

METRIC 6.3.2

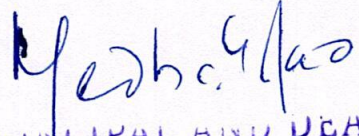
Metric	DVV Clarifications	HEI Response																				
<p>Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>117</td><td>107</td><td>102</td><td>114</td><td>123</td></tr></table> <p>HEI Changed Input:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>117</td><td>107</td><td>101</td><td>114</td><td>122</td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16	117	107	102	114	123	2019-20	2018-19	2017-18	2016-17	2015-16	117	107	101	114	122	<ul style="list-style-type: none">❖ The HEI to provide a copy of the Policy document on providing financial support to teachers signed by the principal.❖ The policy must have a unique reference, date and should be signed.❖ The HEI to include details of the professional bodies and conferences/ workshops, including venue and dates, for which the financial support is provided.❖ Attested copy of the Receipts from faculty for support for the AY 2017-18 and 2019-20, or copies of the payment vouchers, attested by the principal, to be attached.	<p>HEI has noted the observations of DVV and accordingly:</p> <ul style="list-style-type: none">➤ HEI is resubmitting the Policy document (Ref no. MCP/MSRMC/2016/014 dated 8/1/2016) signed by Principal & Dean, highlighting the relevant portion at item 5, regarding provision of financial support to the teachers. The earlier submission was an extract of the policy and currently, the HEI is submitting the full document with the reference number and date.➤ HEI is submitting details of professional bodies and conferences/workshops indicating the venue and the dates for which the financial support is provided.
2019-20	2018-19	2017-18	2016-17	2015-16																		
117	107	102	114	123																		
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Metric	DVV Clarifications	HEI Response
	<ul style="list-style-type: none"> ❖ One teacher provided financial support for one or more professional development Programs in a year to be counted as one. ❖ The HEI has a large number of teachers who have claimed financial support to attend conferences/workshops and towards membership fee of professional bodies more than once in the same AY. 	<ul style="list-style-type: none"> ➤ The HEI has verified the data as per the suggestion of the DVV and headcount is done as one teacher per year. The HEI is reconciling the data in the list for the years 2015 – 2016 & 2017 – 2018 where one name was repeated in both years. (Dr. Hemendra Singh in 2015 – 2016 and Dr. Nandakishore Alva in 2017 – 2018) ➤ The document indicating the financial support to attend workshop/conferences and the paid leave granted for the faculty to attend conferences/workshops/seminars are duly signed by Chief Financial Officer and Principal & Dean of the institution.

HEI Claim and Response for Matrix 6.3.2

The HEI has noted the observations of the DVV and as required by the DVV,

- HEI is resubmitting the Policy document on Financial Support for Teachers for attending Conferences/Workshops and Membership of Professional bodies (Ref no. MCP/MSRMC/2016/014 dated 8/1/2016) signed by Principal & Dean, highlighting the relevant portion at item 5, regarding provision of financial support to the teachers.
- The earlier submission was an extract of the policy and currently, the HEI is submitting the full document with the reference number and date.
- HEI is submitting the details of conferences/workshops indicating the venue and the dates for which the financial support was provided following reconciliation.
- The HEI has verified the data as per the suggestion of the DVV and headcount is done as one teacher per year. The HEI is reconciling the data in the list for the years 2015 – 2016 & 2017 – 2018 where one name was repeated in both years. (Dr. Hemendra Singh in 2015 – 2016 and Dr. Nandakishore Alva in 2017 – 2018).
- The HEI is submitting the document indicating the financial support to attend workshop/conferences and the paid leave granted for the faculty to attend conferences/workshops/seminars duly signed by **Chief Financial Officer and Principal & Dean of the institution.**
- Attested copy of the receipts or payment vouchers from faculty provided financial support for the AY 2017-18 and 2019-20 attested by the principal, as required by the DVV are attached.


PRINCIPAL AND DEAN
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LIST OF DOCUMENTS AND LINKS AS PER HEI RESPONSE FOR 6.3.2

Sr. No.	Document/s	Link
1.	Policy Document	
	Policy Document on Financial Support for Teachers for attending Conferences/Workshops and Membership of Professional bodies	View document
2.	List of teachers provided Financial Assistance for Conference/ workshop with details	
	2a. List of teachers provided financial assistance 2015 - 2016	View document
	2b. List of teachers provided financial assistance 2016 – 2017	View document
	2c. List of teachers provided financial assistance 2017 – 2018	View document
	2d. List of teachers provided financial assistance 2018 – 2019	View document
	2e. List of teachers provided financial assistance 2019 - 2020	View document
3.	Document indicating Financial support	
	3a. Financial support document 2015 - 2016	View document
	3b. Financial support document 2016 - 2017	View document
	3c. Financial support document 2017 - 2018	View document
	3d. Financial support document 2018 - 2019	View document
	3e. Financial support document 2019 - 2020	View document
4.	Copies of receipts or payment vouchers	
	4a. Supporting vouchers for AY 2017- 2018	View document
	4b. Supporting vouchers for AY 2019- 2020	View document