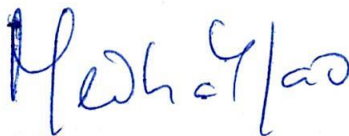


Observations:

SI #.	Criteria	DVV observation	HEI Response
3.3.1	<p>The Institution ensures implementation of its stated Code of Ethics for research.</p> <p>The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following:</p> <ol style="list-style-type: none"> 1. There is an Institutional ethics committee which oversees the implementation of all research projects 2. All the projects including student project work are subjected to the Institutional ethics committee clearance 3. The Institution has plagiarism check software based on the Institutional policy 4. Norms and guidelines for research ethics and publication guidelines are followed <p>HEI Input: A. All of the above</p> <p>DVV suggested Input: E. None of the above</p> <p>Change Input: All of the Above</p>	<p>DVV has suggested that none of the required parameters are accepted.</p>	<p>The HEI has reviewed the whole metric and the DVV suggestions have been considered.</p> <ol style="list-style-type: none"> 1. The HEI has established the Institutional Ethics Committee in 2000 and the same was registered with DCGI in the year 2013 as per the stipulated guidelines. The DCGI recognition has been renewed vide letter File No. EC/19/000014; dated 29th April 2019. Relevant supporting documents as per the SOP are submitted for consideration. The Ethics committee is accredited with NABH and registered with DHR (Department of Health Research). 2. The HEI has issued guidelines to ensure all projects including student project work are reviewed by the Institutional ethics committee. The SOP document indicating the flow of research project approval is enclosed herewith. The minutes of the meetings of ethics committee is enclosed. 3. The HEI has procured anti-plagiarism software Drillbit® and the same is used for ensuring publication ethics. Relevant documents including, invoices, user manual and sample reports are enclosed.

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			<p>4. The HEI has clearly laid guidelines through research policy and SOPs for ensuring ethics and publication norms as per the ICMR (Indian Council of Medical Research) and International Committee of Medical Journal Editors (ICMJE) 2019 guidelines. The duly attested documents are submitted for consideration.</p> <p>In view of the above submissions, which are the strengths of the institution, the DVV is requested to consider the response of the HEI as all of the above.</p>
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3.3.1

The Institution ensures implementation of its stated Code of Ethics for research.

HEI Claim and Response:

The observations of the DVV are noted and the following are submitted for consideration:

1. The HEI has established the Institutional Ethics Committee in 2000 and the same was registered with DCGI in the year 2013 as per the stipulated guidelines. The DCGI recognition has been renewed vide letter File No. EC/19/000014; dated 29th April 2019.
2. Relevant supporting documents as per the SOP are submitted for consideration. IEC is accredited by NABH (National Accreditation Board for Hospitals) and registered with DHR (Department of Health Research). The HEI has submitted the duly attested documents for the same.
3. The HEI has issued guidelines to ensure all projects including student project work are reviewed by IEC. The SOP document indicating the flow of research project approval is enclosed herewith highlighting the relevant sections indicating ethical code of research conduct, and plagiarism check policy.
4. The HEI maintains a strict "Anti-Plagiarism" mandate for all the research publications by the faculty and students. Circular regarding implementation of anti-plagiarism has been issued and regularly disseminated to all students and faculties which is enclosed. Subscription details of **Drill bit** anti-Plagiarism check software is made available.
5. Sample report generated through the anti-plagiarism software is also made available for consideration.
6. The HEI has clearly laid guidelines through research policy and SOPs for ensuring ethics and publication norms as per the ICMR (Indian Council of Medical Research) and International Committee of Medical Journal Editors (ICMJE) 2019. The duly attested documents are submitted for consideration.

As per the suggestions from the DVV, all these code of ethics documents have been uploaded on the HEI website. (<https://msrmc.ac.in/naac/>)

Thus, the HEI has complied with all the suggestions of DVV findings. Hence, the HEI input for the metric 3.3.1 namely "All above" may be accepted.

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The following Documents are submitted for the consideration of the DVV

Name of the Document	Document No
1.Institutional Ethics Committee	
DCGI recognition and renewal letter of IEC	1A
Approved member list of Institution Ethics Committee	1B
NBAH Accreditation Certificate for IEC	1C
DHR Registration Letter of IEC	1D
SOP of Institution Ethics Committee	1E
Minutes of the Ethics Committee	1F
2.Research policy and SOP	
Policy for research	2A
SOP for research activities	2B
3.Plagiarism check software Drillbit®	
Drillbit® plagiarism check software invoice	3A
Circular regarding usage and instructions for Drillbit® usage	3B
Sample report of the Drillbit® software	3C
4.Norms and guidelines for research ethics and publication guidelines are followed	
SOP for research activities	4A
Minutes of the Ethics Committee meetings – 2015-20	4B


Signature of head of the institution with Seal

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Supporting Documents

Document Number	Name of the document	Link
1.	Institutional Ethics Committee	
	A. DCGI recognition and renewal letter of IEC	View Document
	B. Approved member list of Institution Ethics Committee	View Document
	C. NBAH Accreditation Certificate for IEC	View Document
	D. DHR Registration Letter of IEC	View Document
	E. SOP of Institution Ethics Committee	View Document
	F. Minutes of the Ethics Committee	View Document
2	Research policy and SOP	
	A. Policy for research	View Document
	B. SOP for research activities	View Document
3	Plagiarism check software Drillbit®	
	A. Drillbit® plagiarism check software invoice	View Document
	B. Circular regarding usage and instructions for Drillbit® usage	View Document
	C. Sample report of the Drillbit® software	View Document
4	Norms and guidelines for research ethics and publication guidelines are followed	
	A. SOP for research activities	View Document
	B. Minutes of the Ethics Committee meetings – 2015-20	View Document