

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

12th January 2019

President of the meeting welcomed the members.

The members were informed about intentions of the management to make all the efforts to get the accreditation by various bodies. These accreditations can become the mandated requirement sooner or later. Accredited institutions will have better acceptability and image.

The committee appreciated the vision of the management to go in for accreditation and decided to speed-up the institutional efforts towards it. They suggested rationalizing criterion committees consisting of motivated faculty members who can dedicate quality time from different departments headed by Chairperson assisted by coordinator to look after preparation of documents for each of the criterion. There was a suggestion to form a core committee having four senior faculty members to oversee, facilitate and coordinate the functioning of these criteria committees as entire IQAC will not be able to participate in periodic review of the progress.

Registrar (Academics) informed the members that facility to upload the NAAC related documents to the institutional portal is created. Further, he requested Chairpersons and coordinators to take the initiative and upload the documents as and when it is prepared to avoid the last minute rush. He suggested having weekly review meeting to assess the progress. Regular reviews will help hastening the process and report the same to the institutional leadership.

Dr. Nandakumar requested providing additional manpower in view of magnitude of work involved in collating NAAC documents and its speedy completion.

Registrar (Academics) informed the members about restriction on recruitment of additional manpower. However, he assured the assistance of secretaries from pre and paraclinical departments. He requested the criteria chairperson to make best use of their services.

M. S. Rao

PRINCIPAL AND DEAN
M.S.Ramaiah Medical College
& Hospital,
Bangalore - 560 054.

Members suggested creating the profile of individual faculty members to showcase the strength of the institution and generate template for the same.

Dr. Mala Dharmalingam informed the committee that about 20% of faculty members have no publications and they should be motivated to publish. Further, she suggested that there should emphasis and effort to increase the number of publication for improving the standing of the institution.

Dr. Pratab sought the opinion of committee about fixing the targets for the faculty's/departments about the minimum number of publications.

Dr. Nanda Kumar said the number of patents applied/obtained is very low. There should be efforts to educate staff about patents and copyrights by organizing workshops. Further, encourage faculty members to apply for patents. He also expressed the need to prepare a DRP policy module and educate the faculty about SCOPUS.

Dr. Pratab requested committee members to suggest remedial measures about low performers and support for high achievers. He observed that different departments have different approach different programs for them. He suggested evolving common policy across the department for them. The plan for the slow learners should be put in place at the earliest for better outcome.

Dr. A.G. Prabhakar

IQAC Co-Ordinator

Medha. G. Rao

Principal & Dean

Medha. G. Rao