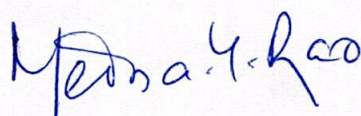


DVV Submitted	DVV NC	Response										
<p>4.3.4 Average annual expenditure for the purchase of books and journals including e-journals during the last five years.</p> <p>HEI Input:</p> <table><tr><th>2019-20</th><th>2018-19</th><th>2017-18</th><th>2016-17</th><th>2015-16</th></tr><tr><td>127.87</td><td>137.35</td><td>100.73</td><td>86.62</td><td>95.28</td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16	127.87	137.35	100.73	86.62	95.28	<p>The HEI has not provided any account statement as proof, but only the values. The HEI has not provided Audited finance documents showing the annual expenditure for purchase of books and journals year wise during the last five years. Mere statement. Of numbers without supporting proof cannot be evaluated. The HDI has provided a generic balance statement without indicating or highlighting the library expenditures. The HEI to provide PO's or invoices for the year wise expenses on purchase of books and journals. The HEI may reconcile and provide the income expenditure sheet, <u>UNDERLINED</u> (not highlighted) for the expenditure of purchase on journals and books. The certificate to be duly certified by the CA and countersigned by the Registrar.</p>	<p>The observation of the DVV has been noted. It has been verified that the statement submitted in SSR is factual and correct.</p> <p>However, the observations of DVV regarding documentary evidence is submitted for kind consideration.</p> <p>The audited statement of five years excluding salary, <u>UNDERLINING</u> the expenditure incurred towards purchase of books, and journals including e-journals and e-resources, signed by the CFO and the Auditor attested by the Principal and Dean is submitted for the kind consideration of DVV.</p> <p>The HEI hereby submits year wise list of expenditure incurred towards purchase of books, journals, e-journals and e-resources as described in the metric and has submitted attested claims.</p> <p>In support of its claim, the HEI has also submitted bills, vouchers, besides the consolidated certificate signed by the CFO and the Auditor regarding the expenditure incurred during the last five years towards this metric 4.3.4, which is countersigned by the Principal and Dean.</p> <p>The DVV is requested to kindly consider the HEI input.</p>
2019-20	2018-19	2017-18	2016-17	2015-16								
127.87	137.35	100.73	86.62	95.28								



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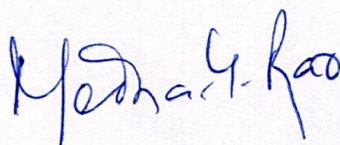
INDEX PAGE

**4.3.4 Average annual expenditure for purchase of books and journals
(including e-resources) during the last five years**

Claims and Clarifications:

The HEI has verified the DVV clarification sought and accordingly has provided the following details in support of its claim.

1. The duly filled NAAC data template for QnM 4.3.4 as **excel file** is enclosed as **Document 1**.
2. The duly filled NAAC data template for QnM 4.3.4 as **PDF** which is attested by Finance officer and Principal and Dean is enclosed as **Document 2**.
3. **The Certified Audited Financial Statements** for five years wherein the items related to purchase of Books and Journals is **UNDERLINED**, and submitted for the kind perusal of DVV as **Document 3**.
4. **Certificate** of extract duly signed by the Finance officer, the Auditor and attested by the Principal and Dean is provided for the Consolidated expenditure on books, journals, e-resources besides subscriptions to e-journals and databases. The Claim is made as per the data collated for respective audited financial statements which are also enclosed. A Clarification note for expenditure on purchase of Books and Journals is also enclosed as **Document 4**.
5. **Consolidated statement** of the page numbers of the audited statements of 2015-16 to 2018-19 and Unaudited statement 2019-20 reflecting expenditure incurred on purchase of books and journals including e-journals is enclosed and uploaded as **Document 5**.
6. **Bills and Vouchers** for purchase of books and journals for the year 2015-16 to 2019-20 is enclosed as **Document 6**.



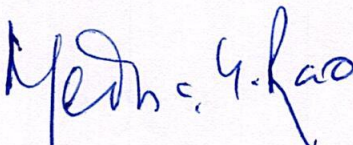
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It is hereby certified that the data extracted and mentioned above is from specific head of expenditure recorded in Certified Audited Financial Statements for the years 2015-16, 2016-17, 2017-18, 2018-19 and Unaudited Statements for 2019-20.

As per the data extracted, the annual expenditure on purchase of books and journals year-wise exactly matches with the data given as HEI input in the NAAC SSR.

Since, HEI has provided all the documentary evidences in support of its inputs as per the observations of the DVV. Accordingly, it is requested to kindly consider the inputs provided by HEI.


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List of Documents and links as per HEI response for Metric 4.3.4

Sr. No	Name of the document	Link
1.	NAAC Data template as excel file.	View Document
2.	NAAC Data template as PDF duly signed by the Chief Finance officer attested by the Principal and Dean.	View Document
3.	Certified Consolidated Audited Financial Statements for 5 years wherein the items related to purchase of Books and journals is underlined. <ul style="list-style-type: none"> Audited Statement 2015-16 Audited Statement 2016-17 Audited Statement 2017-18 Audited Statement 2018-19 Un-Audited Statement 2019-20 	View Document View Document View Document View Document View Document
4.	Certificate of Consolidated net expenditure excluding salary on books, journals, e-resources besides subscriptions to e-journals and databases.	View Document
5.	Consolidated statement of the page numbers of the audited statements of 2015-16 to 2018-19 and unaudited Statements 2019-20 reflecting expenditure incurred on purchase of books and journals including e-journals	View Document
6.	Bills and Vouchers Year-wise bills and vouchers <ul style="list-style-type: none"> Bills and Vouchers 2015-16 Bills and Vouchers 2016-17 Bills and Vouchers 2017-18 Bills and Vouchers 2018-19 Bills and Vouchers 2019-20 	View Document