to all the HODs.</p> <p>HODs are requested to give their opinion and feedback.</p>	<p>Chairperson informed that the HODs are requested to see how it applies to our group or any change to be added and then will take it forward. If they need any inhouse training that needs to be arranged.</p> <p>HODs are requested to depute problem with the potential faculty members / staff of the department for counselling and training.</p> <p>A team of AD/VP, President-MH and Principal & Dean will conduct the counselling .</p> <p>Suggested that professional counselling team from outside to be appointed.</p>
9.	Request for a strong HR department	<p>Duties and responsibilities of teaching faculty.</p> <p>Counselling and corrective action.</p>	<p>HOD-Medicine informed the following ;-</p> <ol style="list-style-type: none"> Classes were not taken by the Senior faculty. Clinical material not available for student clinics. <p>This will cause lessen the Statistics and will be a problem for MCI inspections.</p> <p>HODs are requested to take the responsibility to tackle the situation.</p>

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		Faculty are not interested in attending non-remunerative work. i.e NAAC, NABH	<p>MSRH –super speciality OP registration charges to be revised.</p> <p>Chairperson informed that it is a part of the faculty duty to attend non-remunerative work in the department</p> <p>HODs are requested to mention the faculty attitude in the appraisals. Action will be taken based on that.</p> <p>Chairperson informed that the matter will be looked into.</p>
10.	Review of NAAC	Registrar –I informed about the present status of NAAC.	<p>6 criteria has been completed . The committees started to writing the self study report. NAAC Consultant Dr.Rangaswamy is attending the meeting on 29th March at NAAC office as a Member. Information will be disseminated after the meeting . Awaiting the inputs from the NAAC consultant.</p>
11.	Academic Training Programme-Repeaters	Academic programme for repeaters - The students have not cleared the exams, they are not eligible for attending the next exam. Repeaters are informed to attend the classes regularly.	<p>Repeaters are not interested in attending classes with the new batch.</p> <p>Students are joining pvt. Institutions for their re-exams. As per NAAC guidelines college has to take classes for slow learners / Repeaters.</p>

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	Review of Faculty Teaching-classes-Theory and Clinics	<p>Faculties were not taking theory classes for the Undergraduates in some of the departments. .</p> <p>Students were sending reminders to the secretaries from the College.</p> <p>Not only for UGs and even clinics also.</p>	<p>Members agreed that classes will be conducted regularly for the repeaters. Interested students will attend the classes.</p> <p>Suggested that frequently it is happening then will send a letter to the HOD.</p> <p>HODs are requested to talk to the concerned faculty and warn them and put it in the appraisal</p> <p>Review of faculty teaching to be done by HODs.</p>
12.	Department Thrust Areas	All the department are requested to design their department thrust areas.	Will be discussed in the next college council meeting.
13.	Skill Lab Utilisation	<p>Skill lab is being used by all the departments. Feedback from the students not received.</p> <p>Feedback to be maintained.</p>	Recommended that single or overall Coordinator to be identified to monitor the feedback from the students.
14.	RGUHS Notification - Submission of dissertation by Students pursuing super speciality course	<p>Registrar-I informed that every candidate pursuing DM / MCh Super Speciality course is required to carry out work on a selected research project under the guidance of a recognised Post Graduate teacher. The work shall be submitted by opting one of the following, to be eligible to appear for final examination.</p> <p>a. Dissertation in relevant subject. b. Project report submission.</p>	<p>The committee members acknowledged the RGUHS notification regarding submission of dissertation by students pursuing superspeciality courses.</p> <p>Based on the HODs discretion students has to opt any one as mentioned.</p>

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		c. Publication or original article as first author in MCI approved indexed journal.	Student at present pursuing is eligible has to follow this Notification.
15.	Placement cell / Professional Opportunity	<p>Prof. Savita Ravindra informed that Ambassador of Fellowship in Australia is visiting RMC in the first week of April.</p> <p>The programme will be for PGs and Faculty.</p> <p>Two types of fellowships to be announced. One is higher study for PGs and Career opportunity for faculty.</p> <p>Fellowships will be totally funded by Australian Government. Interested faculty / PGs will apply through him.</p>	<p>It will be presented in the 6th April 2018 during the Friday Clinical Society Meeting. The programme will be coordinated by Dr. Ananth Bhandary.</p> <p>For any placement lecture from outsider will be informed to Dr. P.T. Acharya - Coordinator - Placement Cell.</p> <p>Through integrated teaching three students came up with the neurology project and presented student research project committee.</p> <p>Student to be encouraged for individual interest to build their career.</p> <p>Recommended that the visiting professors to be designated as Adjunct Professors and will be encouraged to participate in research and student exchange programs.</p>

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16.	Primary care physician Module	Chairperson informed that during NHSRC meeting , Ramaiah has been identified as one of the training centre to train people for Bridge course.	<p>Chairperson informed that the modules have already been prepared for ethics learning, medical law, waste disposal, geriatric and research methodologies.</p> <p>RNTCP revised guidelines has been already circulated to the HODS.</p> <p>The modules to be used in the first year itself and to be accessible for all the students. I.e. self learning , e.learning</p> <p>Expected that CGOI will audit the RNTCP shortly in all hospitals. Faculty are expected to get used to this guidelines. One faculty from each department to be represented for that.</p> <p>RNTCP flow chart of MTH to be shared with MH .</p> <p>RNTCP guidelines to be disseminated and to be monitored.</p>
17.	Reports of recent add-on programmes/ value-added courses conducted	<p>Eight programmes / courses were recently conducted:</p> <p>1) Hip preservation -Osteotomies around hip on 25th and 26th November, 2017, by the Ramaiah Advanced</p>	The programmes / courses were a success.

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		<p>Learning Center</p> <p>2) Community based training Programme –COP from 20th November to 7th December 2017, by the Department of Community Medicine</p> <p>3)Surgical approaches to upper and lower limb-Cadaver Training and Simulated learning on January 13th and 14th 2018, by the Department of Orthopaedics</p> <p>4)Genetic counselling training with special emphasis on prenatal, postnatal diagnosis and reproductive genetics, sponsored by DBT, from 6th to 22nd February 2018, by the Central Research Laboratory</p> <p>5) Wrist arthroscopy course 2018 on 23rd and 24th February 2018, by the Department of Orthopaedics</p> <p>6) Interns' Intensive Training Programme from 1st to 9th March 2018, by the Medical Education Unit</p> <p>7) Preconference Workshop on Molecular diagnostic tools, on 9th March 2018, by the Department of Microbiology</p> <p>8) Advanced Analytical Techniques for monitoring recombinant and other drug products, sponsored by DBT, from 5th to 23rd March 2018, by the Central Research Laboratory</p>	
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		The reports were read out by the respective HODs, and accepted by the members of the Council.	
18.	Feedback on the curriculum	<p>Feedback on the curriculum has been taken from the March 2017 batch of interns, and analysed by the Medical Education Unit. The feedback reports were presented to the members. The following action is to be taken:</p> <p>Q5: Upgradation of the library and electronic learning resources was discussed. The library facilities will be expanded and e-learning has to be encouraged.</p> <p>Q3.b and Q13. The clinical HODs were instructed to emphasize more on practical aspects of clinical examination, diagnosis and management. They were also told to plan more practical hands-on training at the advanced learning centre, for development of psychomotor skills.</p> <p>Q3.d It was decided that integrated teaching sessions should be improved to provide a broader overview of the subjects. It was decided to introduce problem based learning covering important topics.</p> <p>Q11: Some of the students felt that the allied department postings were not useful. The HODs of these departments were asked to plan sessions for the students based on the university</p>	HODs to discuss with their faculty and implement the action.

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		<p>curriculum and also ensure full attendance of the students for these sessions.</p> <p>On the basis of comments made by the students, HODs were asked to instruct the faculty to:</p> <ul style="list-style-type: none"> • Make classroom learning more interactive to promote active learning. • Include case vignette discussions during lectures. • Emphasize clinical application of knowledge. • A formal introduction should be conducted at the beginning of the 3rd term to make the students understand what is expected of them during their clinical postings. Instructions should also be given regarding hospital etiquette, ethical issues and communication during these sessions. • Allow students to gain better practical experience during internship. <p>Complete the portions well within time to allow students more time for exam preparation.</p>	
19.	Alumni Committee	Chairperson informed that as per NAAC the registered Alumni body and Board members and members to be developed.	Dr.Ashok.K-Prof.& HOD-Dep of Radiology will be the Incharge for Alumni office.

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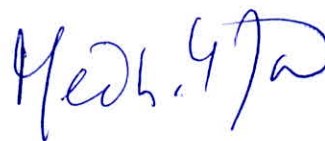
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		<p>At present the Alumni office with little storage units is ready.</p> <p>New Alumni membership cards has already been issued to 2017 batch to update their status.</p> <p>Rating agencies also requesting Alumni details in their survey forms.</p>	<p>Dr.Ashok will present the status of Alumni in the next college council meeting.</p>
20.	Awards / Accolades	<p>Chairperson announced that Ramaiah Medical College & Hospital has been awarded Golden Star by the London QS -Gauge rating agency in March 2018.</p>	
21.	Phase I Vision and Mission strategies	<p>The chairperson informed the council members about the accomplishment of strategies laid down in phase I of Vision and Mission. He said the CE was appraised of the same. He requested the HODs' to work towards the phase II strategies with their respective teams</p>	

Chairperson thanked the members of the Council for their participation.
The meeting concluded with a Vote of thanks to the Chair.



(Dr.Chandra Kiran)
Member Secretary, College Council



Note: All correspondence can be sent to e.mail ID: msrcck@yahoo.co.in with CC to msrmedical@msrmc.ac.in

Copy to: Hon'ble Chairman, GEF, Chief Executive, GEF(M)

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41	Dr. Sanjay C. Desai	Vascular Surgery	sdesai@hotmail.com	9845290575	<i>Sanjay C. Desai</i>
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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
11TH MARCH 2020 AT 2:00 pm.**


The College Council Meeting was convened on 11TH March 2020 @ 2:00pm. Venue-Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Naresh Shetty-President-MH, Mr.D.K.Singh-CA-RMCH, Dr.Harish.S.-HOD-Dept. of Forensic Medicine, Dr. Deepak.T.S.-MSR CARE, Dr.Padmalaatha Kadamba-Dept. of Paediatric Surgery, Dr.Prakash.V.S.-Dept. of Cardiology, Dr.Sanjay C Desai-Dept. of Vascular Surgery, Dr.B.S.Satyaprakash-Dept. of Gastroenterology


The member secretary welcomed all the members of the College Council including the Chairperson.

Sl. No.	Agenda / Points	Discussion	Plan of Action
		<p>The member secretary welcomed all the members of the College Council including the Chairperson.</p> <p>Member Secretary welcomed the new members of the Council – Dr.ShaliniC.Nooyi, Vice-Principal(Academics), Mr.D.K.Singh-CA-RMCH, Dr.Lalitha.K-HOD-Dept. of Community Medicine and Dr.Rudresh.H.K-HOD-Dept. of General Surgery</p> <p>Also welcomed the Student Representatives Mr.Gaurav Rohi Khastgir and Ms.Maiya Gowrie Jayapasanna who belong to the present batch of Interns.</p>	


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1.	<u>Student Representation</u>	Requested to conduct Internal assessment for 100 marks instead of 50 marks which will help them to practice for University Exams. Chairperson has requested the committee members to give their opinion.	HODs of Med, Sur, OBG, Paeds & Ortho Departments have accepted the suggestion and will conduct the IA for 100 marks. Chairperson informed the council that this will be implemented and will be reviewed.
a.	Internal Assessment for 8 th Term	Requested to provide Digital learning material i.e. Standard videos of Clinical history taking and examination which will be circulated to all batches.	All the committee members opposed the provision of digital learning material to the students. Chairperson informed the council that the students have to interact with the patients directly and should be trained through bed side clinics. The same was also suggested by council members
b.	Digital Learning Material	Requested RMC to register for their students electives / clerkships training with other institutions in USA and other countries.	Dr. Anil Kumar informed that digital videos were being shown in the central museum during classroom sessions.
c.	Clerkship	Requested to allow the students to take photocopies / Xerox (on payment) inside the college premises.	Registrar-I informed that the process has started. The institution has to pay some amount for registration. Once it is finalized the information will be circulated to all the students. Students are requested to get in touch with the Registrars-RMC.
d.	Photocopy	Requested to provide facility to track the interns attendance through GEMS software.	The matter will be looked into.
e.	Interns Attendance	Requested to provide the following:-	Presently, interns are signing in the registers. The same practice has to be followed.


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f.	Hostel	<p>Visitors timing to be extended in the late evening for hostel students. (5.30 p.m. to 10.30 p.m.)</p> <p>Water Purifier / Cooler to be repaired in the hostel.</p> <p>Facemask to be provided to the students / Interns during the rounds.</p> <p>To provide more computers and printers to type discharge summaries.</p> <p>OT / ICU dresses are not available in all sizes -particularly large sizes.</p>	<p>Chairperson informed change of timings cannot be considered in view of student safety.</p> <p>Dr.Hemanth.T-Incharge –Hostel will look into the matter.</p>
g.	Hospital Issues.	<p>AD / VP and CA-RMCH will look into the matter.</p>	
2.	Adjunct Faculty	<p>Chairperson informed that it is a value addition for the departments.</p> <p>As per the MCI guidelines it is mandatory to appoint adjunct faculty in the departments.</p> <p>Some of the departments have already sent the list of suggested adjunct faculty to the college office.</p> <p>Those who have not sent are requested to send the same to the Principal & Dean -RMC.</p> <p>Faculty of Allied specialties and outside the state are also to be invited as adjunct faculty.</p>	<p>Registrar –Academics informed that the intention of appointment of adjunct faculty is not only to improve the teaching and training programmes for Postgraduates but also to improve the current stature of the departments.</p> <p>Registrar-Administration informed that in recent years during PG admission counseling, students are choosing colleges based on the specific departments performance in teaching and training. Hence, HODs are requested to increase the volume and quality of training for the PGs.</p> <p>Once the adjunct faculty lists are ready, the HODs will be called for discussion to decide the remuneration, frequency of classes etc.,</p>

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3.	PG Training – Skype Discussion / Video Conferencing / Webinar	<p>Chairperson informed that the administrators have conducted meetings with the departments regarding PG training.</p> <p>Informed to organize better teaching and value added programs.</p> <p>The teaching programs to be reviewed and improved to quality training. The PG students should be treated as a team member and encourage them to interact with faculty for discussion.</p> <p>HODs are requested to raise the standard of postgraduate teaching and training.</p>	<p>HODs are requested to conduct Video conferencing / skype discussions / webinars as a part of the PG teaching.</p> <p>Inter-disciplinary teaching to be conducted. i.e. Uropathology, Nephropathology, Dermopathology etc.,</p> <p>HODs are requested to list out their speciality clinics / special programs which should be circulated to other departments to be utilized for their department training / teaching.</p> <p>HOD-Paediatrics requested to provide psychology counseling in the paediatric OPD.</p> <p>Dept. of Plastic Surgery requested to provide psychology counseling for their patients.</p> <p>Chairperson informed that the concerned department heads are requested to discuss and finalize.</p>
4.	Plan to increase – IP / OP / IT / Lab. / Imaging	<p>Chairperson informed that the administrators have interacted with all individual departments.</p> <p>It is everybody's responsibility to increase the number of outpatients and inpatients in the respective departments.</p> <p>HODs are requested to review the performance of the department in the department meetings. AD-RMCH will send the softcopy of the statistics to the departments regularly for review.</p> <p>HOD's are requested to devise newer strategies to increase patient load.</p>	<p>HODs and HOU's are informed to conduct in-house camps to improve the patient statistics.</p> <p>CRL has been upgraded. Departments are requested to make use of the facility.</p> <p>Laboratory facilities are available for 24 hours.</p> <p>IT support will be revamped shortly.</p> <p>Radiology statistics to be improved.</p> <p>AD / VP informed that HODs are requested to instruct the on call APs /PGs / SR's to take care of other unit patients who come to the hospital after hospital hours. Patients</p>


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			from other units should not be sent home and asked to come the next day.
5.	Corona Virus - Covid 19	<p>RMCH & RMH are not authorized to admit covid-19 patients in the hospital.</p> <p>RMCH has created TRIAGE for screening outside the hospital.</p> <p>Suspected cases to be sent to the Rajiv Gandhi Chest Diseases /Victoria hospital/Bowring hospital.</p> <p>Isolation ward has been created for suspected cases.</p> <p>150-200 - N95 face masks have already been stocked.</p> <p>60 – Full space suits are already kept ready.</p> <p>Staff Nurses have already undergone training.</p> <p>Arrangements have already been made to issue face masks to Non-teaching staff also.</p> <p>AD-RMCH informed about the increase in the number of Cholera cases.</p> <p>HOD-Urology informed that the Ministry of Health & Welfare, Govt. of India has sent circular to stop the biometric attendance for all the staff due to Covid 19.</p>	<p>Programmes / CME / Conferences / Workshops to be postponed due to Covid19 at RMC.</p> <p>As requested by the committee members Chairperson informed the council that the Biometric attendance to be stopped temporarily till the crisis subsides.</p> <p>Faculty members are requested to sign in the Department Attendance register in the morning and evening.</p>

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6.	<p>a. Increase the number of student clubs.</p>	<p>Registrar-I informed about the various clubs in SRM College, TamilNadu.</p> <p>RMC is planning to start Eco club. Dr. Shalini Nooyi will formulate the club and Dr.Guru Dev. K.C. will be the Chairperson.</p> <p>Chairperson informed that the Department of Nephrology has conducted Eco friendly South Zone Nephrology conference last week and it was very well appreciated by everybody.</p> <p>Chairperson informed that various rating agencies are requesting information about the clubs for ranking. Hence, RMC committees will be renamed as RMC clubs.</p> <p>Chairperson informed that RMC Art club is doing very well.</p> <p>Registrar – I informed that College is planning to start two more clubs i.e. Photography and Wild Life Club.</p>	<p>Faculty members who are interested to join are requested to meet the Registrar-I.</p> <p>Faculty members who are interested to take the ownership to run the club are requested to meet the Registrar-I for further process.</p>
	<p>b. Student Innovation Council</p>	<p>Four members of our college have attended the training program of National Congregation about Innovative Council.</p> <p>Our College Students innovation Council has been recognized by MHRD. Their programs have been updated in the MHRD website frequently.</p>	


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Shalini Nooyi

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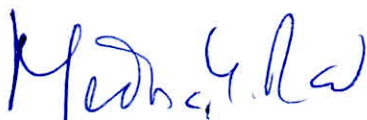
		<p>Students from RMC have participated in Hackathon and submitted two projects.</p> <p>Our Student Innovation Council SIC-MHRD are developing entrepreneurship skills for students.</p> <p>Postgraduate students are encouraged to take part in Student Innovation Council.</p>	
	c. MEU-Faculty Development Program	Faculty Development Program and Competency Based Curriculum programs are being conducted regularly for all the faculty.	
	d. Progress of Competency Based Curriculum	<p>Observer from St.John's Medical College will be attending our program during Curriculum Implementation Support Program(CISP).</p> <p>Dr.Prasanna Shetty will be the Para-Clinical Coordinator for the CISP program. He has already discussed with other Para-clinical departments about the CISP program.</p> <p>Clinical faculty including Medicine, Surgery, and OBG are requested to be ready with the curriculum for the students.</p> <p>The schedule will be reviewed with all the faculty of clinical departments and will be finalized.</p>	
	d. NAAC Update	Registrar-Academics informed that the NAAC weekly meetings are conducted regularly. Prof. Razdan has appreciated the	Chairperson thanked all the faculty members for their continuous cooperation for the NAAC documentation.


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		<p>information submitted by Criterion-4 and he is going to have a meeting on 13th March.</p> <p>NAAC uploading process has started. If there is any problem with uploading Mr.Yatindra-EDP to be contacted.</p>	<p>HODs are requested to continue the same for the NAAC process.</p>
7.	New MCI Promotion Criteria	<p>Registrar-Admin. Informed about the new MCI promotion policy.</p> <p>The teachers in a medical college or institution having a total of 8 years teaching experience out of which at least 4 years teaching experience as Assistant Professor with atleast one research publication in indexed journals gained after obtaining postgraduate degree shall be recognized as post graduate teacher in broad specialties. In case of super specialties only those teachers who possess 5 years teaching experience out of which at least 2 years teaching experience as Assistant Professor gained after obtaining the higher specialty degree shall be recognized as post graduate teacher.</p>	<p>Associate Professor: Research publications (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst first three or should be the Corresponding author.</p> <p>Asst.Professor : Research project in lieu of publication/authorship can be considered only if the person is Principal or Co-Principal investigator (PI/CoPI) of a research project funded by a national research body such as Indian Council for Medical Research (ICMR), Department of Science & Technology (DST), Department of Bio- Technology (DBT) or any such body.</p> <p>Associate & Asst.Professors : Should have completed the Basic course in Medical Education Technology from Institution(s) designated by MCI. St.John's Medical College is a MCI recognized Medical Education Centre. Observer from St.John's will come and witness the program at RMC. 60% of our faculty have already completed the basic course in Medical Education. We will be prioritizing the training program for those who have not completed.</p>


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			<p>(iii) Should have completed the Basic course in biomedical research from the Institution(s) designated by MCI.</p> <p>We have not received any communication from MCI about the Basic Course in Biomedical Research.</p> <p>Letter of Permission has been received for the increase of seats. It is already uploaded in the website. PG Admissions are expected during the second or third week of March 2020.</p> <p>Expected RGUHS LIC inspection for continuation of affiliation in the third or fourth week of March.</p> <p>Circular has already been sent to all the departments . HODs are requested to make the necessary arrangements i.e. declaration forms , availing leaves etc.</p> <p>RGUHS-LIC Inspection will be held on 13th March 2020 for MD-Hospital Administration course.</p> <p>The Departments who have not applied / not recognized for increase of seats will have to apply again. The respective departments are requested to coordinate with the Registrar-Administration.</p>
8.	Unit wise functioning of broad speciality (Medicine and Surgery) faculty in RMH (Similar to teaching hospital)	HOD-Dept. of Medicine requested the council to approve unit wise functioning of broad speciality faculty in RMH similar to that of teaching hospital functioning in view of increase in post-graduate seats.	<p>HOD-Medicine informed the council that at MH more clinical materials are available for the postgraduate learning. Faculty at teaching hospitals are committed and experienced and should be given exposure in MH also. Other medical colleges are practicing the same method.</p> <p>Chairperson agreed that more clinical material is available in MH. Postgraduate teaching during rounds is very good.</p> <p>Registrar informed that the MH statistics has been included during MCI inspections.</p>


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			Issues about revenue and other administrative concerns will be discussed in a separate meeting.
9.	a. Healthminds	<p>Healthminds are helping us to write manuscripts with the consent of PGs and faculty in our campus and PGs who are now in other institutes.</p> <p>Total number of thesis received: 248</p> <p>85 old thesis and 63CDs of MD/MS thesis of 2016-2019 batch will be screened in April 2020</p> <p>As of March 2020 Total journal submissions: 36 Total acceptance: 02 Total ongoing: 66 Content review: 11 Data analysis: 09 Manuscript development: 19 Author review: 07 Documents yet to be received: 20</p> <p>Healthminds are facing the following difficulty with the faculty responses;-</p> <ol style="list-style-type: none"> Content review and data analysis. Data sheets are not very clean. Journal format is not adhered to on initial submission and may have to be reformatted. 	<p>Requested to provide information about data analysis and content review from the faculty.</p> <p>Faculty are requested to get in touch with health minds personnel to hasten the process.</p> <p>Faculty complaints regarding the manuscripts will be discussed with the Healthminds.</p> <p>Meeting will be scheduled with the Health minds and RMC faculty shortly.</p>


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	<p>b. Almashines</p>	<p>1100 students have registered in the Alumni platform.</p>	<p>Ranking survey is insisting that we provide information regarding alumni.</p> <p>HODs are requested to insist that all the PGs should register in the Alumni platform before their completion to get the no due certificate.</p>
	<p>c. Global Alumni Meet</p>	<p>RMC is planning to conduct a Global Alumni Meet during Nov / Dec 2020. Students are expected from various countries.</p> <p>Once the meet is finalized the information will be circulated to all the faculty.</p>	<p>Faculty who are willing to volunteer in the conduct of this meet are requested to inform the Principal & Dean's Office.</p>
	<p>d. RICPHI</p>	<p>Ramaiah Institutional Centre for Public Health Innovation under GEF has been formed. Initiated about one year ago. At present we have one ongoing project. (Evaluation project)</p> <p>Have applied for NIH grant which will look at training for research regarding non-communicable diseases.</p> <p>Applied for Medtronic grant for non-communicable disease management in rural areas with the help of telemedicine unit in Kaiwara.</p> <p>Teleconsultants are from the department of Community Medicine and Endocrinology.</p> <p>MPH- program - RUAS is planning to start Master's in Public Health Program in coordination with RICPHI.</p>	

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	e. Biostatistics	<p>RICPHI is planning to start PhD program in coordination with RUAS for the statisticians / Public Health Graduates.</p> <p>Interested faculty are requested to get in touch with RICPHI.</p> <p>As a part of Biostatistics, biostatistics lectures will be conducted by Dr. N.S.Murthy-Comm.Medicine. Weblink will be circulated to all HODs and faculty are requested to utilize the same.</p>	
	f. Study leave for the Postgraduates	<p>Exam going PGs will be relieved from first week of April.</p> <p>Postgraduates have to complete three years training exclusive of one month study leave. If it is not done they have to come and work after their exams to compensate for the study leave.</p> <p>HOD-EMD informed that during study leaves of PG's the department of EMD is having difficulty in managing duties.</p> <p>Chairperson informed that the HODs- Anaesthesia and EMD will discuss about the Postgraduate duties. Faculty are requested to cooperate during the crisis.</p>	HODs are requested send their attendance marking as study leave.
9.	Information		
a.	DSIR	DSIR – A certification from the Department of Scientific and Industrial research Organization	


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11-3-2020

College Council Members List					
Sl.#	Name	Department	Email ID	Mobile No.	Signature
1	Dr. Medha Y Rao	Principal & Dean	msrmedical@msrhc.ac.in	9342898234	Present
2	Dr. Naresh Shetty	President MH & IPSA	nareshs8@gmail.com	9844050222	Absent
3	Dr. Shalini Nooyi	Vice-Principal (Academics)	shalininooyi@gmail.com	9448671898	
3	Dr. Harish K	Vice-Principal & Associate Dean MSRH & Surg. Oncology	drkhari@yahoo.com	9845054172	
4	Dr. Prathab A G	Registrar (Acad)	dragprathab@yahoo.co.in	9845195014	ACIP
5	Dr. Hemanth .T	Registrar-Admin.	thapsey@gmail.com	9448671898	
6	Mr. D.K. Singh	CA-RMCH	svp@msrmh.com	9663308071	Absent
7	Dr. Shailaja Shetty	Anatomy	drshailajashetty@rediffmail.com	9448713013	Shetty 11/3/20
8	Dr. Vasanthi A Krishnan	Physiology	dr_vasanthi_a@hotmail.com	9880373409	Vasanthi 11/3/20
9	Dr. Vanitha Gowda .M.N.	Biochemistry	vanithasukesh@hotmail.com	9448211854	Vanitha 11/3/20
10	Dr. Prasanna Shetty	Pathology	drbadilaprasanna@rediffmail.com	9880219907	Prasanna
11	Dr. Prathab A G	Microbiology	dragprathab@yahoo.co.in	9845195014	ACIP
12	Dr. Anuradha HV	Pharmacology	dranuradhapharmac@gmail.com	9448847946	Anuradha 11/3/20
13	Dr. Harish S	Forensic Medicine	drharishsfm@yahoo.co.in	9886095459	Absent
14	Dr. Lalitha K	Community Medicine	lalithakgs@rediffmail.com	9901305357	Lalitha
15	Dr. Anil Kumar	General Medicine	buddhatozen4265@gmail.com	9482524500	Anil Kumar
16	Dr. Rudresh HK	General Surgery	dr_rudreshhk64@gmail.com	9448029933	Rudresh
17	Dr. Sujini B.K.	OBG	sujanibk@gmail.com	9845376392	Sujini
18	Dr. Somashekar AR	Paediatrics	s_arshekar2002@yahoo.com	9845212616	Somashekar
19	Dr. S. Ananth Bhandary	Ophthalmology	ananthbhandary@gmail.com	9845832789	Ananth
20	Dr. Nagaraj M C	Anaesthesiology	nagarajmc58@gmail.com	9972849779	Nagaraj
21	Dr. Deepak TS	MSR CARE	micudeepak@yahoo.co.in	9743068201	Deepak
22	Dr. Ashok Kumar.P	Orthopaedics	ashokp_ortho@yahoo.co.in	9448473818	Ashok
23	Dr. Chandra Kiran C.,	ENT	msrcck@yahoo.co.in	9448309089	Chandra
24	Dr. Chandra Kiran	Member Sec	msrcck@yahoo.co.in	9448309089	Chandra
25	Dr. Gayathri Devi	Respiratory Med.	gayathriioshy@gmail.com	9916195235	Gayathri
26	Dr. Janaki M.G	Radio Therapy	drjanaking@gmail.com	9845362932	Janaki
27	Dr. Murali T	Psychiatry	muralithyloth@gmail.com	9449523983	Murali
28	Dr. P.T. Acharya	Neurology	ptacharya@yahoo.co.in	9448120624	P.T. Acharya
29	Dr. Ramesh D	Urology	arunacr1@gmail.com	9341223663	Ramesh
30	Dr. Vinayak V. Maka	Medical Oncology	vinayakvmaka@gmail.com	9845089482	Vinayak
31	Dr. Savitha Ravindra	Physiotherapy	savitaraavi@gmail.com	9845082182	Savitha
32	Dr. A.S. Hegde	Neurosurgery	hegde.as@gmail.com	9845000903	A.S. Hegde
33	Dr. Mahesh.E.	Nephrology	manasnephro2002@yahoo.co.in	9980091019	Mahesh
34	Dr. Venkatesh MS	Plastic Surgery	mysore_venkatesh@yahoo.co.in	9341218859	Venkatesh
35	Dr. Padmalatha Kadamba	Pediatric Surgery	padmalathakadamba@hotmail.com	9845655716	Absent
36	Dr. Aruna C Ramesh	Emergency Medicine	arunacr2@gmail.com	9845033079	Aruna
37	Dr. Sumathy TK	Dermatology	tksumathy@gmail.com	9845163009	Sumathy
38	Dr. Umesh K.	Radiodiagnosis	umeshkaviakansh@yahoo.co.in	9845222940	Umesh
39	Dr. Prakash VS.	Cardiology	drprakashvs@gmail.com	9844033964	Prakash
40	Dr. Mala Dharmalingam	Endocrinology	maladharmalingam@gmail.com	9845208163	Mala
41	Dr. Sanjay C Dgsai	Vascular Surgery	scdesai@hotmail.com	9845290575	Sanjay
42	Dr. B.S. Satyaprakash / Dr. Avinash	Gastroenterology	satyaprakashbs@gmail.com	9845017337	Absent
43	Ms. Maiya Gowrie Jayaprasanna	Student Representative	gowriemaiya@gmail.com	9860557014	Maiya
44	Mr. Gaurav Rphi Khastgir	Student Representative	gauravkhastgir1996@gmail.com	9830456465	Gaurav

AS Dr. Nanda Kumar

DRP

S. Nanda Kumar

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MEDICAL COLLEGE & HOSPITALS

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Email: msrmedical@msrhc.ac.in, www.ramaiah-india.org

Web: www.msrmc.ac.in

College Council Meeting

From:

Office of the Member Secretary, cc

To:

All the Members

Ref: RMC/CC/Nov/2017

November 20, 2017

Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 22.11.2017 at 2:00 pm at RH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	Uploading of the status / progress of research projects in the department . ? Penalty – deposit in department account. Clinical Projects to be discussed at the department level.	Dr.Harish . K / Dr.Mala Dharmalingam
2.	In house training for faculty to be attended mandatorily and having attended to be uploaded in the personal file in GEMS for faculty appraisals made compulsory	Principal & Dean
3.	Poor faculty attendance in CME / Guest Lectures i.e. IMS , Symposium on Health Technologies	Principal & Dean
4.	Focused areas for discussion – Adverse drug reaction Global health	Dr.Naresh Shetty / Principal & Dean
5.	Uploading of information to RGUHS – Dissertation, Guide status	Registrar- I
6.	NAAC	Registrar-I
7.	a. Difficulties in getting through the research protocols through scientific and ethical committee. b. Internal assessment system needs to be more objective. c. Academic work load need to be shared by all the faculty in the department	Dr.Anil Kumar- Medicine
8.	External Examiner deputed to University other than RGUHS can be considered as OOD	Dr.Ramesh.D-Urology
9.	Interdepartmental (rotational) postings for PG students	Principal & Dean
10.	Clinicopathological conferences (CPCs) for PG students	Principal & Dean
11.	Integrated teaching for UG students	Principal & Dean
12.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
13.	Feedback on the curriculum	Principal & Dean
14.	Others	

Dr. Chandra Kiran
(Dr. Chandra Kiran)
Member Secretary
College Council

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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
22nd November 2017 AT 02:00 pm**

The College Council Meeting was convened on 22nd November 2017 @ 2:00pm, Venue-Conference Room, MSRH:

Following members expressed inability to attend the meet:

Dr.Sanjay Desai-Prof. & HOD-Vascular Surgery, Dr.A.S.Hegde-Prof. & HOD-Neuro Surgery,
Prof.SavitaRavindra-HOD-Physiotherapy, Dr.H.K.Nagaraj –Prof. & HOD-Urology,
Ms.ShivaniAnand&Mr.Vikhyath Raj-Student Representatives-RMC

Following College Council Members did not attend the meeting:

Dr.SatishShervegar-Prof.&HOD-Orthopaedics, Dr.Prakash VS-Prof. & HOD-Cardiology,
Dr.B.Satyaprakash-Prof.&HOD-Gastroenterology

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl.No.	Agenda / Points	Discussion	Summary
1.	Previous Meeting minutes reviewed	Member Secretary – summarized the previous minutes of the meeting. Modules SPSS workshops Intramural Research fund / Innovation Centre	Postgraduate training modules for handling emergencies for the newly admitted PG students –Soft copy of training Modules of documents describing methodology, attendance, feedback, review to be sent to MEC before 15 th of December. HODs are requested to ensure that the SPSS workshop should be documented in the logbook. Chairperson informed that GEF has introduced Ramaiah Innovation Center for Healthcare Technology(RICH-Tech) to attract outstanding researchers/innovators across all our institutions.Financial functions to be finalized. Information will

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		<p>NAAC Update</p> <p>Registrar-I appraised the new guidelines of NAAC to the council member.</p> <p>Lab Posting :</p> <p>Central Research Lab.(CRL)</p> <p>RMC – website update</p> <p>Student representatives has been excused in view of examinations.</p>	<p>be communicated later.</p> <p>Recent guidelines has been introduced in the month of October 2017. Seven criteria will remain the same. Weightage will be given more to documentation.</p> <p>Application process will be started in the month of June 2018</p> <p>Regarding the NAAC update a meeting is scheduled on 25th Nov 2017 with Dr.Rangaswamy . Based on his discussion the information will be circulated to all the department Heads for further process.</p> <p>Lab Posting for interns has already been started. Chairperson informed that the feedback is encouraging and the next step is to have Residents also trained.</p> <p>CRL teaching for the Undergraduates and postgraduates to be worked out before the next council meeting.</p> <p>Chairperson updated the council about the new college website. Website information has been finalized and sent for coding.</p>
2.	Uploading of Research projects	Progress / status of research projects in the department to be uploaded on time.	<p>As requested earlier it has not happened.</p> <p>Hence, HODs are again requested to update the research projects of their departments within two weeks.</p> <p>Dr.Mala Dharmalingam and Dr.B.S.Nandakumar will send the format for uploading.</p>
3.	Inhouse training for faculty	Inhouse training for faculty to be attended mandatorily and having attended to be uploaded in the personal file in GEMS for faculty appraisals which is made compulsory.	All the faculty are requested to upload their own achievements / performance in GEMS software immediately. At the end of the year, faculty performance will be automatically scored depending upon what they have uploaded. The score will be taken for assessment/ faculty appraisal.

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		AD informed that the leave request often has been made many days later after availing leave. Some time as late as 62 days.	<p>HODs are requested to communicate this information to their faculty.</p> <p>Registrar-I informed that Classes conducted in the department is not uploaded in the software. It should be uploaded promptly.</p> <p>Any problems in uploading the information please contact the IT department-RMC.</p> <p>Faculty are requested to update their leave request within a day or two.</p> <p>Chairperson informed that AD-RH will send the circular to all the faculty about the issues of leave request.HODs will ensure that there is no deviation.</p>
4.	Poor faculty attendance in CMEs	Chairperson expressed great disappointment at the poor faculty attendance on Symposium on Health Technologies.	<p>Chairperson informed that HODs to ensure that the faculty attend the programme <u>and the process is strictly abided.</u></p> <p>Participation confirmation RSVP to be sent to the Principal & Dean's office.</p>
5.	Uploading of information to RGUHS	Registrar-I informed that the letters from faculty are often not	<p>Registrar-II informed that some of the faculty has already uploaded the documents. Each faculty has to upload the first page of publications of the index journal .University website was not supporting the process.</p> <p>HODs are requested to inform all the faculty to update the same.</p> <p>Any problems with uploading please contact Ms.Roopaa-Student Section.</p> <p>Any updates from the University to be intimated.</p> <p>Chairperson informed that the decision has to be taken by the HODs after due</p>


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		routed through the HODs.	consideration before recommending.
6.	Focused areas for discussion – Global Health	<p>Dr.Naresh Shetty-President –MH presented the following;-</p> <p>Goals, comprehensive objectives, supporting existing international programs, focus areas- key personnel, academics, exchange of students / staff, training program, research involving grants, Curriculum development, hospital planning and management, develop new initiatives, telemedicine, tele radiology, community services value additions, skill training</p> <p>Data Collection</p>	<p>Regarding the flow and policy for observership programmes will be duly formulated and circulated.</p> <p>Chairperson informed that key personnel will be identified for coordinating these activities.</p> <p>Chairperson identified Dr.Narendranath-CA-RH will be the Incharge for data collection and a team will be constituted with one faculty from Medicine Allied and Surgery Allied.</p>
7.	BLS & BTLS	Dr.Aruna Ramesh Informed the council that the Interns has to be instructed to complete BLS & BTLS before completion of their internship	<p>As decided in the MEC meeting held on 27.5.2017 -Dr. Shravan-Orthopaedics was designated to co ordinate the BTLS / BLS workshop for the interns which was proposed to be held mandatorily.</p> <p>Regarding fees to be paid for the course the matter will be finalized and communicated.</p>
8.	Interdepartmental (rotational) postings for PG students	<p>Rotational postings of PGs to other departments for the year 2018 were discussed, finalised and accepted by the members.</p> <p>Attendance is compulsory for these postings. HODs to brief the PGs on the first day of the rotational posting and monitor their performance throughout the posting. On each day, one faculty member of the department will conduct an interactive session of 45 minutes duration, on a topic of importance to the posted PGs. The students will then observe the activities in the department where</p>	Interdepartmental (rotational) postings to continue as per schedule.

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		<p>they are posted, practical demonstrations will be conducted, and the PGs will be made to assist in the work. PGs will record the day-to-day activities in their log books which will be signed by the HOD. At the end of the posting the PGs will be evaluated through viva, MCQs or short answer questions. The attendance and evaluation results will be sent to the parent department HOD.</p> <p>Additional internships in reputed centres, over and above the curriculum prescribed by the University, should also be encouraged so that the PG students get a wider exposure.</p>	
9.	Clinicopathological conferences (CPCs) for PG students	<p>The schedule for clinicopathological conferences (CPCs) for the year 2018 was discussed, finalised and accepted by the members.</p> <p>PG students of pathology department and all medical and surgical, including superspeciality departments, will compulsorily attend and actively participate in clinicopathological conferences (CPCs) (one per month for each dept). Interesting and difficult cases will be presented by the PGs along with all images, and the clinical and pathological aspects will be discussed with the faculty.</p>	Clinicopathological conferences (CPCs) to continue as per schedule.
10.	Integrated teaching for UG students	Horizontal and vertical integration topics to be planned for the year 2018. HODs of each MBBS phase to sit together, fix up the topics for horizontal and vertical integration and the integrating depts, and then co-ordinate with the concerned dept HODs to fix up the time allotment per dept and method of conducting the sessions. Basic sciences, diagnosis,	Integrated teaching to be planned by the HODs and conducted.



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		<p>clinical features and management of diseases should be covered in order to make the topics interesting especially during 1st MBBS.</p> <p>The students have to be informed about the topic at least one week in advance, and have to come prepared. The sessions will be interactive and not in the form of didactic lectures. At the end of the class, short questions and MCQs will be asked for evaluation.</p>	
11.	Reports of recent add-on programmes/ value-added courses conducted	<p>Nine programmes / courses were recently conducted:</p> <ol style="list-style-type: none"> 1) MSR Spine course -Discectomy and pedicle screw instrumentation on 5th and 6th August 2017, by the Department of Orthopaedics 2) Advanced ECHO Training on 26th and 27th August 2017, by the Department of Cardiology 3) Interns' Orientation Programme on 1st and 2nd September 2017, by the Medical Education Unit 4) UG Training Programme from 1st to 4th September 2017, by the Medical Education Unit 5) Symposia on Medical Ethics on 9th September 2017, by the Medical Education Unit 6) Hands-on Cadaver Course on Spine Skills on 16th and 17th September 2017, by the M.S.Ramaiah Advanced Learning Centre 7) Hands on cadaveric endoscopic sinus surgery workshop on 21st September 2017, by the Department of ENT 8) Cadaveric Primary knee 	The programmes / courses were a success.

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		<p>Arthroplasty Course on 3rd and 4th November 2017, by the Department of Orthopaedics</p> <p>9) Knee arthroscopy basic and ACL reconstruction cadaver hands-on workshop on 11th and 12th November 2017, by the Department of Orthopaedics</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
12.	Feedback on the curriculum	<p>The Council reviewed the action taken by the departments in response to the feedback on the curriculum received from the March 2016 and August 2016 batch of interns. The HODs reported that the action is being implemented as planned.</p> <ul style="list-style-type: none"> - Assignments and self-study exercises are being given to the students to cover topics that cannot be discussed in the class. - Recent advances are also being discussed during theory classes. - More emphasis is being laid on clinical skills, examination of the patient, analysis of clinical features and laboratory findings, and differential diagnosis. - Students are being divided into small groups during clinics, and their psychomotor skills are being individually supervised by the faculty. - Laboratory training has been included in the interns' orientation programme. Introduction to the laboratory is also done at the beginning of 3rd term of MBBS. 	The implementation of action on feedback is satisfactory, and feedback process to continue for the next batch.


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		<p>- More practical training is being given in the skills lab.</p> <p>- More opportunities for clinical procedures are being given to interns, under faculty supervision.</p> <p>Feedback on the curriculum has to be now taken from the March 2017 batch of interns. The same template for feedback will be used, and the feedback analysis will be done by the Medical Education Unit.</p>	
13.	Others	<p>Dr.Anilkumar informed about the difficulties in getting approval letters for the research protocols through scientific and ethical committee.</p> <p>Dr.Anilkumar expressed Internal Assessment systems needs to be more objective like 50% of MCQs in Internal Assessment Exams.</p> <p>Academic work load need to be shared by all the faculty in the department</p>	<p>Chairperson informed Dr.Anil Kumar that the matter will be clarified after going through the details of sequence of events and mail will be sent to him.</p> <p>There was a suggestion given by the council members that model answers can be prepared simultaneously with IA exam questions.</p> <p>Chairperson recalled that attempt model answers were done in the past by RGUHS and withdrawn because of indiscretion and incompleteness.</p> <p>Dr.Nalini Kilara said that long and short answers were required to train the students to format, structure the answers and to include the relevant and appropriate information in the answers.</p> <p>HODs to use their discretion to combine long answers/short answers and MCQs in proportions they feel appropriate.</p> <p>HODs are empowered to monitor discipline and expected contribution in training programmes by all the faculty . The erring faculty to be warned.</p>

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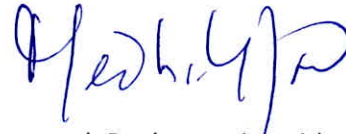
		Biometric defaulters.	Defaulters not following working timings will be duly warned and Casual Leave to be deducted.
		Book list	HODs are requested to send the list of books as per MCI to the Principal & Dean's office for procurement.
14.	OOD	Dr.Ramesh-Prof. of Urology informed that External Examiner deputed to University work other than RGUHS can be considered as OOD.	RGUHS and other universities assigned work i.e. Board Meetings, Examinations – will be treated as OOD. Faculty should apply Sp.CL only for attending conference.

Chairperson thanked the members of the Council for their participation.
The meeting concluded with a Vote of thanks to the Chair.



(Dr.Chandra Kiran)

Member Secretary, College Council



Note: All correspondence can be sent to e.mail ID: msrcck@yahoo.co.in with CC to msrmedical@msrhc.ac.in **Copy to:** Hon'ble Chairman, GEF, Chief Executive, GEF(M)

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22-11-2017

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43	Ms. Shivani Anand	Student Representative	shivani.anand1802@gmail.com	9611081764	Shivani Anand
44	Mr. Vikhyath Raj	Student Representative	vikhyathraj@gmail.com	9845176799	Vikhyath Raj

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Medha Y Rao



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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
28th November 2018 AT 02:00 pm**

The College Council Meeting was convened on 28th November 2018 @ 2:00pm, Venue-Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Naresh Shetty-President-MH, Dr.Rathna Bai-COO-MSRCARE, Dr.A.S.Hegde-HOD-Neuro Surgery, Dr.Mahesh.E-HOD-Nephrology, Dr.Aruna C Ramesh-HOD-EMD, Dr.Prakash.V.S-HOD-Dept. of Cardiology, Dr.B.S.Satyaprakash-HOD-Gastroenterology, Dr.Sanjay C.Desai-HOD-Vascular Surgery

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl. No	Agenda / Points	Discussion	Plan of Action
1.	<p><u>Student Representation</u></p> <p>a. Requested General Holiday on 6th January 2019 (Sunday) to attend NEET PG Exam</p> <p>b. Requested more speciality subjects as an option for elective posting</p>	<p>Student Representatives informed that the NEET 2019 exam is scheduled on 6th January 2019. Requested to sanction general holiday on 6th for Interns to attend the exam.</p> <p>Interns Postings and Electives has been dictated by the Medical Council of India. The medical colleges won't have the authority to change the options.</p>	<p>Principal & Dean declared January 6, 2019 (Sunday) will be a general holiday for the Interns to attend NEET 2019.</p> <p>HODs are requested to disseminate the information to the department. Circular to be sent to the HODs of concerned departments.</p> <p>Interns to be informed to update their next level placements / Education to the Principal's office, Medical College for ranking survey.</p> <p>Interns are informed to give request letter for additional postings / special interest in any areas after</p>

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	<p>c. Requested place to type discharge summaries.</p> <p>d. Interns Attendance</p> <p>e. Biometric attendance</p>	<p>Requested to provide more systems to type discharge summaries.</p> <p>Medical college received information from some clinical departments that Interns are forging attendance for their colleagues.</p>	<p>completion of internship. Subject to approval by Principal & Dean to be sanctioned.</p> <p>Chairperson informed that Junior doctors paid post has been introduced in super speciality departments for the undergraduates. Interested students may apply for the post</p> <p>Dr.Harish informed that dicta phones to be installed within a month's time.</p> <p>Internship is a part of the training. Not to forge the attendance for their colleagues. Message to be disseminated to other interns. Strict penalty to be adhered in future.</p> <p>Process of Attendance for Interns and all postgraduates to be on biometric shortly.</p>
2.	Member Secretary- summarized the previous minutes of the meeting –	The other dimension group.	RMC received an acknowledgment and appreciation from UN for our team . (The other dimension group). The team of the doctors trained beyond their speciality by UN. HODs are requested to provide support and encouragement for their activities. The team has already conducted training for nurses and faculty at RMCH.

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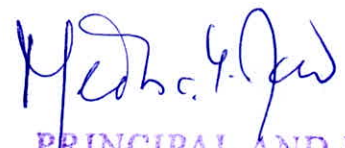
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		<p>NAAC Update –Student Council has to be formed.</p> <p>NAAC training for the students.</p>	<p>NAAC introduced new manual with additional information of student council. Informed Dr.Ashok Kumar and will be finalized shortly. First year student council representatives to be finalized. After finalizing the list the information to be disseminated to all the faculty.</p> <p>Informed that the Alumni Office, Mentoring office, IQAC Office and Career guidance cell has been inaugurated by our Hon'ble Chairman at RMC.</p> <p>Departments has to provide quality training for the students. HODs of some departments informed that already they are doing in their departments.</p>
3.	Postgraduate training of broad and super speciality	<p>The following are the feedback received from the postgraduate students;-</p> <ol style="list-style-type: none"> 1. Lack of participation of Senior faculty in the department seminars. 2. No bed side teaching regularly. 3. Mandatory training components not happening. 4. PGs are made to work in the corporate wing (Memorial Hospital) which is against the norms of MCI. 	<p>Chairperson informed that super speciality departments i.e Neurology and Cardiology are completely attached with MH.</p> <p>Large number of cases has been seen in MH. It is an advantage for the residents.</p> <p>It's a learning experience for them to learn both teaching and corporate culture.</p> <p>More case reports has been seen with lots of investigations.</p> <p>Students will experience with more clinical materials at MH.</p>

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			<p>It is a one to one training for them to gain more involvement.</p> <p>HODs responsibility to communicate the information about the MH set up to the PGs.</p> <p>For super speciality departments it is a part of a training centre. Only broad speciality are facing the problems at MH.</p> <p>HODs are requested to clarify the information with the PGs in the department level.</p>
4.	Issue of Medical Certificate to students of Ramaiah Medical College.	<p>Chairperson informed that students are producing Medical certificate for 2 months for attendance to attend university exams.</p> <p>If the student knows attendance shortage much before the exam students will be allowed to attend extra classes after the second internal assessment .</p>	<p>Faculty are requested to kindly examine the student and issue appropriate certificate.</p> <p>Faculty are asked to notify the HODs before issuing the Medical certificate to RMC students. HODs will decide in consultation with the Registrars-RMC for longer duration</p>
5.	UG Competency based curriculum	<p>UG competency based curriculum will be implemented from next academic year.</p> <p>The new curriculum is designed on the source of system based.</p> <p>There are specific competencies which have been mentioned here with various specialities.</p>	<p>Hard copy of the curriculum has already been circulated to all the HODs. HODs are requested to go through the same and discuss with MEU and submit the feedback.</p> <p>MEC will clarify technically regarding the new curriculum. HODs are requested to be ready with their own specific objectives for discussion with MEU.</p>
6.	PG Guide allotment – Super speciality	<p>Once students were admitted, the guide for the PG has been uploaded in the RGUHS website immediately.</p> <p>Faculty who has completed minimum of five years of service after post-</p>	<p>Generally this process will be discussed in the department and the information to be sent to the college to inform RGUHS.</p> <p>Presently, after the students</p>

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		<p>graduation has been eligible for PG guide. PG guide list has been showed in the RGUHS website.</p> <p>10 beds extra to be shown with the existing bed strength if the professor wants to be a guide for two students as per RGUHS norms.</p>	<p>admission there is a specified date has been mentioned to upload the PG guide. Along the candidate we have to fill the names of the guide.</p> <p>This is a procedure we have to follow for broad and super speciality departments .</p>
7.	<p>Clarification regarding hospital duty hours on college holidays</p> <p>Undergraduate teaching experience for DM candidates</p>	<p>Clarification requested that if the college has suddenly declared holiday what is the procedure for hospital faculty.</p> <p>DM students should also participate in teaching activities, bed side guidance to the speciality students and undergraduate classes.</p>	<p>If the college has declared emergency holiday suddenly then the faculty who ever is on duty has to be there in the OPD. The hospital will function as usual. Students classes will not be there but the rest will function as usual.</p> <p>Involve them in the small group discussions, moderate the UG classes and lectures for the speciality PGs and document the same.</p>
8.	<p>Registration number for ethical committee clearance certificate.</p> <p>Link to ethical committee registration (Some of the journals are asking for the link)</p> <p>Car parking for the faculty on general holidays.</p>	<p>Ethics Committee chairman to be contacted.</p> <p>The matter to be looked into it.</p>	<p>Ethics Committee chairman to be contacted.</p> <p>AD-RMCH will look into the matter.</p>
9.	MCI-Surprise Inspection	AD-RMCH informed that the departments are expected to maintain the patient OP & IP statistics for surprise inspection.	Chairperson informed that the HODs are requested to be ready for the surprise inspection.
10.	RGUHS Circular regarding valuation	College has received circular regarding valuation of scripts in relation to pre-clinical subjects.	Information has been circulated to all the departments. 2 nd year to final year exams will be

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		<p>RGUHS is mandating the minimum number of 150 scripts per faculty .</p> <p>If any faculty fall in short explanation has to be given to RGUHS in writing.</p>	<p>conducted in the month of December. The eligible examiners are requested to fulfill whatever the minimum needs of the RGUHS regarding valuation of scripts.</p>
11.	MOU-IISc-Template before the research projects signed.	<p>Signed an MOU with IISc.</p> <p>All projects to be undertaken with IISc-Funded or without funding should have a project specific MOU describing the following;-</p> <ul style="list-style-type: none"> • Background • Investigators and research team from both institutions • Objectives of the collaboration. • Roles and responsibilities of both teams. • Generation and sharing of Intellectual property created as a part of the collaboration. • Data / samples / Biological materials sharing as per the prevalent guidelines of ICMR or other competent authority of India. • For tripartite projects, the role and responsibility of the external partner to be mentioned explicitly. 	<p>Information about IISc MOU to be circulated to all the faculty.</p>
12.	Update on Ramaiah Consultancy Services	<p>NAAC and the rating agencies requires information about total number of consultancy services and industrial collaborations at Ramaiah</p>	<p>For further information DRP section to be contacted.</p> <p>Circular to be recirculated.</p>

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			<p>Suggested that Ophthal and ENT Residents can join the A&E team and help.</p> <p>Suggested that Physiology and Pharmacology Residents can help between 4.00 p.m. to 8.00 p.m. to help in correcting adverse drugs at A&E</p> <p>HODs are requested to send the suggestion report within a week on "How to run the A&E service department" to the Principal & Dean's office.</p> <p>Medical Social workers to be deputed to sort out the situations.</p> <p>Chairperson requested HOD-Dept. of Anaesthesia to provide support and co-operation to A&E team.</p>
15.	NIRF	RMC is in the process of collating information for submission to National Institutional Ranking Framework. (NIRF).	Faculty are requested to update their details in the GEMS.
16.	Interdepartmental (rotational) postings for PG students	<p>Rotational postings of PGs to other departments for the year 2019 were discussed, finalised and accepted by the members.</p> <p>Attendance is compulsory for these postings. HODs to brief the PGs on the first day of the rotational posting and monitor their performance throughout the posting. On each day, one faculty member of the department will conduct an interactive session of 45 minutes duration, on a topic of importance to the posted PGs. The students will then observe the activities in the department where they are posted, practical demonstrations will be conducted, and the PGs will be made to assist in the work. PGs will record the day-to-</p>	Interdepartmental (rotational) postings to continue as per schedule.

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		<p>day activities in their log books which will be signed by the HOD. At the end of the posting the PGs will be evaluated through viva, MCQs or short answer questions. The attendance and evaluation results will be sent to the parent department HOD.</p> <p>Additional internships in reputed centres, over and above the curriculum prescribed by the University, should also be encouraged so that the PG students get a wider exposure.</p>	
17.	Clinicopathological conferences (CPCs) for PG students	<p>The schedule for clinicopathological conferences (CPCs) for the year 2019 was discussed, finalised and accepted by the members.</p> <p>PG students of pathology department and all medical and surgical, including superspeciality departments, will compulsorily attend and actively participate in clinicopathological conferences (CPCs) (one per month for each dept). Interesting and difficult cases will be presented by the PGs along with all images, and the clinical and pathological aspects will be discussed with the faculty.</p>	Clinicopathological conferences (CPCs) to continue as per schedule.
18.	Integrated teaching for UG students	<p>Horizontal and vertical integration topics to be planned for the year 2019. HODs of each MBBS phase to sit together, fix up the topics for horizontal and vertical integration and the integrating depts, and then co-ordinate with the concerned dept HODs to fix up the time allotment per dept and method of conducting the sessions. Basic sciences, diagnosis, clinical features and management of diseases should be covered in order to</p>	Integrated teaching to be planned by the HODs and conducted.

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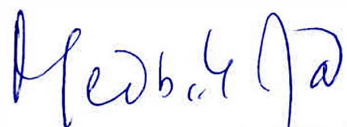
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		<p>make the topics interesting especially during 1st MBBS.</p> <p>The students have to be informed about the topic at least one week in advance, and have to come prepared. The sessions will be interactive and not in the form of didactic lectures. At the end of the class, short questions and MCQs will be asked for evaluation.</p> <p>Phase I to adhere to the competency based undergraduate curriculum prescribed by MCI while planning the integrated teaching for the fresh MBBS batch that will join in August 2019.</p>	
19.	Reports of recent add-on programmes/ value-added courses conducted	<p>Twelve programmes / courses were recently conducted:</p> <p>1) PG Intensive Training Programme from 25th to 29th June and 2nd to 3rd July 2018, by the Medical Education Unit</p> <p>2) Pelvi-acetabular trauma workshop -Advanced Course from 6th to 8th July 2018, by the Ramaiah Advanced Learning Centre</p> <p>3) Foraminoscopy spine training on 28th and 29th July 2018, by the M S Ramaiah Institute of Neurosciences</p> <p>4) Preclinical term Training for 3rd term students on 20th and 21st August 2018, by the Medical Education Unit</p> <p>5) Interns' Intensive Training Programme from 20th to 23rd August 2018, by the Medical Education Unit</p> <p>6) UG Training Programme from 29th to 31st August 2018, by the Medical Education Unit</p>	The programmes / courses were a success.

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		<p>7) Anatomy for Pelvic Surgeons on 30th August 2018, by the Department of Obstetrics and Gynaecology</p> <p>8) Knee Arthroscopy workshop - Basic and ACL on 8th and 9th September 2018, by the Department of Orthopaedics</p> <p>9) RADAM (Ramaiah Advanced Difficult Airway Management) course on 16th September 2018, by the Department of Anaesthesiology</p> <p>10) MSR Spine Course 2018 - 7th Edition on 6th and 7th October 2018, by the Ramaiah Advanced Learning Centre</p> <p>11) Small Incision Cataract Surgery (SICS) training from March to April and September to October 2018, by the Department of Ophthalmology</p> <p>12) Cadaver workshop on Epilepsy Surgery on 10th and 11th November 2018, by the Ramaiah Advanced Learning Centre</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
20.	Feedback on the curriculum	<p>The Council reviewed the action taken by the departments in response to the feedback on the curriculum received from the March 2017 batch of interns. The action is being implemented as planned.</p> <ul style="list-style-type: none"> - The library facilities have been improved. - More practical aspects are being dealt with during clinics and students are being encouraged to develop their psychomotor skills. - Integrated teaching sessions have 	The implementation of action on feedback is satisfactory.

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21.	Ramaiah Anthem for the CMEs		All the department CMEs, Ramaiah Anthem to be played. No separate invocation song to be played in the campus.
22.	MHRD – Institution innovation Council	<p>MHRD has recognized our institution for establishing Institution Innovation Council (IIC). Dr.Venkatesh.D-Prof. of Physiology is the President for the Institution Innovation Council.</p> <p>Through 'Institution Innovation Council', plans to achieve the objective of promoting innovation in young students. IICs will encourage, inspire and nurture them to work with new innovative ideas through periodic</p>	<p>Chairperson informed that the circular will be sent to the faculty to assist and provide ideas to the centre once the IIC is formed. IIC consist of faculty and student representatives.</p> <p>The activities will be carried out as per calendar of events of MHRD Innovation Council which will be intimated to staff and students time</p>

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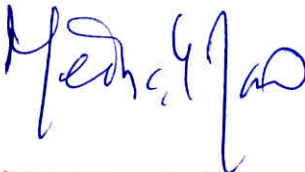
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		activities related to innovation and entrepreneurship. A network of these IICs will be established for the development of local innovation ecosystem in our campus.	to time. .
23.	NAAC	NAAC revised Manual has acquired. The individual committee is dealing with Seven criteria. The check list of each criteria will be sent to the individual department. The departments has to keep those documents which are required as per the check list.	The members of the IQAC team will inspect the documents of the departments for the seven criteria.

Chairperson thanked the members of the Council for their participation. The meeting concluded with a vote of thanks to the Chair.


(Dr. Chandra Kiran)
Member Secretary, College Council



Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to msrmedical@msrmc.ac.in

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Copy to: Hon'ble Chairman, GEF,
Chief Executive, GEF(M)



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College Council Meeting

From:

Office of the Member Secretary, cc

To:

All the Members

Ref: RMC/CC/November /2018

November 26, 2016

Following are the Agenda for the College Council Meeting scheduled on **November 28, 2018 (Wednesday), at 2:00 pm at RH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	Purchase of ENDNOTE SOFTWARE for the college as suggested by Dr. NS Murthy Clarification regarding hospital duty hours on college holidays Undergraduate teaching experience for DM Candidates	HOD – Med. Onco.
2.	Registration no for ethical committee clearance certificate Link to the ethical committee registration (some of the journals are asking for the link) Car parking for the faculty on general holidays	DR.Gayathri Joshi – HOD – Resp. Medicine
3.	MOU-IISc –Template before the research projects are signed Update on Ramaiah Consultancy Services Review of funded research projects – DRP Research updates - DRP	Dr. B.S.Nandakumar
4.	PG Training of broad and Superspeciality PG Guide allotment – Super speciality Issue of Medical certificate to student of Ramaiah Medical College Interns attendance – Monitoring Basis for selection of guides for post graduates	Registrar I Dr.Mahesh.E Nephrology
5.	UG – competency based curriculum – MCI AES – Emergency – Request for help AES – Residents duty to coordinate with	Registrar II Principal & Dean

Member Secretary

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	consultants NIRF	
6.	Interdepartmental (rotational) postings for PG students	Principal & Dean
7.	Clinicopathological conferences (CPCs) for PG students	Principal & Dean
8.	Integrated teaching for UG students	Principal & Dean
9.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
10.	Feedback on the curriculum	Principal & Dean
11.	Any other matter	

Chandra Kiran
(Dr. Chandra Kiran)
Member Secretary

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28/11/18

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28/11/2018

College Council Members List					
Sl.#	Name	Department	Email ID	Mobile No.	Signature
1	Dr. Medha Y Rao	Principal & Dean	msrmedical@msrnc.ac.in	9342898234	Medha Y Rao
2	Dr. Naresh Shetty	President MH & IPSA	nareshs8@gmail.com	9844050222	Absent
3	Dr. Harish K	Vice-Principal & Associate Dean MSRH & Surg. Oncology	drkhari@yahoo.com	9845054172	Harish K
4	Dr. Prathab A G	Registrar (Acad)	dragprathab@yahoo.co.in	9845195014	Dr. A.G. Prathab
5	Dr. Hemanth .T	Registrar-Admin.	thapsey@gmail.com	9448671898	T. H.
6	Dr. Rathna Bai	Chief of Operations, MSCARE	drathnarao@yahoo.com	9900166763	Absent
7	Dr. Narendranath V	Chief Administrator	narendranathv@gmail.com	9980029528	Narendranath V
8	Dr. Shailaja Shetty	Anatomy	drshailajashetty@rediffmail.com	9448713013	Shailaja Shetty
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10	Dr. Meera K S	Biochemistry	meerasrinath@hotmail.com	9880940996	Meera K S
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15	Hemanth T	Community Medicine	thapsey@gmail.com	9448671898	Hemanth T
16	Dr. Anil Kumar	General Medicine	buddhatozen4265@gmail.com	9482524500	Anil Kumar
17	Dr. Sreevathsa MR	General Surgery	chee_vaccha@yahoo.co.in	9845323003	Sreevathsa MR
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20	Dr. S. Ananth Bhandary	Ophthalmology	ananthbhandary@gmail.com	9845832789	S. Ananth Bhandary
21	Dr. Nagaraj M C	Anaesthesiology	nagarajmc58@gmail.com	9972849779	Nagaraj M C
22	Satish Shervegar	Orthopaedics	drsatisshervegar@yahoo.co.in	9844034916	Satish Shervegar
23	Chandra Kiran C.,	ENT	msrcck@yahoo.co.in	9448309089	Chandra Kiran C.
24	Dr. Chandra Kiran	Member Sec	msrcck@yahoo.co.in	9448309089	Chandra Kiran
25	Dr. Gayathri Devi	Respiratory Med.	gayathrijoshi@gmail.com	9916195235	Gayathri Devi
26	Dr. Janaki M.G	Radio Therapy	drjanaking@gmail.com	9845362932	Janaki M.G
27	Dr. Murali T	Psychiatry	muralithyloth@gmail.com	9449523983	Murali T
28	Dr. P.T. Acharya	Neurology	ptacharya@yahoo.co.in	9448120624	P.T. Acharya
29	Dr. Ramesh D	Urology	arunacr1@gmail.com	9341223663	Ramesh D
30	Dr. Nalini Kilara	Medical Oncology	nalini_kilara@yahoo.com	9845089482	Nalini Kilara
31	Dr. Savitha Ravindra	Physiotherapy	savitaravi@gmail.com	9845082182	Savitha Ravindra
32	Dr. A.S. Hegde	Neurosurgery	hegde.as@gmail.com	9845000903	Absent
33	Dr. Mahesh. E.	Nephrology	manasnephro2002@yahoo.co.in	9980091019	Absent
34	Dr. Venkatesh MS	Plastic Surgery	mysore_venkatesh@yahoo.co.in	9341218859	Venkatesh MS
35	Dr. Padmalatha Kadamba	Pediatric Surgery	padmalathakadamba@hotmail.com	9845655716	Padmalatha Kadamba
36	Dr. Aruna C Ramesh	Emergency Medicine	arunacr2@gmail.com	9845033079	Absent
37	Dr. Sumathy TK	Dermatology	tksumathy@gmail.com	9845163009	Sumathy TK
38	Dr. Ashok Kumar A.	Radiodiagnosis	drashokadekal@yahoo.com	9880467611	Ashok Kumar A.
39	Dr. Prakash VS	Cardiology	drprakashvs@gmail.com	9844033964	Prakash VS
40	Dr. Mala Dharmalingam	Endocrinology	drmaladharmalingam@gmail.com	9845208163	Mala Dharmalingam
41	Dr. Sanjay C Desai	Vascular Surgery	scdesai@hotmail.com	9845290575	Absent
42	Dr. B. S. Satyaprakash / Dr. Avinash	Gastroenterology	satyaprakashbs@gmail.com	9845017337	B. S. Satyaprakash / Dr. Avinash
43	Ms. Shivani Anand	Student Representative	shivani.anand1802@gmail.com	9611081764	Shivani Anand
44	Mr. Vikhyath Raj	Student Representative	bassraj@gmail.com	9845472408	Vikhyath Raj

A. Deepak Emergency Medicine Medha Y Rao 9743068201

B. Nandakumar DRP Principal and Dean M.S. Ramaiah Medical College & Teaching Hospital Bangalore - 560 054

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From:

Office of the Member Secretary, cc

To:

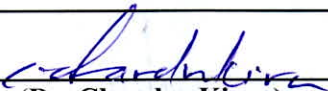

All the Members

Ref: RMC/CC/Nov /2019

November 12, 2019

Following are the Agenda for the College Council Meeting scheduled on November 13, 2019 at 2:00 NOON at RHCH Board Room.

Sl. No.	AGENDA	
1.	Competency based curriculum – Early Clinical Exposure	Coordinator-MEU
2.	NAAC Update	Registrar-I
3.	Adjunct faculty for Postgraduate Teaching Programme – Council views	Principal & Dean
4.	Other medical college postgraduate student posting / observer ship / training in our college – To be allowed / not	Dr. Janaki M.G, HOD – Radiation Oncology
5.	Data from department regarding skill lab utilizations for PGs & Interns	Registrar-II
6.	Healthmind, Almashines	Principal & Dean
7.	Update information on GEMS portal	Registrar-II
8.	Interdepartmental (rotational) postings for PG students	Principal & Dean
9.	Clinicopathological conferences (CPCs) for PG students	Principal & Dean
10.	Integrated teaching and problem based learning for UG students	Principal & Dean
11.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
12.	Feedback on the curriculum	Principal & Dean
13.	Any other	


(Dr. Chandra Kiran)Member Secretary
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**MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON
13th November 2019 AT 2:00 p.m.**


The College Council Meeting was convened on 13th November 2019 @ 2:00p.m. Venue- Conference Room, MSRH:

Following College Council Members did not attend the meeting:

Dr.Naresh Shetty-President-MH, Dr.Vasanthi A Krishnan-Dept. of Physiology, Dr.Gayathri Devi-Dept. of Respiratory Medicine, Dr.Murali.T-Dept. of psychiatry, Dr.Prakash.V.S.-Dept. of Cardiology, Dr.Mala Dharmalingam-Dept. of Endocrinology, Dr.Sanjay C Desai-Dept. of Vascular Surgery, Dr.B.S.Sathyaprakash-Dept. of Gastroenterology,

The member secretary welcomed all the members of the College Council including the Chairperson.

Sl. No.	Agenda / Points	Discussion	Plan of Action
1.	<u>Student Representation</u> Requested general Holiday on 4 th & 5 th January 2020 (Saturday and Sunday) to attend NEET PG Exam.	The member secretary welcomed all the members of the College Council including the Chairperson. Student Representative informed that the NEET PG Exam is scheduled on 5 th January 2020. Requested to sanction holiday on 4 th for travel and 5 th to attend the exam.	Principal & Dean has given permission for the Interns to write the NEET Exam on January 4 th & 5 th , 2020 and the circular to be sent to the departments.


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1.	Research Methodology Training program for the Interns.	DRP department has already displayed it in the RMC website.	<p>The dates have to be finalized to start the training program for the Interns.</p> <p>Chairperson informed that the research methodology e.module to be utilized for the Undergraduates also. Dr.Vanitha Gowda-Member-Student Research Committee is requested to inform the students about this e.module to study it on their own and to complete.</p> <p>MCI has insisted that all the broad speciality postgraduates have to enroll and complete the online research methodology module provided by them. It is mandatory for all the PGs. Postgraduate students have to complete the registration and download the completion certificate before the end of the first year otherwise the students are not eligible to write their university exams.</p> <p>HODs are requested to inform the same to the PG students.</p> <p>Suggested to utilize the same MCI module for Interns if the website accepts the enrollment.</p>
2.	Requested to install Biometric machine in the health centres.	HOD-Community medicine requested to provide biometric machine at health centres to monitor the attendance.	Will look into the matter. During Interns orientation and the student meetings the students to be educated / oriented.
3.	Competency based curriculum- Early Clinical Exposure.	Dr.Chandrika Rao-Coordinator-MEU presented the overview of Competency Based Curriculum - Early Clinical Exposure (ECE)	<p>Objectives:</p> <ul style="list-style-type: none"> • Rationale of ECE, Plan the teaching-learning methods around available clinical scenarios, Optimally use ECE to orient students to basic clinical methods and 'soft' clinical skills (communication, professionalism, ethics etc.) • Early clinical exposure - • "Authentic human contact in a social or clinical context that enhances learning of health, illness and/or disease, and the role of a health professional" - In first year

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			<p><u>Goals of ECE:</u></p> <ul style="list-style-type: none"> • Provide context and relevance to basic science teaching, • Some gain in medical knowledge, • Few basic clinical skills and • Wide range of attitudes. <p><u>To use ECE:</u></p> <ul style="list-style-type: none"> • Case discussions • Patient brought to classroom • Training in basic clinical skills • Demonstration of clinical problems • Hospital visit • Primary care exposure • Community visits <p>Can be used in a variety of ways:</p> <ul style="list-style-type: none"> • Two students observing same aspect & comparing notes • Students observing different aspects and sharing notes • Communication and differences in different patients. <p><u>Clinical skills:</u></p> <ul style="list-style-type: none"> • Introduction, instruction - 30 mins, • <u>Visit-1 hr 30 mins,</u> • Summary and conclusion-30 mins, • Reflection- 30 mins • Document in Observation guides in log book • Assessment- log book, reflections, written tests • First MBBS -25 students in each group • 6 groups – Medicine, Surgery, Paediatrics, OBG, Orthopedics, ENT, Ophthalmology • <p><u>Challenges:</u></p> <p>1. Communication-Preplanning, on the day of ECE, Feedback after session</p>
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			<ul style="list-style-type: none"> To HODs To faculty in charge of the ward sessions <p><u>2. Content of ECE-</u></p> <ul style="list-style-type: none"> Broad- Observe Doctors and Patients, Ethics, Professionalism, ward procedures Specific- Objectives as specified in the Day's session <p><u>3. Communication to the students</u></p> <ul style="list-style-type: none"> Learning points Students may show enthusiasm or behave indifferent--- Fear <p><u>4. Feedback</u></p> <ul style="list-style-type: none"> From Preclinical departments to individual departments From Clinical department to pre clinical department in charge on that day. <p><u>5.. ???Uniform exposure</u></p> <p><u>How do we ensure?</u></p> <ul style="list-style-type: none"> Do they have list of cases to be seen in clinics? Ensure students share their experiences in debriefing <p>HODs are requested to formulate the clinical exposure and discuss it. As per MCI it is mandatory for the undergraduate medical students.</p>
4.	NAAC Update	Registrar -Academic briefed about the NAAC activities.	<p>Prof.Razdan is overviewing the NAAC activities. Out of 8 criterions 6 criterion has been viewed by Prof.Razdan. Two more has to be seen by him in the next week. He has expressed that the data compiled by the committees are reasonably good.</p> <p>Decided that application for recognition to be submitted to NAAC in the month of January 2020.</p> <p>HODs are requested to submit the pending</p>

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			<p>suggestions / updates before November 18th. From 25th November onwards final NAAC meeting will be held with Prof.Razdan.</p> <p>Slow learners and Advanced learners information to be provided to NAAC core committee.</p>
5.	Increase of new Postgraduate seats.	Registrar-Administration congratulated all the HODs for the increase of seats.	<p>Total increase of seats applied: 92 seats</p> <p>Seats sanctioned : 44 seats</p> <p>Assessment Not Conducted (ENT, Ophthal, Psychiatry)</p> <p>Compliance submitted (Surgery, Dermatology and Respiratory Medicine)</p> <p>Super-Speciality departments completed their recognition inspection recently. All were recognized without second inspection and Nil-NCs.</p> <p>Chairperson congratulated the faculty and the Heads of the department.</p> <p>Twelve superspeciality departments have applied for increase of seats.</p> <p>The MCI Assessment for these department will be expected shortly.</p> <p>MCh.Surgical Oncology is a new course for MCI Assessment.</p>
6.	Adjunct faculty for Postgraduate Teaching Programme – Council Views.	<p>Chairperson informed that the increase of seats in broader speciality, HODs responsibility is bound to give quality training to the postgraduates.</p> <p>Based on the perception of Ramaiah Medical College, we have to provide well organized, well planned and well overseen post graduate training to the</p>	


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coordinator

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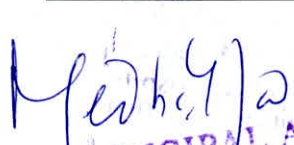
		<p>PGs.</p> <p>RMC-Urology dept. is recognized as one of the best training centre in India.</p> <p>Chairperson informed that HODs to consider inviting experience teachers from renowned institutions to our postgraduates as Adjunct faculty.</p>	<p>Adjunct faculty will conduct well structured programmes / classes / seminars / guest lectures / to the postgraduates in consultation with HODs.</p> <p>Criterion / guidelines for adjunct faculty selection process to be formed.</p> <p>Innovative style of teaching to be introduced.</p> <p>MCI has already announced visiting faculty enrollment in the medical colleges. The faculty should visit 4 times in a month for the benefit of students.</p> <p>Department who have already conducting skype sessions for the PGs are encouraged to continue the same.</p> <p>HODs are requested to send their willingness to the Principal & Dean to frame guidelines for selection process.</p> <p>Integrated teaching to be introduced. PG curriculum development committee will conduct the same.</p> <p>Urology requested to provide more number of OTs due to increase of seats.</p>
7.	Individual Secretary for Urology department.	<p>Head – Urology requested to appoint separate secretary for the department.</p> <p>Requested to provide infrastructure to the new faculty rooms at the IMS building.</p>	<p>Chairperson has approved and the AD / CA will look into the matter.</p> <p>AD / CA and Registrar-Admin. RMC will look into the matter</p>

cc: Chandrika

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8.	Other medical college postgraduate student posting / observership / training in our college – to be allowed or not	Registrar-Academic informed that our students are allowed for postgraduate posting / observership / training to other medical colleges by paying fees / on payment. (i.e. KIDWAI, NIMHANS, SGPGIMS, etc.,)	<p>Decided that students from other medical colleges were allowed for training at RMC on payment basis. The department has to take approval from the Registrars- RMC before starting the observership programme.</p> <p>UG students –Rs.7500/- per month PG students – Rs.15,000/- per month</p> <p>If the department has certificate of excellence as a training centre recognized by Nationally or internationally the observer fee to be exempted.</p> <p>Recommended that students from outside will be allowed for observership and fee amount to be charged.</p> <p>Majority of students are coming to our psychiatry department for training.</p>
9.	Healthminds : Almashines:	Registrar-Administration appraised the updated report of Healthminds and Almashines	<p>Healthminds:</p> <ul style="list-style-type: none"> • Total number of thesis received : 172 • Manuscripts undergoing internal review : 3 • Manuscripts in development process: 7 • Manuscripts sent to faculty for author review : 7 • Manuscript submitted to journal: 1 • Almashines; Around 1000 alumni students registered in the portal. • Registrar-Administration informed that the Reunion of Alumni of Ramaiah (ROAR 2019) is scheduled on 30th November. The information has been sent to all the students through RMC portal.
10.	Library	Registrar-Administration informed that the Department Library coordinators has to take responsibility for procuring the books from the library for the MCI assessment.	HODs are requested to ensure the same.
11.	Data from Department	Chairperson informed that RMC have heavily equipped excellent	Heads of the department have to update the skilllab training programme in the GEMS


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	regarding skill lab utilizations for PGs and Interns	<p>skill lab for the benefit of our students.</p> <p>Skill lab needs to be completely utilized by our students.</p> <p>Undergraduates have to complete the well-structured skill lab training programme as a part of their course by RGUHS.</p>	<p>portal.</p> <p>Interns to be insisted to practice the procedures in the skill lab.</p> <p>Skill test to be part of licensing for the students in future. This to be oriented in Interns orientation programme.</p> <p>Chairperson informed that MEU department have conducted one mock NEET for our Interns. All the departments have contributed MCQs.</p> <p>Chairperson congratulated MEU and all the department faculty / Heads.</p>
12.	Update information on GEMS portal	Chairperson informed that HODs are requested to encourage their faculty to update the information in the GEMS portal promptly.	CME / Guest Lecture / Seminars to be updated in the GEMS portal.
13.	Interdepartmental (rotational) postings for PG students	<p>Rotational postings of PGs to other departments for the year 2020 were discussed, finalised and accepted by the members.</p> <p>Attendance is compulsory for these postings. HODs to brief the PGs on the first day of the rotational posting and monitor their performance throughout the posting. On each day, one faculty member of the department will conduct an interactive session of 45 minutes duration, on a topic of importance to the posted PGs. The students will then observe the activities in the department where they are posted, practical demonstrations will be conducted, and the PGs will be made to assist in the work. PGs will record the day-to-day activities in their log books which will be signed by the HOD. At the end of the posting</p>	Interdepartmental (rotational) postings to continue as per schedule.

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		<p>the PGs will be evaluated through viva, MCQs or short answer questions. The attendance and evaluation results will be sent to the parent department HOD.</p> <p>Additional internships in reputed centres, over and above the curriculum prescribed by the University, should also be encouraged so that the PG students get a wider exposure.</p>	
14.	Clinicopathological conferences (CPCs) for PG students	<p>The schedule for clinicopathological conferences (CPCs) for the year 2020 was discussed, finalised and accepted by the members.</p> <p>PG students of pathology department and all medical and surgical, including superspeciality departments, will compulsorily attend and actively participate in clinicopathological conferences (CPCs) (one per month for each dept). Interesting and difficult cases will be presented by the PGs along with all images, and the clinical and pathological aspects will be discussed with the faculty.</p>	Clinicopathological conferences (CPCs) to continue as per schedule.
15.	Integrated teaching and problem based learning for UG students	<p>Horizontal and vertical integration topics to be planned for the year 2020. HODs of each MBBS phase to sit together, fix up the topics for horizontal and vertical integration and the integrating depts, and then co-ordinate with the concerned dept HODs to fix up the time allotment per dept and method of conducting the sessions.</p> <p>Basic sciences, diagnosis,</p>	Integrated teaching and problem based learning to be planned by the HODs and conducted.

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		<p>clinical features and management of diseases should be covered in order to make the topics interesting especially during 1st MBBS.</p> <p>The students have to be informed about the topic at least one week in advance, and have to come prepared. The sessions will be interactive and not in the form of didactic lectures. At the end of the class, short questions and MCQs will be asked for evaluation.</p> <p>Phase I to adhere to the competency based undergraduate curriculum prescribed by MCI while planning the integrated teaching.</p> <p>Problem based learning sessions have been conducted for two topics – hypertension and wound healing. More such sessions have to be conducted.</p>	
16.	Reports of recent add-on programmes/ value-added courses conducted	<p>Nine programmes / courses were recently conducted:</p> <ol style="list-style-type: none"> 1) Hands-on surgical training for surgical PGs on 10th September 2019, by the Department of General Surgery 2) Preclinical term Training for 3rd term students from 11th to 14th September 2019, by the Medical Education Unit 3) Perspectives on mental health in disaster victims, refugees and migrants - a CME on 28th September 2019, by the Department of Psychiatry 	The programmes / courses were a success.

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		<p>4) Interns' Intensive Training Programme from 26th September to 1st October 2019, by the Medical Education Unit</p> <p>5) Hands on cadaveric dissection program on temporal bone on 10th October 2019, by the Department of ENT</p> <p>6) Reverse Shoulder Arthroplasty Workshop on 19th October 2019, by the Department of Orthopaedics</p> <p>7) Hands on Cadaveric Endoscopic Sinus Surgery Workshop on 31st October 2019, by the Department of ENT</p> <p>8) Small Incision Cataract Surgery (SICS) training from September to October 2019, by the Department of Ophthalmology</p> <p>9) Training in bone marrow failure and myelodysplastic syndrome on 2nd November 2019, by the Departments of Medical Oncology, Medicine and Pathology</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	
17.	Feedback on the curriculum	The Council reviewed the action taken by the departments in response to the feedback on the curriculum received from students, teachers, employers, alumni and professionals in the month of July 2019. The action is being implemented as planned.	The implementation of action on feedback is satisfactory.

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- There is more emphasis on practical aspects of clinical examination, diagnosis and management, both in bedside clinics and lecture classes.
- Integrated teaching sessions and problem based learning have been modified. Basic medical sciences and application in clinical practice are being covered.
- Assignments are being given at the end of every class, to encourage self-learning.
- e-learning has been introduced for a few topics such as medical ethics.
- Students are being introduced to evidence-based medicine, literature search, research methodology, maintaining accurate medical records, national health programmes, prevention and control of diseases, immunization and health education during foundation course and classes.
- The students and interns are being instructed about behaviour towards patients and their families.
- Students are being introduced to group dynamics, team work, good communication skills.
- Students are being introduced to Professionalism and ethics
- Mentors have been instructed to give more attention to students in need.
- A mock NEET exam has been

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		held for the outgoing batch of interns to give them experience in appearing for the PG entrance exam.	
18.	Any other	<p><u>ATLS / BLS Course:</u></p> <p>HOD-Emergency Medicine informed that ACLS courses is scheduled on December 5-7 at RMC. HODS are requested to depute their PGs for the course.</p>	<p>Departments who are dealing with Trauma are requested to depute their PGs compulsorily to the ACLS course.</p> <p>HODs are requested to insist all the doctors to undergo BLS course. It is mandatory for all of them.</p> <p>Dr, Aruna Ramesh-Head –Emergency Medicine briefed about the HRI Dispatch center at RMH and the toll free number.</p> <p>HeartRescue India (HRI) partnering with 7 hospitals has implemented an innovative integrated model for care of persons with symptoms of heart attack within a defined geographical area covering seven wards within 10kms radius of Ramaiah.</p> <p>HRI program has established a dispatch centre in the RMH. Public experiencing symptoms of heart attack can call the toll free number</p> <p>18001231133, 24x7.</p> <p>HRI project provides early medical access to patients with symptoms of “Heart Attack”.</p> <p>The information about the HRI dispatch centre to be circulated to all the faculty.</p> <p>HOD-EMD requested the support of all faculty and students to help in spreading this message and creating awareness in the community.</p>

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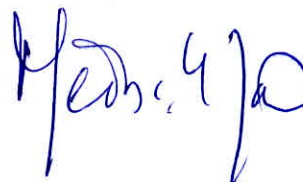
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Chairperson thanked the members of the Council for their participation. The meeting concluded with a Vote of thanks to the Chair.



(Dr. Chandra Kiran)
Member Secretary, College Council



Note: All correspondence can be sent to e-mail ID: msrcck@yahoo.co.in with CC to msrmedical@msrmc.ac.in

Copy to: Hon'ble Chairman, GEF,
Chief Executive, GEF(M)

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13 / November / 2019

College Council Members List					
Sl.#	Name	Department	Email ID	Mobile No.	Signature
1	Dr. Medha Y Rao	Principal & Dean	mrsmedical@msrhc.ac.in	9342898234	Medha Y Rao
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3	Dr. Harish K	Vice-Principal & Associate Dean MSRH & Surg. Oncology	drkhari@yahoo.com	9845054172	Dr. Harish K
4	Dr. Prathab A G	Registrar (Acad)	dragprathab@yahoo.co.in	9845195014	Dr. A.G. Prathab
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6					
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11	Dr. Prasanna Shetty	Pathology	drbadilaprasanna@rediffmail.com	9880219907	P. Prasanna Shetty
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38	Dr. Umesh K.	Radiodiagnosis	umeshkaviakansh@yahoo.co.in	9845222940	U. K. Umesh
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42	Dr. B.S. Satyaprakash / Dr. Avinash	Gastroenterology	satyaprakashbs@gmail.com	9845017337	B. S. Satyaprakash
43	Mr. Ram Mohan	Student Representative	r.mohan96@gmail.com	7795213454	R. Mohan
44	Ms. Varsha	Student Representative	varsha.govindaswamy@gmail.com	9449722042	Ms. Varsha

Dr. Chandrika Kar

Dr. Deepak K

Critical care

Medha G Rao

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M.S.Ramaiah Medical College & Hospitals

MSR Nagar, MSRIT Post, Bangalore – 560 054.

College Council Meeting

From:
Office of the Member Secretary, cc

To;
All the Members

CIRCULAR

Ref.: MSRMC/CC/Oct/2016

Date: September 26, 2016

Following are the Agenda for the College Council Meeting scheduled on **Wednesday, 5th October 2016 at 2.30 pm at MSRH Board Room.**

Sl. No.	AGENDA	PROPOSED BY
1.	Regarding functioning of departmental clinical work/PG postings	Principal & Dean
2.	Policy for training of overseas students	Principal & Dean
3.	Delivery of Ethics curriculum	Principal & Dean
4.	Integrated teaching for UG students, faculty nomination	Principal & Dean
5.	Activity of Career guidance cell	Principal & Dean
6.	Resetting department benchmarks	Principal & Dean
7.	Status of speciality clinics in departments	Principal & Dean
8.	Skill lab utility	Principal & Dean
9.	Funds for conducting Academics activities to the Department	HOD – Surgery
10.	Faculty Rooms Requirements	HOD - Paediatrics
11.	Interdepartmental (rotational) postings for PG students	Principal & Dean
12.	Clinicopathological conferences (CPCs) for PG students	Principal & Dean
13.	Reports of recent add-on programmes/ value-added courses conducted	Principal & Dean
14.	Feedback from students and alumni	Principal & Dean
15.	Any other matter	

Note: HODs are requested to kindly present their views on agenda 6,7,8

(Dr. Chandra Kiran)

Member Secretary
College Council

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MINUTES OF THE COLLEGE COUNCIL MEETING HELD ON 5th October 2016 AT 02:30 pm

The College Council Meeting was convened on **5th October 2016 @2:30 pm**,
Venue-Conference Room, MSRH:

Following members expressed inability to attend the meet:

Dr.A.S.Hegde-Prof.& HOD, Neuro Surgery, Dr.Janaki.M.G - Prof. & HOD-
Radiotherapy, Dr.Aruna C.Ramesh, Prof. & HOD, Emergency Medicine ,

Following College Council Members did not attend the meeting:

Dr.Naresh Shetty, President-MH & IPSA, Dr.Padmalatha Kadamba, Prof. & HOD,
Paediatric Surgery, Dr.Prakash.V.S.Prof.&HOD, Cardiology, Dr.B.S.Satyaprakash,
Prof. & HOD, Gastroenterology, Dr.Sanjay Desai-Prof. & HOD, Vascular Surgery

The member secretary welcomed all the members of the College Council
including the Chairperson. A quick recap on the previous meeting was shared

Sl.No.	Agenda / Points	Discussion	Summary
1.	Submission of synopsis	Chairperson informed that the University dates for final submission of synopsis will be 30 th of November which as per RGUHS calendar. Synopsis should reach the office of the Principal & Dean after appropriate corrections made by MEC latest by September 30 th . Some of the departments have not submitted the synopsis on time. Concerned HODs are requested make necessary steps to avoid this in future.	HODs are requested to ensure about the synopsis submission on time.
2.	UNIDO Project	Chairperson informed that under the able guidance of Dr.Hemanth-T-Prof. of	Chairperson and all the members of the council

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		Community Medicine in association with Dr.Narendranath.V and Dr.Pruthvish , UNIDO has granted a Mega Project titled "Environmentally Sound Management of Medical Wastes in India". to MSRMC.	congratulated the entire team.
3.	Students Representatives feedback	<p>Mr.Vivann Dutt –Student representative MSRMC Presented the following;-</p> <ol style="list-style-type: none"> 1. Our college Interns / Final year MBBS students are working outside on their own. Chairperson informed to submit the list of names. 2. Requested to provide study room for exam going students. <p>Members of the council informed that Journal section always too much of noisy in the library.</p> <p>After the digital evaluation the examination section will hand over all the terminals to digital library for students.</p>	<p>HODs are exposed to take serious action.</p> <p>Registrar-I informed that there is no provision for private room for study for students. Common room in library is allotted for students to study.</p> <p>CA-MSRH informed that study rooms are available in the hospital.</p> <p>Registrar informed that whatever the problems in library please bring it to the notice of librarian.</p>
4.	Policy for training overseas students	Dr.Pruthvish informed about the overseas students training at MSRMC.	Depute / identify one faculty / junior from

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		NRI / Foreign students are spending 8 to 10 weeks in various departments. He explained about the problems faced by the students during the training in various departments.	each department to coordinate for smooth functioning of the training. HODs are requested to send the name of the faculty to the Principal & Dean on or before 10 th October 2016.
5.	Institutional Surveillance activities	<p>Dr.Pruthvish informed that the Government of Karnataka has sent circulars regarding the institutional surveillance activities. Two areas has been identified.</p> <ol style="list-style-type: none"> 1. Transitioning from outbreak to case based Measles-Rubella Surveillance. 2. IDSP sensitization workshop – 22 diseases needs to be reported to the District IDSP unit on every week. 3. Dr.Chethana and Mr.Shivaraj has been identified as Nodal person –IDSP. <p>The information is collected on 3 specific formats namely S-Suspected cases, P-Presumptive cases, L-Laboratory confirmed cases.</p>	<p>Principal & Dean, AD & CA-MSRH and the dept. of Community Medicine to share the details and develop an action plan and frame work.</p> <p>After the discussion the decision to be sent to the concerned departments regarding the reporting.</p>
6.	Integrated teaching for UG students	<p>Horizontal and vertical integration topics have to be planned for the year 2017. Chairperson insisted that all the Heads of the departments initiate the integrated teaching programme in the department. Anatomy, Physiology, Biochemistry has already been conducting the integrated teaching.</p> <p>HODs of each MBBS phase to sit together, fix up the topics for horizontal</p>	<p>One faculty from each department to be identified as Co-ordinator for Integrated Teaching. Integrated teaching to be planned by the HODs and conducted.</p>


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		<p>and vertical integration and the integrating depts, and then co-ordinate with the concerned dept HODs to fix up the time allotment per dept and method of conducting the sessions. Basic sciences, diagnosis, clinical features and management of diseases should be covered in order to make the topics interesting especially during 1st MBBS.</p> <p>The students have to be informed about the topic at least one week in advance, and have to come prepared. The sessions will be interactive and not in the form of didactic lectures. At the end of the class, short questions and MCQs will be asked for evaluation.</p>	
7.	Career Guidance Cell	All the medical colleges are having a career guidance cell. Dr.Acharya-Chairperson-Career Guidance Cell presented / briefed about the activities / report of the Cell. Chairperson informed that the place will be identified in MSRMC and the activities will be initiated.	<p>Requested to depute one co-ordinator in Associate Professor level to participate in the Career Guidance activities.</p> <p>Report of the Career Guidance Cell to be sent to all the HODs.</p>
8.	Historical Vintage Photographs	Chairperson informed all the HODs to take initiation to display their subject oriented historical vintage photographs in the department.	HODs to take necessary action in this regard.
9.	Ethics Curriculum	Dr.Chandrika Rao has presented curriculum of ethics committee for MSRMC and hospitals. She has briefed about the objectives, implementation, Professionalism, challenge, cognitive base, Self reflection, general principals, educational strategies, etc.,	Chairperson informed that all these to be documented. Welcomed suggestions / recommendations from all the departments to

Chandrika Rao

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			improve. Presentation to be sent to all the HODs.
10.	Faculty Development Programme	Faculty who have not gone through this will send the list to MEC. Existing guidelines to be followed for the Faculty Development Programme.	
11.	Funds for conducting Academic activities to the Department	<p>Intramural Research Funding:</p> <p>Intramural research funding will be made available to the institution as a annual grant with a 5% hike on the corpus annually.</p> <p>The grant will be made available for the research activities of the medical college faculty only. The research proposals will be sent to the Division of Research & Patents (DRP) . The budget will be discussed and ratified by the committee.</p> <p>All the members expressed to sanction full funding for pilot study. Seed money 100% will be given to pilot study. Scientific and Ethics committee will clear the project.</p> <p>The five members committee for the Intramural funding are as follows;-</p> <p>Dr.Vjaya Mysorekar Dr.Narendranath.V Dr.Prathab.A.G Dr.Shakunthala-MSRCRC Dr.Murali.T</p> <p>The committee will select the project on merit basis.</p> <p>Dr.Bharati.H – requested information about the funding for academic activities of the dept / conferences.</p>	Dr.Prathab informed that the transferring of funds / opening dept. bank

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		She has informed about the difficulty in transferring / sponsoring funds to the dept. account. i.e Dept.Bank a/c, PAN card no. etc.	account is under process. Once the process is ended, the dept. will get in touch with our MSRMC Accts. for the necessary help.
12.	Resetting department benchmark	Dr.Nalini Kilara informed that the Management has to take necessary measures during the interview. Assessment of the faculty to be initiated. Faculty appraisal to be reviewed. During the department meeting and academic meeting standard / quality care to be maintained to be discussed.	HODs are empowered to make good clinicians.
13.	Interdepartmental (rotational) postings for PG students	<p>Rotational postings of PGs to other departments for the year 2017 were discussed, finalised and accepted by the members.</p> <p>Attendance is compulsory for these postings. HODs to brief the PGs on the first day of the rotational posting and monitor their performance throughout the posting. On each day, one faculty member of the department will conduct an interactive session of 45 minutes duration, on a topic of importance to the posted PGs. The students will then observe the activities in the department where they are posted, practical demonstrations will be conducted, and the PGs will be made to assist in the work. PGs will record the day-to-day activities in their log books which will be signed by the HOD. At the end of the posting the PGs will be evaluated through viva, MCQs or short answer questions. The attendance and evaluation results will</p>	Interdepartmental (rotational) postings to continue as per schedule.

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		<p>be sent to the parent department HOD.</p> <p>Additional internships in reputed centres, over and above the curriculum prescribed by the University, should also be encouraged so that the PG students get a wider exposure.</p>	
14.	Clinicopathological conferences (CPCs) for PG students	<p>The schedule for clinicopathological conferences (CPCs) for the year 2017 was discussed, finalised and accepted by the members.</p> <p>PG students of pathology department and all medical and surgical, including superspeciality departments, will compulsorily attend and actively participate in clinicopathological conferences (CPCs) (one per month for each dept). Interesting and difficult cases will be presented by the PGs along with all images, and the clinical and pathological aspects will be discussed with the faculty.</p>	Clinicopathological conferences (CPCs) to continue as per schedule.
15.	Reports of recent add-on programmes/ value-added courses conducted	<p>Two programmes / courses were recently conducted:</p> <p>1) International Bio-skills Training on Pelvi-acetabular fractures from 14th to 17th July 2016, by the Department of Orthopaedics</p> <p>2) Interns' Intensive Training Programme on 30th and 31st August 2016, by the Medical Education Unit</p> <p>The reports were read out by the respective HODs, and accepted by the members of the Council.</p>	The programmes / courses were a success.
16.	Feedback from students and	The Council reviewed the action taken by the departments in response to the	The implementation of action on feedback is

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alumni	<p>feedback received from the October 2015 batch of interns. The HODs reported that the action is being implemented as planned.</p> <p>Feedback taken from UG and PG alumni was discussed and action was planned.</p> <p>Q1 IV. More attention has to be paid to practical aspects as already discussed earlier.</p> <p>Q1 V. Training in communication skills to be given to students, interns and PGs. Students to be encouraged to participate in academic presentations and extracurricular activities to develop their overall personality.</p> <p>Q6. Students should be more involved in health camps and they should interact with the community to know the needs. The community medicine department should take this into consideration while chalking out the community orientation programme.</p> <p>Q7. More student research projects to be encouraged. HODs should motivate the students to undertake research projects. Division of Research and Patents (DRP) has to conduct more detailed sessions to introduce the students to evidence-based medicine, literature search and research methodology.</p> <p>Q9. PG students should compulsorily be made to attend conferences and CME programmes to widen their knowledge. This should be recorded in their log books and signed by their respective</p>	satisfactory, and feedback process to continue for the next batch.
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PRINPS

HODs.

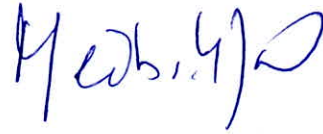
Feedback has to be now taken from the March 2016 batch of interns. The same template for feedback will be used, and the feedback analysis will be done by the Medical Education Unit.

Chairperson thanked the members of the Council for their participation.
The meeting concluded with a Vote of thanks to the Chair.



(Dr.Chandra Kiran)

Member Secretary, College Council



Note: All correspondence can be sent to e.mail ID: msrcck@yahoo.co.in with CC to msrmedical@gmail.com

Copy to: Hon'ble Chairman, GEF, Chief Executive, GEF(M)

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05th October 2016. ~~20-10-2016~~

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