

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

11th January 2020

Minutes of the IQAC meeting held on 10th January 2020

Dr. A.G Pratab (Registrar Academics) welcomed the members and requested Dr. Venkatesh D (Professor of Physiology) to continue the proceedings.

Dr. Venkatesh D requested the members to report the quality initiatives for the previous year and progress achieved.

Dr. Nanda Kumar B.S informed that the process of registration of research protocol and allocation of unique ID for tracking research activity has been put in place. The activities of 2018 have been followed up. The necessary inputs about the facility have been given to stakeholders. DRP has conducted training and capacity building workshops for research induction, SPSS, grant writing, and IPR. An IPR cell has been established for the institution. Research proposals are evaluated in the house to ensure quality before submitting to different funding agencies

Registrar (Academics) requested the members of IQAC to propose at least one quality initiative for the year 2020 with the objectives, process, and desired outcome. The same may be reviewed at end of the year to assess the achievement. He requested HR to strengthen the staff induction process, review of service rules and prepares the latest rule book incorporating all the amendments up to date. Further, he requested HR to undertake the analysis of personal appraisal and grievance redressal.

Registrar (Academics) reported that the examination manual describing the activities connected with the conducted of exams has been updated. The centralization of internal assessment has started in 2019. The internal assessments for all subjects will be centralized from 2020.

Dr Venkatesh D suggested that the academic and administrative audits can be planned for the last week of March to assess the preparedness to go to the NAAC accreditation.

Registrar (Academics) reported the progress regarding approval of institution ethics committee, DSIR certification during the years 2011, 2014, 2017, and 2020 to receive funds from government funding agencies to carry out research. He also informed the members about successful participation of the institution in NIRF ranking, NABL and NABH audits. He requested the members to have IQAC meeting once a month in the beginning for speedy completion of NAAC works, fix up the date for the audit in consultation with the Dean. He also requested the members to propose the frequency of internal audit to assess the progress and ensure that the documents are updated periodically.

The committee expressed need to strengthen the process of getting structured feedback from the stakeholder about the facilities and curriculum. The feedback will go a long way in understanding the needs of the stakeholder, work towards meeting the same to improve the reputation of the institution. The faculty members can proactively suggest curricular reforms to meet the ever changing global and societal needs.

Registrar (Academics) informed that NAAC is providing funds for conducting activities related to quality enhancement. He requested the members to explore the option of tapping the funds for conducting quality improvement programs. He informed that the NAAC criterion committees have been strengthened by providing dedicated man - power (secretarial assistance) in addition to facilities available so far.



Registrar (Academics) requested Mr. Ravi (EDP) to create awareness about the E-learning platform and requested him to ensure creating at least one module from each department initially followed by one module for each of the faculty member.

Registrar (Academics) thanked the members for their participation in the meeting.

Dr. A.G. Prakash

IQAC Co-Ordinator

Medha. G. Rao

Principal & Dean

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